

Holy Trinity Lutheran Church
COUNCIL MEETING PACKET
November 15, 2022

Holy Trinity Lutheran Church Council
Meeting Agenda
November 15, 2022

6:30 Welcome

6:40 Review and approve agenda

6:45 Treasurer's Report

6:55 Financial Secretary

7:00 BUSINESS

Old Business:

Transition Team Update

Temple Talks

Financial Update

New Business:

Budget Prep

New Member Information

Action Item: Approve Call Committee

7:20 Committee Reports & Action Items

Personnel

Buildings and Grounds

Fellowship

Stewardship

Outreach

Worship

Family Ministry/Parish Ed

Noah's Ark

Youth Liaison

7:40 Staff Reports

Office Manager

Action Item: Continuing Resolution – Pastor's Emergency Fund

Action Item: Pulpit Supply – Funerals

8:00 Adjournment

Worship Team Minutes – 1 November 2022

Attendees: Mary Emily Duba, Chuck Barland, Diane Kalmes, Luke Tyler

Absent:

Called to order at 5:05 p.m.

Agenda:

1. "All Creation Sings":
 - a. Council approved funds for ordering the ELW music supplement.

2. Worship Notes:
 - a. 6 November – All Saints Day –
 - i. Handled by Transition Team this year.
 - b. 20 November – Christ the King Sunday is designated a Pouring Chalice Service.
 - c. Christmas Eve Services 4:00 and 8:00
 - i. Are designated as Pouring Chalice Services
 - ii. Passing the offering plate will also occur at both services.
 - d. New Year's Day Service
 - i. Council approved in May a single 10:00 Service – Lessons and Carols.
 - With needing a supply pastor or lay person presiding
 - unknown attendance for New Year's Day, and
 - needing to change the time due to musician availability as we did for Reformation Sunday,

the Worship Team will seek input from the Transition Team to help decide a course of action for this Sunday.

3. The Worship Team will need a volunteer coordinator after January 31 for the following:
 - a. Chairperson
 - b. Secretary
 - c. Décor Team
 - d. Music Selection – 8:30 Service

4. 2023 Budget was discussed. Further information to be provided at the December meeting. A 2023 Budget plan will be sent, after that meeting, to Council for review.

Meeting Adjourned: 5:59 p.m.

Respectfully submitted:

Diane Kalmes

Acting chairperson, Worship Team

Holy Trinity Lutheran Church
Continuing Resolution

Date Adopted:

POLICY REGARDING PASTOR'S EMERGENCY FUND
FOR
HOLY TRINITY LUTHERAN CHURCH
Dubuque, Iowa

As responsible stewards of the finances entrusted to the ministries of Holy Trinity Lutheran Church, we must maintain records for all accounts even when confidentiality is of concern.

While the transparency of financial records is of utmost importance, there are certain instances where confidentiality is of significant consideration. One such instance is when members of our church or community must seek financial support for a dire, immediate need. For these expenses, Holy Trinity Lutheran Church has established a designated fund called "The Pastor's Emergency Fund" (account #4541022).

Donations are made to this fund in the spirit of being able to help efficiently and confidentially those in need at the discretion of our Pastor(s) without the need for discussion or budgeting. While this is vital to being able to help those in need and maintain their privacy, we also need to maintain proper documentation to protect everyone managing these funds and adhere to accounting laws.

Those seeking assistance from this fund must provide documentation whenever possible, such as a bill or statement. Holy Trinity Lutheran Church must maintain documentation and receipts of all expenditures from this account.

Funds may be distributed from this account in one of the following ways:

- The pastor may distribute funds from this account by having one of the following persons initial the receipt or documentation in acknowledgment:
 - o Council President
 - o Council VP
 - o Council Treasurer
 - o Council Financial Secretary
 - o Office Manager

- In the absence of a pastor any three of the following persons may agree to distribute funds
 - o Council President
 - o Council Vice President
 - o Council Secretary
 - o Council Treasurer
 - o Council Financial Secretary

All documentation and receipts will be kept securely by the accounting office. All receipts and documentation are strictly confidential and may not be accessed by members or employees except as needed to distribute and approve funds or as part of council-authorized accounting activities such as an audit.

3:15 PM

11/07/22

Holy Trinity Lutheran Church Reconciliation Summary

1110 - GENERAL OPERATING ACCT, Period Ending 10/31/22

	<u>Oct 31, 22</u>
Beginning Balance	58,338.52
Cleared Transactions	
Checks and Payments - 47 items	-25,021.11
Deposits and Credits - 22 items	34,348.05
Total Cleared Transactions	<u>9,326.94</u>
Cleared Balance	<u>67,665.46</u>
Uncleared Transactions	
Checks and Payments - 16 items	-9,047.77
Total Uncleared Transactions	<u>-9,047.77</u>
Register Balance as of 10/31/22	<u>58,617.69</u>
New Transactions	
Checks and Payments - 9 items	-3,272.33
Total New Transactions	<u>-3,272.33</u>
Ending Balance	<u>55,345.36</u>

4:29 PM
11/01/22

Holy Trinity Lutheran Church
Reconciliation Summary
1101 · DESIGNATED, Period Ending 10/31/22

	Oct 31, 22
Beginning Balance	163,097.00
Cleared Transactions	
Checks and Payments - 8 items	-5,299.55
Deposits and Credits - 8 items	1,883.82
Total Cleared Transactions	-3,415.73
Cleared Balance	<u>159,681.27</u>
Uncleared Transactions	
Checks and Payments - 6 items	-3,356.00
Total Uncleared Transactions	-3,356.00
Register Balance as of 10/31/22	<u>156,325.27</u>
Ending Balance	<u>156,325.27</u>

Holy Trinity Lutheran Church

Balance Sheet

As of October 31, 2022

	<u>Oct 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1101 · DESIGNATED	156,325.27
1110 · GENERAL OPERATING ACCT (Premier Bank)	58,617.69
Total Checking/Savings	<u>214,942.96</u>
Total Current Assets	<u>214,942.96</u>
TOTAL ASSETS	<u>214,942.96</u>
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets (Other Income)	145,460.02
Net Income	69,482.94
Total Equity	<u>214,942.96</u>
TOTAL LIABILITIES & EQUITY	<u>214,942.96</u>

Holy Trinity Lutheran Church Treasurer's Report for Operating Account October 2022

3:49 PM
11/07/22
Accrual Basis

	Oct 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
PLEDGES/OFFERINGS (Normal donations)			
4100001 - Loose Plate Income (Cash from the plate not designated to a member.)	142.00	708.33	-566.33
4100000 - Pledged/Unpledged Income (Pledge commitments)	33,820.55	37,916.67	-4,096.12
4100002 - Seasonal	0.00	250.00	-250.00
Total PLEDGES/OFFERINGS (Normal donations)	33,962.55	38,875.00	-4,912.45
4100006 - CHURCH USE INCOME			
4100010 - TOPS (Use of church rooms, by outside organizations or members for personal functions.)	40.00		
4100006 - CHURCH USE INCOME - Other	75.00		
Total 4100006 - CHURCH USE INCOME	115.00		
TEAMS & COMMITTEES INCOME			
4100034 - Fellowship Income (Income to offset unbudgeted team expenses)	34.00		
Total TEAMS & COMMITTEES INCOME	34.00		
ADMINISTRATIVE INCOME (Receipts to offset processing fees for direct deposit and credit card donation. Offi...			
4100011 - Amazon Smile (Dollars receive through the Amazon Smile program. Money deposited to our Zer...	0.00	11.25	-11.25
4100004 - Interest Income (Bank interest income)	1.62	1.25	0.37
Total ADMINISTRATIVE INCOME (Receipts to offset processing fees for direct deposit and credit card donatio...	1.62	12.50	-10.88
Total Income	34,113.17	38,887.50	-4,774.33
Gross Profit	34,113.17	38,887.50	-4,774.33
Expense			
5140003 - PROPERTY INSURANCE (This is the Executive Committees' responsibility.)	2,733.25	916.67	1,816.58
CHURCH MISSIONS EXPENSE			
5120003 - ELCA Synod	3,110.00	3,110.00	0.00
5120020 - EWALU	58.33	58.33	0.00
5120011 - Missionary Sponsorship	225.00	225.00	0.00
Total CHURCH MISSIONS EXPENSE	3,393.33	3,393.33	0.00
ADMINISTRATIVE EXPENSES			
5100029 - Background Checks (Background checks for volunteers and employees)	74.00	8.33	65.67
5100008 - Communications (Banners, Rack Cards, Birthday Cards, Pew Cards, printed materials ordered th...	21.40	102.08	-80.68
5100002 - Computer/Software Purchases	109.89	375.00	-265.11
5100030 - Continuing Education	0.00	33.33	-33.33
5100016 - Conventions & Conferences (Costs for attending conferences and meetings)	0.00	33.33	-33.33
5140004 - Copier Lease (Printing, copies, and other reproduction expenses)	530.89	541.67	-10.78
Credit Card Processing Fee	166.58	112.50	54.08
5100000 - LOC Interest	0.00	50.00	-50.00
6390 - Miscellaneous Administrative (Replaced Pastor's Discretionary)	0.00	200.00	-200.00
5100005 - Office Supplies (Everything from paper to pens and pencils. Supplies we need to do our job.)	367.73	333.33	34.40
5100007 - Postage (Postage)	27.90	125.00	-97.10
Printed Materials/Subscriptions (printed materials and subscriptions)	0.00	41.67	-41.67
5100010 - Meetings/Retreat Expense (Expenses related to Staff meetings and Council Retreats On 12/13/21...	0.00	41.67	-41.67
5100012 - Staff Mileage	0.00	8.33	-8.33
5100017 - Synod Assembly (Expenses related to Synod Assembly. Registration, Travel, Meals and overnight...	0.00	125.00	-125.00
Total ADMINISTRATIVE EXPENSES	1,298.39	2,131.24	-832.85

Holy Trinity Lutheran Church Treasurer's Report for Operating Account October 2022

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	Oct 22	Budget	\$ Over Budget
BUILDING & GROUNDS			
5140010 - Church Buildings M/R (Any repairs or maintenance to the church building)	425.51	166.67	258.84
5140005 - Church Grounds M/R (Repairs or maintenance to the church grounds (Outside) ie. lawn care.)	288.27	533.33	-245.06
5175000 - Cleaning	707.84	791.67	-83.83
5140007 - Custodial Supplies (cleaning supplies, paper towels, toilet paper, etc)	0.00	208.33	-208.33
5140008 - HVAC	485.76	83.33	402.43
5140013 - Inspections & Testing (fire extinguishers DBQ FIRE, Anstul Kitchen hood cleaning & Inspection, FO...)	283.50	250.00	33.50
5140019 - Snow Removal	0.00	208.33	-208.33
Total BUILDING & GROUNDS	2,190.88	2,241.66	-50.78
UTILITIES (Water, electricity, garbage, and other basic utilities expenses)			
5140002 - Alliant Energy	1,307.98	1,500.00	-192.02
5140006 - Blackhills (Natural Gas)	79.77	1,066.67	-986.90
5140009 - Internet and phone	313.69	375.00	-61.31
5140012 - Waste Disposal	167.30	125.00	42.30
5140011 - Water	202.07	208.33	-6.26
Total UTILITIES (Water, electricity, garbage, and other basic utilities expenses)	2,070.81	3,275.00	-1,204.19
PASTOR			
5148010 - Cell Phone	0.00	62.50	-62.50
5148003 - Continuing Education	0.00	75.00	-75.00
5148008 - Disability	0.00	82.25	-82.25
5148014 - Group Life Insurance	0.00	56.92	-56.92
5148002 - Health	0.00	2,306.00	-2,306.00
5148005 - Housing	0.00	3,583.33	-3,583.33
5148009 - Mileage	0.00	166.67	-166.67
5148001 - Pension	0.00	695.83	-695.83
5148004 - Professional Publications	0.00	58.33	-58.33
5148000 - Salary	0.00	2,409.33	-2,409.33
5148006 - SSA Allowance	0.00	333.33	-333.33
Total PASTOR	0.00	9,829.49	-9,829.49
FAMILY MINISTER			
5150030 - Salary	0.00	1,300.00	-1,300.00
Total FAMILY MINISTER	0.00	1,300.00	-1,300.00
MUSIC			
5160045 - Contemporary Music Leader	1,281.92	1,281.92	0.00
5160041 - Hardebell Choir Director	175.12	131.33	43.79
5160048 - Music Continuing Education	0.00	41.67	-41.67
5160046 - Music Minister	1,848.58	1,848.58	0.00
5160047 - Service Accompanist	0.00	120.17	-120.17
Total MUSIC	3,305.62	3,423.67	-118.05
OTHER PERSONNEL			
CUSTODIAN	1,351.88	1,516.67	-164.79
Wages	1,351.88	1,516.67	-164.79
Total CUSTODIAN	1,351.88	1,516.67	-164.79

Holy Trinity Lutheran Church Treasurer's Report for Operating Account October 2022

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Accrual Basis

	Oct 22	Budget	\$ Over Budget
FINANCIAL ASSISTANT			
5170020 · Wages	1,171.07	1,083.33	87.74
Total FINANCIAL ASSISTANT	1,171.07	1,083.33	87.74
OFFICE ASSISTANT			
5170010 · Wages	1,061.97	1,083.33	-21.36
Total OFFICE ASSISTANT	1,061.97	1,083.33	-21.36
OFFICE MANAGER			
5170002 · Disability/Admin	0.00	45.67	-45.67
5170006 · Group Life Insurance	0.00	21.33	-21.33
5170001 · Pension	0.00	259.33	-259.33
5170000 · Wage	3,641.29	3,241.33	399.96
Total OFFICE MANAGER	3,641.29	3,567.66	73.63
5150037 · YOUTH MINISTER (Part Time)	650.00		
Total OTHER PERSONNEL	7,876.21	7,250.99	625.22
6400 · PAYROLL EXPENSES (Payroll expenses)			
Employer Share Medicare	156.40	877.83	-721.43
Employer Share SocSec	668.72	0.00	668.72
5100031 · HK Payroll Services	82.48	0.00	82.48
WorkComp	0.00	291.67	-291.67
Total 6400 · PAYROLL EXPENSES (Payroll expenses)	907.60	1,169.50	-261.90
TEAMS & COMMITTEES EXPENSES			
CARING MINISTRY PROGRAMS			
5150004 · Grief Share (Grief Share Materials)	0.00	20.00	-20.00
5150002 · Stephen Minister Education (Stephen Minister Educational materials)	0.00	33.33	-33.33
Total CARING MINISTRY PROGRAMS	0.00	53.33	-53.33
5215000 · FAMILY MINISTRY (FELLOWSHIP)			
5105000 · FELLOWSHIP	0.00	83.33	-83.33
5115000 · OUTREACH	-14.25	41.67	-55.92
PARISH EDUCATION			
5130007 · Other (Copyright Licences- movies and miscellaneous items)	0.00	16.67	-16.67
5130011 · Adult Education (Supplies for Adult Education)	0.00	83.33	-83.33
5130015 · Camps (Camps)	0.00	16.67	-16.67
5130032 · Children's Sermons (Supplies for Children Sermons)	0.00	83.33	-83.33
5130003 · Confirmation (Supplies for Confirmation)	49.00	25.00	-34.33
5130030 · First Communion (Supplies for First Communion)	0.00	33.33	-33.33
5130006 · Gift Bibles (Gift Bibles)	398.94	41.67	-357.27
5130005 · Splash (0-3 Yr) (Supplies for Splash)	0.00	83.33	-83.33
5130012 · Sunday School Curriculum (Sunday School Curriculum)	0.00	25.00	-25.00
5130031 · Teacher Appreciation (Teacher Appreciation)	0.00	83.33	-83.33
5130016 · VBS (VBS)	68.18	41.67	-26.51
5130013 · Youth Education (Youth Ed)	0.00	16.67	-16.67
5130014 · Youth Gathering	0.00	16.67	-16.67
Total PARISH EDUCATION	516.12	566.67	-50.55
5120030 · STEWARDSHIP (Postage and Supplies)	0.00	125.00	-125.00

**Holy Trinity Lutheran Church
Treasurer's Report for Operating Account
October 2022**

Accrual Basis

	Oct 22	Budget	\$ Over Budget
WORSHIP			
5210014 • Pulpit Supply (use when a pastor is unable to do a service and we need to pay for a substitute)	910.00	122.50	787.50
5210000 • Altar Supplies	31.57	125.00	-93.43
5210001 • Bell Choir Supplies	0.00	8.33	-8.33
5210011 • Continuing Education Expense	0.00	4.17	-4.17
5210003 • Copyright Licenses (CCLI and OneLicense)	0.00	160.00	-160.00
5210009 • Guest Musician	120.00	12.50	107.50
5210013 • Instrument Maintenance	0.00	8.33	-8.33
5210005 • Music Materials (worship related patron membership)	569.00	33.33	535.67
5210007 • Organ/Piano Tuning	0.00	172.00	-172.00
5210002 • Sound System Maintenance	1,838.26	16.67	1,821.59
Total WORSHIP	3,468.83	662.83	2,806.00
Total TEAMS & COMMITTEES EXPENSES	3,970.70	1,574.50	2,396.20
Total Expense	27,746.79	36,506.05	-8,759.26
Net Ordinary Income	6,366.38	2,381.45	3,984.93
Net Income	6,366.38	2,381.45	3,984.93

Holy Trinity Lutheran Church
DESIGNATED ACCOUNTS Balance Sheet
 As of October 31, 2022

	Oct 31, 22
Other Income/Expense	
Other Income	
*ADMINISTRATIVE	
4504000 · Designated Checking Acct Inter (Interest income generated by the Designated checking acc...	117.60
4540030 · Flowers	77.80
4540090 · Misc In/Out	844.22
4540019 · On-Line Giving Page	300.00
4540110 · Staff Reimbursement (Reimbursement by individual staff members for birthay lunches that ...	-51.10
Total *ADMINISTRATIVE	1,288.52
*B&G	
Key Fob Security System (To be used for the purchase for a new Key Fob system for the church)	5,000.00
Concrete Repair 2022 (repair front steps (remaining balance to be transfered to digital sign acct)	9,555.00
4011000 · Property Improvement	1,188.48
4507000 · Roof Fund	72,360.78
Total *B&G	88,104.26
*CAMPAIGNS	
450601 · Living Faith Center Roof (Campaign to raise money for roof repairs of the LFC)	31,588.42
4506000 · Organ Fund (Money raised for organ pipe maintenance)	3,799.06
Total *CAMPAIGNS	35,387.48
*FAMILY MINISTRY	
4553017 · High School Youth (Money received for High School events, trips, National Youth Conventio...	15,741.30
4541006 · EWALU Campership (Money donated to send students to camp)	123.00
Other	-1,261.73
Total *FAMILY MINISTRY	14,602.57
*MEMORIALS	
Marilyn Herold	230.00
Grace Riley	20.00
4513000 · Alice Martin	373.01
4502014 · Irene Jecklin (to be used for general budget (money transfered to operating 'Pledge/Offering...	-50.00
4502005 · Pastor Curtis Miller	20.00
4502002 · Phyllis Cooper	115.00
4503001 · Robert Clark	20.00
4502017 · Robert Smart	855.00
4502011 · William Collings Memorial	125.00
Total *MEMORIALS	1,708.01
*MINISTRIES	
4540001 · Scholarships (waiting to hear from Pastor how this is to be used)	0.50
4541012 · Lawn & Garden Beautification (H.T. lawn & garden beautification projects)	305.21
4540000 · Memory Cafe	80.55
4541011 · People In Need	-30.00
4517000 · Prayer Shaw Ministry	95.01
4540015 · Reconcile in Christ Task Force	129.67
4541028 · WELCA Fund	1,572.85
Total *MINISTRIES	2,153.79
*OTHER Designated Accts	
4505000 · Fellowship Events Fund	-23.27
4566001 · Noah's Ark Reserve Fund	793.79
4541022 · Pastor's Emergency Fund	-610.34
4500000 · Prepaid Pledge	834.20
4545000 · Sabbatical Leave	3,179.91
Total *OTHER Designated Accts	4,174.29

3:15 PM

11/02/22

Accrual Basis

Holy Trinity Lutheran Church
DESIGNATED ACCOUNTS Balance Sheet
As of October 31, 2022

	<u>Oct 31, 22</u>
*OUTREACH	
4018000 · Free Wash	250.00
4541032 · Hunger Outreach (money received for HTLC mini food pantry, food give away)	8,406.35
4014000 · Neighborhood Patio Events	250.00
	<hr/>
Total *OUTREACH	8,906.35
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Total Other Income	156,325.27
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Net Other Income	156,325.27
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Net Income	<u>156,325.27</u>

Office Manager's Report
November 2022

The last month has been busy in the office. It's nice to see so many of you around the building on a daily basis. The community of HTLC is really special.

With ongoing help from pastors in our community and our dedicated staff, we were able to host a funeral last week for a relative of members. Special thanks to Dr. Chuck Barland and Pastor Mark Oehlert for helping us care for each other in this way while we are without a pastor.

Pastor Davis has jumped right into pulpit supply and our first couple of weeks with him have been overwhelmingly positive.

I continue to hone the Trinity Times but have received a lot of positive feedback about the purpose of that weekly publication. The goal is to have one source of complete information to reference. While I actively look for what to include, council, staff, committees, members, and group leaders can continue to help make The Times a success by sending in updates, info, pictures, dates, etc. to the office by Wednesday morning for that weekend's publication. Thank you all for helping in that way!

Attached is a draft of a continuing resolution regarding the management of the Pastor's Emergency fund. The purpose of that document is to outline both the spirit and purpose of that fund, how we maintain it, and how to handle it in the absence of a pastor.

Action items:

Continuing Resolution – Pastor's Emergency Fund

Pulpit Supply – Funerals without a pastor on staff

Kate Stierman
Office Manager
November 13, 2022

B&G committee meeting
30 October 2022
Attendees: Darrell, Gary and John
Excused: Alex

John's request to place a repurposed shed next to the garage for the scout troop was approved. John will follow up with council.

The "Raise the roof" project for the LFC is about 50 percent of the way to the \$52,540 goal. Better Roofing plans to replace just the west side roof this year. The work should be done the week of 7-11 November.

Steve Langan of Aesthetic Elements will be sending a revised estimate that does not show any costs for the silicone roof coating. He should be starting on the flat roof the first week of November. The lawyer is going to try for release of all 'code compliance' holdbacks and a 40% cash settlement.

Vick Bode expects to have the railings all powder coated on Tuesday November 1st. Installation should be this week. We have had some complaints about the color and 'contrast' of the steps, but will not do anything until the railings have been installed and people have time to judge the finished product.

Jeff Manders has been contacted again for a price, still not response. I don't feel optimistic about getting any concrete replaced in the lower level this year. Other possibilities are Eric Doty who has done work for John. Gary will follow up with Emily Sewell to see contractors that have done work for Gronen where she works. Related to this, there has been recent damage to the steps out front which have just had a new coating so we need to see what the repair cost will be then consider adding a video camera out front. Priorities for concrete replacement are Noah's Ark west entrance then front flat work, and thicker walk for front parking lot entrances. Noah's Ark east entrance step repair can wait for next year.

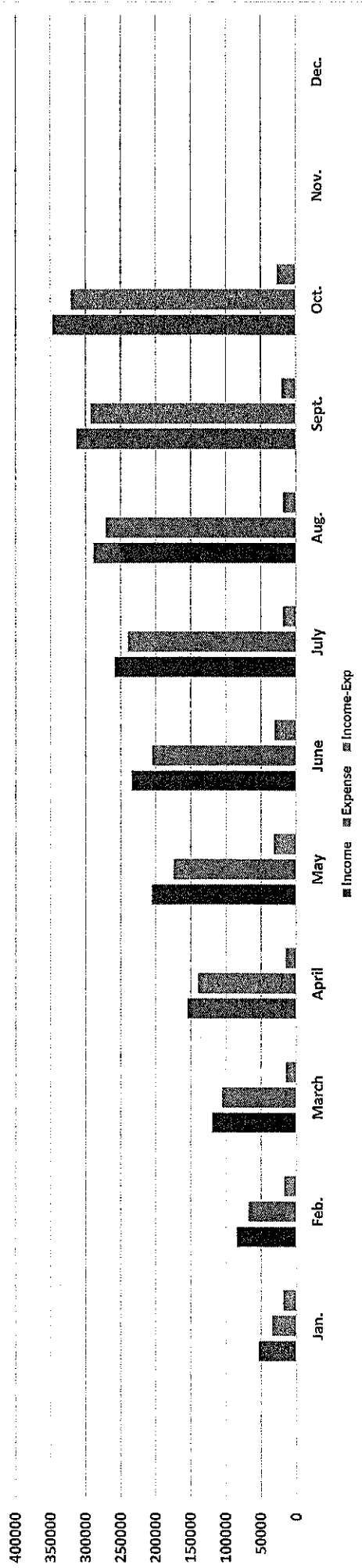
We now have drawings for doorways needed to better secure Noah's Ark. We need now to put together a combined security project estimate that includes the Noah's Ark modifications and changes to electronic entry monitor systems. Gary will contact Dan Walling at Locksmith Express to get electronic lock proposal (he is the contractor for Crescent Community Health Center).

Our first semi-annual inspection by Crawford HVAC found some ignitors that needed replacing in the large Raypack boilers. The techs also identified a line pressure problem in those boilers, and a badly corroded pipe on the output side of the Munchkin boilers. The pipe section will need to be replaced along with a booster-coil actuator that has failed. We anticipate an unbudgeted expense on the order of at least \$1500.

Respectfully submitted,
Gary Sewell

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Income	\$52,736	\$ 84,424	\$ 119,691	\$ 154,625	\$ 205,941	\$ 234,528	\$ 257,835	\$ 288,351	\$ 312,605	\$ 346,715		
Expense	\$34,129	\$ 67,456	\$ 105,147	\$ 139,270	\$ 174,201	\$ 204,472	\$ 239,756	\$ 270,421	\$ 292,528	\$ 320,275		
Income-Exp	\$18,607	\$ 16,968	\$ 14,544	\$ 15,355	\$ 31,740	\$ 30,056	\$ 18,079	\$ 17,930	\$ 20,077	\$ 26,440		
GENERAL OPERATING BALANCE AS OF OCTOBER 31 2022												
												\$ 53,198

Income vs Expense 2022 YTD



Treasure's Summary Report			2022		For Oct. Data		YTD	
Nov.	YTD	Balance	YTD	Budget	Annual	Budget	Annual	Budget
Period	Activity	Balance	YTD	Budget	Annual	Budget	Annual	Budget
	Income							
	Pledged/Unpledged Giving	\$ 33,820.55	\$ 342,958.11	\$ 379,166.66	\$ 454,999.92	\$ 310,006.55	\$ 310,006.55	\$ (36,208.55)
	Loose Plate	\$ 142.00	\$ 800.99	\$ 7,083.34	\$ 8,500.08	\$ 560.00	\$ 560.00	\$ (6,282.35)
	Seasonal	\$ -	\$ 210.00	\$ 2,500.00	\$ 3,000.00	\$ 1,457.35	\$ 1,457.35	\$ (2,290.00)
	Pledges/Offerings Other				\$ -	\$ 580.87	\$ 580.87	\$ -
	Church Use	\$ 115.00	\$ 675.00			\$ 312,604.77	\$ 312,604.77	\$ 675.00
	Teams & Committees Income	\$ 34.00	\$ 1,491.35				\$ 1,491.35	\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
	Admin Income	\$ 1.62	\$ 582.49		\$ 150.00		\$ 150.00	\$ 582.49
								\$ -
								\$ -
								\$ -
	Total Income	\$ 34,113.17	\$ 346,717.94	\$ 388,750.00	\$ 466,650.00		\$ 466,650.00	\$ (42,032.06)
	Expenses							
	Property Insurance	\$ 2,733.25	\$ 10,328.00	\$ 9,166.66	\$ 21,999.98		\$ 21,999.98	\$ -
	Total Church Missions	\$ 3,393.33	\$ 33,933.30	\$ 33,933.34	\$ 81,440.02	\$ -	\$ 81,440.02	\$ (0.04)
	Administration	\$ 1,298.39	\$ 24,444.89	\$ 21,312.52	\$ 51,150.05		\$ 51,150.05	\$ 3,132.37
	Total Buildings and Grounds	\$ 2,190.88	\$ 22,182.35	\$ 22,416.68	\$ 53,800.03		\$ 53,800.03	\$ (234.33)
	Total Utilities	\$ 2,070.81	\$ 32,473.21	\$ 32,750.00	\$ 78,600.00		\$ 78,600.00	\$ (276.79)
	Total Personnel Salary	\$ 11,181.83	\$ 171,160.36	\$ 218,038.69	\$ 523,292.86		\$ 523,292.86	\$ (46,878.33)
	Payroll Expense	\$ 907.60	\$ 9,887.62	\$ 11,695.00	\$ 28,068.00		\$ 28,068.00	\$ (1,807.38)
	Teams & Committees	\$ 3,970.70	\$ 15,865.07	\$ 15,745.00	\$ 37,788.00		\$ 37,788.00	\$ 120.07
								\$ -
								\$ -
	Total Expenses	\$ 27,746.79	\$ 320,274.80	\$ 365,057.89	\$ 438,068.09		\$ 438,068.09	\$ (44,783.09)
	Income-Expense (Operating)							
		\$ 6,366.38	\$ 26,443.14	\$ 23,692.11	\$ 28,581.91	\$ -	\$ 28,581.91	\$ -
	Designated Funds							
	Beg Balance	\$131,037.95	\$152,326.67	\$163,097.00	\$ 160,629.30		\$ 160,629.30	\$ 160,774.30
	2022 Balance	\$ 36,320.65	\$ 58,338.42	\$ 67,665.46	\$ 58,617.69		\$ 58,617.69	\$ 55,617.69
	Submitted by: Jonathan R. Brown	11/15/2022						





Treasurer's Summary Report		Nov.		2022		For Oct. Data		YTD	
	Period	YTD	YTD	Annual	Annual	Annual	Annual	Balance-Budget	Balance-Budget
	Activity	Balance	Budget	Budget	Budget	Budget	Budget		
Income									
Pledged/Unpledged Giving	\$ 33,820.55	\$ 342,958.11	\$ 379,166.66	\$ 454,999.92	\$ 310,006.55	\$ 310,006.55	\$ 310,006.55	\$ (36,208.55)	
Loose Plate	\$ 142.00	\$ 800.99	\$ 7,083.34	\$ 8,500.08	\$ 560.00	\$ 560.00	\$ 560.00	\$ (6,282.35)	
Seasonal	\$ -	\$ 210.00	\$ 2,500.00	\$ 3,000.00	\$ 1,457.35	\$ 1,457.35	\$ 1,457.35	\$ (2,290.00)	
Pledges/Offerings Other				\$ -	\$ 580.87	\$ 580.87	\$ 580.87	\$ -	
Church Use	\$ 115.00	\$ 675.00			\$ 312,604.77	\$ 312,604.77	\$ 312,604.77	\$ 675.00	
Teams & Committees Income	\$ 34.00	\$ 1,491.35						\$ 1,491.35	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
Admin Income	\$ 1.62	\$ 582.49		\$ 150.00				\$ 582.49	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
Total Income	\$ 34,113.17	\$ 346,717.94	\$ 388,750.00	\$ 466,650.00	\$ 466,650.00	\$ 466,650.00	\$ 466,650.00	\$ (42,032.06)	
Expenses									
Property Insurance	\$ 2,733.25	\$ 10,328.00	\$ 9,166.66	\$ 21,999.98				\$ -	
Total Church Missions	\$ 3,393.33	\$ 33,933.30	\$ 33,933.34	\$ 81,440.02	\$ -			\$ (0.04)	
Administration	\$ 1,298.39	\$ 24,444.89	\$ 21,312.52	\$ 51,150.05				\$ 3,132.37	
Total Buildings and Grounds	\$ 2,190.88	\$ 22,182.35	\$ 22,416.68	\$ 53,800.03				\$ (234.33)	
Total Utilities	\$ 2,070.81	\$ 32,473.21	\$ 32,750.00	\$ 78,600.00				\$ (276.79)	
Total Personnel Salary	\$ 11,181.83	\$ 171,160.36	\$ 218,038.69	\$ 523,292.86				\$ (46,878.33)	
Payroll Expense	\$ 907.60	\$ 9,887.62	\$ 11,695.00	\$ 28,068.00				\$ (1,807.38)	
Teams & Committees	\$ 3,970.70	\$ 15,865.07	\$ 15,745.00	\$ 37,788.00				\$ 120.07	
								\$ -	
								\$ -	
								\$ -	
Total Expenses	\$ 27,746.79	\$320,274.80	\$ 365,057.89	\$ 438,068.09				\$ (44,783.09)	
Income-Expense (Operating)									
	\$ 6,366.38	\$ 26,443.14	\$ 23,692.11	\$ 28,581.91	\$ -			\$ -	
Designated Funds									
Beg Balance		Sept. Beg. Bal.	Cleared Bal.	Register Bal.	New Transaction			Ending Balance	
\$ 131,037.95	\$ 152,326.67	\$ 163,097.00	\$ 160,629.30	\$ 160,629.30	\$ 160,774.30			\$ 160,774.30	
General Operating Account									
2022 Balance	Sept. Beg. Bal.	Cleared Bal.	Register Bal.	New Transaction	Ending Balance				
\$ 36,320.65	\$ 58,338.42	\$ 67,665.46	\$ 58,617.69	\$ (3,272.33)	\$ 55,617.69			\$ 55,617.69	
Submitted by: Jonathan R. Brown 11/15/2022									

Treasurer's Summary Report		Nov.	2022		For Oct. Data		YTD
	Period	YTD	YTD	Annual	Annual	YTD	YTD
	Activity	Balance	Budget	Budget	Budget	Balance-Budget	Balance-Budget
Income							
Pledged/Unpledged Giving	\$ 33,820.55	\$ 342,958.11	\$ 379,166.66	\$ 454,999.92	\$ 310,006.55	\$ (36,208.55)	
Loose Plate	\$ 142.00	\$ 800.99	\$ 7,083.34	\$ 8,500.08	\$ 560.00	\$ (6,282.35)	
Seasonal	\$ -	\$ 210.00	\$ 2,500.00	\$ 3,000.00	\$ 1,457.35	\$ (2,290.00)	
Pledges/Offerings Other				\$ -	\$ 580.87	\$ -	
Church Use	\$ 115.00	\$ 675.00			\$ 312,604.77	\$ 675.00	
Teams & Committees Income	\$ 34.00	\$ 1,491.35				\$ 1,491.35	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Admin Income	\$ 1.62	\$ 582.49		\$ 150.00		\$ 582.49	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Total Income	\$ 34,113.17	\$ 346,717.94	\$ 388,750.00	\$ 466,650.00		\$ (42,032.06)	
Expenses							
Property Insurance	\$ 2,733.25	\$ 10,328.00	\$ 9,166.66	\$ 21,999.98		\$ -	
Total Church Missions	\$ 3,393.33	\$ 33,933.30	\$ 33,933.34	\$ 81,440.02	\$ -	\$ (0.04)	
Administration	\$ 1,298.39	\$ 24,444.89	\$ 21,312.52	\$ 51,150.05		\$ 3,132.37	
Total Buildings and Grounds	\$ 2,190.88	\$ 22,182.35	\$ 22,416.68	\$ 53,800.03		\$ (234.33)	
Total Utilities	\$ 2,070.81	\$ 32,473.21	\$ 32,750.00	\$ 78,600.00		\$ (276.79)	
Total Personnel Salary	\$ 11,181.83	\$ 171,160.36	\$ 218,038.69	\$ 523,292.86		\$ (46,878.33)	
Payroll Expense	\$ 907.60	\$ 9,887.62	\$ 11,695.00	\$ 28,068.00		\$ (1,807.38)	
Teams & Committees	\$ 3,970.70	\$ 15,865.07	\$ 15,745.00	\$ 37,788.00		\$ 120.07	
						\$ -	
						\$ -	
						\$ -	
Total Expenses	\$ 27,746.79	\$ 320,274.80	\$ 365,057.89	\$ 438,068.09		\$ (44,783.09)	
Income-Expense (Operating)							
	\$ 6,366.38	\$ 26,443.14	\$ 23,692.11	\$ 28,581.91	\$ -		
Designated Funds							
	Beg Balance	Sept. Beg. Bal.	Cleared Bal.	Register Bal.	New Transaction	Ending Balance	
	\$131,037.95	\$152,326.67	\$ 163,097.00	\$ 160,629.30		\$ 160,774.30	
General Operating Account							
	2022 Balance	Sept. Beg. Bal.	Cleared Bal.	Register Bal.	New Transaction	Ending Balance	
	\$ 36,320.65	\$ 58,338.42	\$ 67,665.46	\$ 58,617.69	\$ (3,272.33)	\$ 55,617.69	
Submitted by: Jonathan R. Brown	11/15/2022						



