

OAKWOOD KNOLL HOA
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Why define the Duties and Responsibilities of the HOA's Directors and Officers:

The controlling documents (Covenants, Article of Incorporation and By-Laws) of the Oakwood Knoll HOA provide definition regarding the duties and responsibilities of the Directors and Officers. The By-Laws provide the majority of the definition and Section 2 (b) specifically requires the Board to supervise all officers and insure their duties are performed. Unfortunately, the duties are not specifically written to convey the information to the incumbent or for the Board to objectively evaluate compliance.

Our documents are 18 years old and do not reflect current state laws and regulations. In addition the documents are wordy, vague regarding specific duties and provide no definition of time requirements for mandatory tasks.

Furthermore each year new directors and officers are asked to govern the HOA. Home owners are asked to join the Board or become an officer without the knowledge or understanding of their commitment. This oversight makes recruiting more difficult and discourages home owners to volunteer. When these new members are elected they receive limited to no guidance from their predecessor and are immediately thrust into their position without knowing their duties. Consequently many items go unaddressed or are submitted late.

To address these existing problems current state regulations and the controlling documents were referenced and the duties and responsibilities were set forth in concise language to provide clarity, accountability and a consistent job definition for all concerned.

Without the approval of these Duties and Responsibilities definitions the HOA will continue to experience difficulty recruiting and conducting its day-to-day operating affairs in a consistent manor.