

Holy Trinity Lutheran Church Council
Council Meeting Minutes
February 8, 2020

Attendance: Council: Jonathan Brown, Adam Eikamp, Wendy Einsweiler, Tami Ernster, Michele Faubel, Gretchen Kueter, Pastor Josh Martyn, Pastor Derek Rosenstiel, Darrell Kalmes, Marlee Tart, Sue Tigges
Absent: Terry Hoefflin , Lilly Hoefflin

President Sue Tigges called the meeting to order at 10:07AM.

Pastor Josh and Pastor Derek led the Council with a devotion.

President Sue reviewed the agenda, there were no changes. Darrell Kalmes moved to approve the agenda. Gretchen Kueter seconded the motion. The motion carried.

The January 21, 2020 and the February 4, 2020 Executive Committee Minutes were tabled until the March meeting as the new incoming council members had not read the January 21st minutes and the Feb 4th Executive Committee minutes were not completed.

Pastor's Report: Pastor Josh referred to his written report. He welcomed those who are new and those that are rejoining council. The office has been a bit crazy with the Office Manager position turning vacant. He is grateful for the slew of volunteers who have helped the office out by answering phones, and helping out where they can. He is also thankful for JoAnn for volunteering her time with the bulletins on Tuesday and Thursday mornings. He is excited to get a Parent Bible Study Group going in March. He did ask for some patience from the church, as they interview some wonderful candidates for the Office Manager position, and then get that person trained.

Associate Pastor's Report: Pastor Derek referred to his written report. He is excited that the Outreach committee has graciously welcomed him into their midst to try some new things in the coming year. He is planning on getting together a group to exercise in both mind and body. He is also looking at starting a devotion group. He is excited for all that is to come.

Treasurer's Report: Jonathan Brown handed out a summary for January 2020. Total Income for January was \$41,597.47 and total expenses were \$46,781.40. His report also included a summary of the consolidated and general operating funds.

Financial Secretary Report Marlee Tart is working on cleaning up some of the GL Entries and adding some income lines to make things more understandable.

Old business:

- Filling vacant Noah's Ark Council position – Pastor Josh is working on finding a person to fill this position.
- Shelves have been installed in the rear entryway of the church. The building and grounds committee is going to be taking the chair lift out the week of February 10th. It no longer works and they will be recycling it.

New Business:

- At the Sunday, February 9th services, the council will be installed before the blessing at each service.
- Hiring of a New Office Manager – As of the meeting the office had received 9 applications. After reviewing them all, 2 were chosen to interview. Those interviews will happen the week of February 10th. The personnel committee and Pastor Josh will be conducting those interviews.

COMMITTEE REPORTS & ACTION ITEMS

- **Personnel** The Personnel committee held some interviews for the Part Time AP Position and Lisa Borchert interviewed and was chosen to fill that position. Adam Eikamp moved to hire Lisa Borchert for the Part Time (around 20 hours a week) Accounts Payable Position. Sue Tigges seconded that motion. Motion Carried.
- **Building and Grounds** Darrell Kalmes moved to improve the phones and improve the internet capabilities with the BTS proposal. There is a donation that would cover the initial install expenses. Marlee Tart seconded that motion. Motion Carried.
Darrell Kalmes moved for the building and grounds to use Westphal to remove and install new lights in the LFC. The cost would be covered by donated money. Wendy Einsweiler seconded the motion. Motion carried.
Darrell Kalmes moved to turn the small restroom in the sacristy into a storage closet. This is due to being unable to find contractors willing to quote the repair work, and the inactivity of the restroom being used. Gretchen Kueter seconded that motion. Motion Carried.
- **Worship** Terry Hoefflin was absent, Darrell Kalmes moved to approve the proposal from Key City Metal Works for a custom-fabricated dolly for the electric piano. The dolly is needed to raise the keyboard off of the floor when it is moved. Wendy Einsweiler seconded the motion. The motion carried.
- **Fellowship** Vacant
- **Stewardship** Wendy Einsweiler
- **Outreach** Gretchen Kueter
- **Family Ministry / Parish Ed.** Tami Ernster
- **Noah's Ark** vacant
- **Youth Liaison** Lilly Hoefflin (Absent)

STAFF REPORTS (written)

Family Minister Sara McCaw

ANNOUNCEMENTS/CORRESPONDENCE none to report

Communications to Committees:

1. AP Position Filled
2. Office Manager interviews
3. Building and Grounds Action Items
4. Worship Committee Action Item

President Sue Tigges moved to adjourn the meeting at 11:08AM. Gretchen Kueter seconded that motion. Motion carried.

Communion was served and the Lord's Prayer was said.

Submitted by

Michele Faubel
Holy Trinity Lutheran Church Council Secretary