

Holy Trinity Lutheran Church, Dubuque, IA

YOUTH MINISTER JOB DESCRIPTION

Part-Time

Job Description:

The Youth Minister of Holy Trinity Lutheran Church will faithfully serve youth in the Trinity Kids (elementary-aged) ministries and their families by leading, guiding, and nurturing the youth in their faith journey. In this part time position, this person will empower others to carry out God's work through the Trinity Kids ministries of Holy Trinity Lutheran Church.

Reporting Relationship:

The Youth Minister reports to the Senior Pastor and closely collaborates with the Family Ministry Team.

Job Summary:

The Youth Minister is responsible for Holy Trinity Lutheran Church's ministry to elementary-aged youth, which we call Trinity Kids. Essential duties align with the competencies for vocational development as outlined in the Leadership Competencies for Faith Formation by the ELCA Youth Ministry Network <https://www.elcaymnet.org/competencies> (Faith & Spiritual Practice, Knowledge, Ministry Skills, Administrative and Organizational Skills, Leadership Skills, Commitments). Specifically:

Faith & Spiritual Practice

- Build faithful relationships with youth of HTLC and their families.

Knowledge

- Stay current on youth ministry best practices by attending training and continuing education.

Ministry Skills

- Recruit, train, and empower adult and student volunteers to develop, plan, run, attend, and grow programs.

Administrative and Organizational Skills

- Publicize and promote activities and ministry opportunities through the monthly newsletter, weekly email, and other media sources, and communicate information with the office staff.

Leadership Skills

- Attend monthly Family Ministry Team meetings.

Commitments

- Be present and approachable at church each Sunday morning and greet youth and their families.

Multiple Competencies at Once

- Meet with the Senior Pastor each week.
- Report to Pastor(s) and Council on activities and accomplishments of Holy Trinity's Trinity Kids programs.
- Perform other duties as assigned by the pastor.

Qualifications:

- Commitment to following Christ with a record of active congregational worship participation.
- 1-3 years' experience in leading youth and family activities (preferably within the Lutheran Church).
- Passion and heart for elementary-aged youth; warm, welcoming, energetic personality.
- Effective written and verbal communication skills, organization skills, and computer/social media skills.
- The ability to empower others, adults and youth, to take on leadership roles.
- Commitment and proven ability to build relationships and work harmoniously, effectively, and confidentially with youth, adults, Family Ministry Team, pastor(s), and other church staff members.
- Must have a valid driver's license, auto insurance, and personal vehicle.
- Clear criminal background check.

Hours of Work:

- Part-Time salaried; hours may vary from week to week. On average, we expect this to be 20 hours per week.

Will be evaluated in 90 days, 6 months, and 1 year by the Senior Pastor and Personnel Team