

HOLY TRINITY LUTHERAN CHURCH
COUNCIL PACKET
May 18, 2021

Zoom Link
<https://zoom.us/j/696504258>
Meeting ID: 696 504 258

1755 Delhi Street, Dubuque, IA 52001
563-582-3228
www.htlcldbq.com

2021 HTLC Council Roster
1755 Delhi St, Dubuque, IA 52001
563-582-3228
www.htlcdbq.com

President	Adam Eikamp	adameikamp@gmail.com	563-564-2819
Vice President	Amanda Matson	amanda.matson@gmail.com	563-564-3464
Secretary	Vacant		
Treasurer	Jonathan Brown	jobrown1950@gmail.com	563-580-1954
Financial Secretary	Ed Borchert	eborchert@aol.com	563-542-7913
Building & Grounds	Vacant		
Outreach	Gretchen Kueter	kueterchris@msn.com	563-590-0174
Worship	Terry Hoefflin	thoefflin@earthlink.net	563-542-6064
Stewardship	Vacant		
Family Ministry	Tami Ernster	djernster@mchsi.com	563-581-3448
Youth Representative	Lily Hoefflin	lhoefflin@earthlink.net	
Fellowship	Kate Stierman	kate_stierman@hotmail.com	563-582-4995
Noah's Ark	Jason Duba	jasonduba@gmail.com	509-385-2736
Pastor	Rev Josh Martyn	htlcdbqpastor@gmail.com	563-613-4337
Associate Pastor	Rev Derek Rosenstiel	associatepastorderek@gmail.com	608-556-0206
Youth & Family Minister	Sara McCaw	sara.mccaw@gmail.com	563-451-6874
Office Manager	Lorice Amlin	holytrinluth@gmail.com	563-582-3228
Noah's Ark Director	Jenifer Montgomery	Director@NoahsArkDBQ.com	563-557-8629
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Holy Trinity Lutheran Church Council
Meeting Agenda via Zoom
May 18, 2021

6:30	Opening Devotions	Jonathan Brown
6:35	Review and approve the meeting's agenda	Adam Eikamp
6:38	Pastor's report	Pastor Josh
6:48	Associate Pastor's report	Pastor Derek
6:56	Treasurer's report	Jonathan Brown
7:05	Financial Secretary report	Ed Borchert
7:25	BUSINESS	
	Old business	
	Covid 19 update	
	Roof Update	
	Youth Ministry Call Team Update	
	New business	
	Change from ISolve to Quick Books Payroll	
	Youth Minister Celebration and Large Gift	
7:45	COMMITTEE REPORTS AND ACTION ITEMS	
	Action Item: Noah's Ark Book Keeping/Payroll	
	Personnel	Amanda Matson
	Building and Grounds	Vacant
	Fellowship	Vacant
	Stewardship	Vacant
	Outreach	Gretchen Kueter
	Worship	Terry Hoefflin
	Family Ministry / Parish Ed.	Tami Ernster
	Noah's Ark	Jason Duba
	Youth Liaison	Lilly Hoefflin
	STAFF REPORTS (written)	
	Office Manager	Lorice Amlin
	Family Minister	Sara McCaw
	ANNOUNCEMENTS / CORRESPONDENCE	
	Communications to Committees: list four items	
8:00	ADJOURNMENT AND THE LORD'S PRAYER	

Holy Trinity Lutheran Church Council
Meeting Minutes
April 20, 2021

Present

Adam Eikamp (President), Amanda Matson (Vice President), Ed Borchert (Financial Secretary), Jonathan Brown (Treasurer), Pastor Derek Rosenstiel (Associate Pastor), Tami Ernster (Family Ministry/Parish Ed), Jason Duba (Noah's Ark Board), Gretchen Kueter (Outreach), Terry Hoefflin (Worship)

Any confirmed member of HTLC who participates regularly in worship may volunteer to be on council. Council meets in the evening on the third Tuesday of the month. All committee night is the first Tuesday of the month. Council members are expected to listen to God, each other, and the congregation. It the duty of all of us to be a voice of the congregation at council.

Council seeks:

Executive Committee – Secretary (takes minutes)
Committee Liaisons – Building and Grounds, Fellowship, Stewardship (represents respective committees)

Standard council items

Meeting opened at 6:30. Devotions led by Adam Eikamp, Matthew 6:24-35. Agenda was approved as provided. Written reports were recognized. Please read those reports (found elsewhere in this council packet) for details on what everyone has been doing. Ask yourself if God is calling you to help in those ministries. Council agreed on four items to share with the congregation and committees. After a motion to extend passed, meeting adjourned at 8:04.

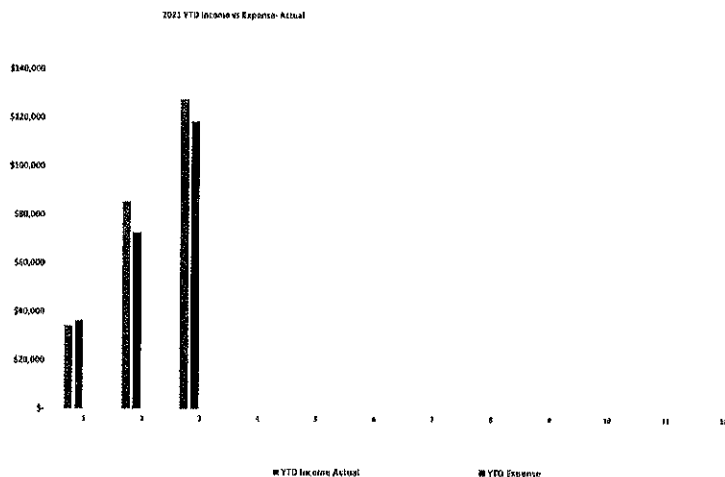
Four items for sharing

1. 8:30 and 11:00 start times effective 5/2 (or soonest feasible Sunday).
2. Groups of 10 or fewer who wish to meet at HTLC may do so.
3. Worship Phase 3.5 is being defined.
4. Team for hiring the youth minister was approved with a goal to hire by July 1, 2021.

Finances

Treasurer's report by Jonathan Brown. Giving is above budged projection.

Income vs. expenses is in the black. In the chart, the green bar is higher than the navy bar (which is good). Let's continue to work as a congregation to keep actual giving above actual expenses.



Other Action Items

Worship: Starting May 2nd, HTLC will return to having an 8:30 service and an 11:00 service on a weekly basis. Council is not sure if this is enough lead time to put together two services.

NOTE: This does not change the requirement for volunteers. (No volunteers, no service.)

motion passes unanimously

Council is divided on moving to phase 4. Worship team has been directed by council to review current CoVID-19 precautions & protocols and bring back a proposed revision to them per request for a more open worship experience.

Devotions sign up for council meetings

May Jonathan

June Gretchen

July Terry

August Ed

September Tami

October Amanda

November Jason

December Adam

Building and Grounds: LFC East Window Roof. Motion as written in the Building & Grounds report carried. We are still waiting for the external assessors to meet to make progress on the roof.

Personnel: Youth Minister Job Description. Discussion on the name of the position. We intentionally are calling this position a Youth Minister and not a Youth & Family Minister. Part of the reason for this is in optics. The position is a NEW position. Job description was amended to include the number of hours on average that is expected. Motion carried.

Personnel: Approve Youth Minister Call Team

Motion to approve slate (Kueter, 2nd Brown)

Slate amended to include a representative from family ministry/parish ed.

Motion carried.

Members: Amanda Matson (chair, VP council, personnel), Adam Eikamp (Pres council, personnel), Sue Tigges (past pres council, personnel), Karly Galusha, Samantha Hilby, Terry Hoefflin, Jenifer Montgomery, Wil Quinn

General Motion: Any group of fewer than 10 individuals that wishes to meet at HTLC may do so with sufficient notice provided they follow our safety protocols.

Motion carried.

ANNOUNCEMENTS / CORRESPONDENCE

Rummage sale in LFC on August 8-14 (church calendar)

VBS also first week in August (3 day, daytime program)

Reminder: All of the ministries of this church are ministries of this church. Let us endeavor to work together and remember to be in communication with each other.

Respectfully submitted, Amanda Matson (Vice President) Secretary Pro Tempore

Minute taking will continue alphabetically by first name until a council secretary is found.

Pastor's Report 5/18

"You are the light of the world. A city built on a hill cannot be hid. ¹⁵No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house. ¹⁶In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven." (Matthew 5:14-16)

Looking Back

Last month was a busy one. As more and more individuals get vaccinated I have been able to go out and do face to face visits again. It has been such a joy visiting shut-ins in their homes and members of the congregation at coffee houses. It is so nice to not have to sit behind a screen all day conducting counseling sessions or visits. I still had plenty of visits and counseling sessions online via zoom, but being able to get out and see people has been freeing.

I serve on the candidacy committee for the synod and we had an all day session reviewing candidates entering into seminary and approving candidates to be ordained. It was a long time to be on zoom, but exhilarating to see so many individuals work so hard to become pastors in this Church.

All the pastors and voting delegates to the Synod Assembly in the Water of Life Conference gathered on May 8th to discuss the Bishops Election process. Although many of us have been through a Bishop election before, this one will be different in that the synod assembly is one day. So please lift all the synod up in prayer as we discern and seek a new bishop for our synod on June 12th.

As a family, we were excited to celebrate Natalie's graduation from Loras college with her degree in school counseling. We celebrated her on April 24th, and every day, as she received her diploma after working so hard for 2 years.

Looking Forward:

I am deeply grateful to the Worship Committee for their diligent work on creating a phase 3.5 for reopening. I know they worked very hard and had extensive conversation with one another and I honestly cannot thank them all enough. I truly am excited to begin implementing this phase as we continue to open the building and lessen restrictions. I am excited to go back to our two-worship service schedule and hope people will begin to feel safe to return. I plan to begin making phone calls to members of the congregation inviting them to come and join us for in-person worship. If you talk to someone from the congregation who has not attended yet, invite them and let them know we miss them.

I would like to lift up to council section C15.01 in our constitution which shares how to work through conflict in the congregation. As we continue to move forward in our ministries and reopening of the church there may be times when someone is upset and angry. As stated in C15.01, we are to follow Matthew 18 where Jesus instructs his disciples how to handle conflict with one another and within the community. I am so appreciative for each and every one of you and the work you have been doing for God's work at Holy Trinity. If you ever want to talk, please let me know and I will be there.

Peace in Christ,
Pastor Josh

Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight and the sin that clings so closely, and let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith, who for the sake of the joy that was set before him endured the cross, disregarding its shame, and has taken his seat at the right hand of the throne of God. Consider him who endured such hostility against himself from sinners, so that you may not grow weary or lose heart. Hebrews 12: 1-3 (NRSV)

Christ took upon himself all that would wear us down or have us give up hope and overcame it so that we may not ourselves weary or lose heart. We profess that Jesus in the Cross has forever transformed this world and our lives. Christ has turned this world into to a place where love will always be stronger than hate, righteousness will always overcome evil, light will never be pushed out by the shadows, and new life will always spring up wherever death has sought to lay its claim upon this world and our lives. The kin-dom of God has come, and even though we do not always perceive it or feel it in our own lives and communities, it exists and will come in its fullness one day. This is a truth and a hope that we are promised will never fail us.

I begin my report in this way because when one looks at the news in this time, hears the sad stories from friends and neighbors, or focuses on the trials and challenges we face as a global human family, a nation, a community of faith, or even as individuals; it would be easy to lose heart and become weary to the point of wanting to just throw in the towel. Yet, in faith we are called to cling closely not to the brokenness or sin we see and experience in this life but rather to cling always to Christ and the gift of faith we have been given in our baptisms in his name. This is what drives us in faith to always hold out hope and to continually seek to in Christ become the change we wish to see in this world, our communities, and our own lives.

As summer approaches and some of our yearly programs end, such as youth formation and adult education classes; it is a place of transition where we celebrate all the beautiful ministry that has occurred this past year (even in the midst of a pandemic) and look to what new thing God in Christ may be calling us to next year. In that vein, my work in this time alongside all of you who I partner in ministry with has been to reflect upon all the ministries that are ending for the summer and begin planning what we will carry out in witness to Christ for this next year.

Along with the Stephen ministry leaders, I have had the joy of starting to plan with them what the next year will bring for this caring ministry. Many *Caring Calls* volunteers and a few Stephen ministers have for so long carried out their ministry of care to others faithfully and beautifully and have now ended some of their care relationships in these ministries. Others have been inactive for some time due to the lack of having a care receiver to be partnered with or due to life changes that prevent them from participating fully any longer. We are planning on holding a celebration and revisioning event for all the caring ministries this summer. In this event we will celebrate the love of Christ that has been shared and lay down the groundwork for the new life of these caring ministries going forward. We will talk with past and present participants of this ministry as discern together where the Spirit is calling us going forward.

In addition to my work with the caring ministries of our community, I will highlight here some work that Outreach is working on to engage others within our community of faith in living out our call to love and serve all in the name of Christ. We are planning a new ministry that will be called something along the lines of "HTLC Helping Hands" where small groups will be formed around shared gifts and passions to serve in the community, within our congregation, and in partnership with other non-profits doing neighbor love work in Dubuque. I am excited to share more details as things move forward with y'all and pray you will participate in this new

Outreach ministry that really flows from some of the community organizing training that I have learned over the course of this past year and through discernment along with many others how to build upon and expand our Outreach ministries.

Worship team, staff, and many volunteers have worked hard to make both in-person and livestreaming worship possible, and that has indeed been a great and beautiful job well done in this time. From discerning new procedures and ways to gather safely in-person to learning more and more about our streaming worship ministry; we give thanks for all who have made this gathering in the name of Christ possible. It has been a joy to return to in-person pastoral visits, meetings, worship services at HTLC as well as Luther Manor, and in other ministry work. We continue to navigate and discern what is the best way to be community and care for each other in this time, and through the love shown us in Christ we walk humbly together united in our call to love God and neighbor in all we do as people of faith. Moving back to two services, and various other in-person ministries has been a lot of work but it has been such a joy and life-giving experience as it brings hope for things to come.

There is always so much more going on than what I can share in a brief report, but I ask you to please always reach out to me with questions, concerns, or any feedback on how I can more faithfully serve this beloved community and grow in my call as a pastor and partner in ministry with y'all. I continue to give thanks to God for all who show me and my family love and support as we walk alongside you in faith and cling closely to the call and gift of grace we have been given by God in Christ through the power of the Holy Spirit. Thank you all!

In Christ,
DGR (Pastor Derek)

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Treasurer's Report as of April 2021 for Operating Fund Balance

Wednesday, May 12, 2021 3:45 PM

Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget
Income					
4.100.000	Pledge/Unpledge Reg Giving	31,004.48	151,628.30*	145,344.00	436,037.00
4.100.001	Loose Plate	559.00	1,716.00*	1,252.00	3,750.00
4.100.002	Seasonal	2,455.00	2,495.00*	332.00	1,000.00
4.100.004	Interest Income	1.55	5.92*	4.00	20.00
4.100.005	Transfer from Telephone & Internet	0.00	0.00		
4.100.006	Church Use Income	0.00	360.00*	0.00	0.00
4.100.007	Transfer from NA for Internet/phone	0.00	0.00	540.00	1,620.00
4.100.008	HTLC Foundation Fund	0.00	0.00		
4.100.009	Misc General Income	0.00	0.00	0.00	0.00
4.100.012	Community Foundation Fund	0.00	0.00		
4.100.013	Transfer from Zero Balance Account	0.00	49.11*	0.00	0.00
4.100.015	Transfer from Designated LFC Internal Improvements	0.00	0.00		
4.100.016	Admin Income	35.11	106.04*	0.00	0.00
4.100.017	Transfer from Noah's Ark for Custodial Services	0.00	0.00	0.00	0.00
4.100.018	Transfer from PPP Designated Acct	0.00	0.00		
4.100.019	Transfer from Continue the Call	0.00	0.00	0.00	0.00
4.100.020	Transfer from Noah's Ark Reser	0.00	0.00		
4.100.021	Noah's Ark Insurance Reimbursement	0.00	0.00	1,000.00	3,000.00
4.100.024	Transfer from On-line Giving Page	0.00	0.00		
4.100.025	Transfr from O. Gremmel's - Organ Maint/Wrshp Utili	0.00	0.00	0.00	0.00
4.100.027	Transfer from Ora Gremmels	0.00	0.00		
4.100.030	Parish Ed Income	0.00	0.00	0.00	0.00
4.100.031	Family Ministry Income	0.00	30.00*	8.00	30.00
4.100.032	Outreach Income	0.00	0.00	28.00	86.00
4.100.033	Worship Income	0.00	1,283.00*	136.00	413.00
4.100.034	Fellowship Income	0.00	696.30*	232.00	696.00
4.100.035	Mission Income	0.00	0.00	0.00	0.00
4.100.036	Stewardship Income	0.00	0.00	0.00	0.00
4.100.037	Donations to support LFC lighting project	0.00	0.00	0.00	0.00
4.100.038	Caring Ministry Income	0.00	272.41*	92.00	272.00
4.100.039	Transfer from Irene Jecklin Memorial Fund	0.00	3,000.00	3,560.00	10,680.00
	Total General Fund Giving	\$34,055.14	\$161,642.08*	\$152,528.00	\$457,604.00
	Total Income	\$34,055.14	\$161,642.08	\$152,528.00	\$457,604.00
Expense					
5.100.000	Line of Credit Interest Expense	0.00	0.00	200.00	600.00
5.100.002	Monthly internet subscriptions	101.60	224.60	1,460.00	4,382.00
5.100.003	Admin - Copier + paper	505.85	2,107.65*	1,928.00	5,784.00
5.100.004	Hardware	0.00	0.00	668.00	2,000.00
5.100.005	Admin - Office Supplies	31.22	965.31	2,468.00	7,400.00
5.100.006	Admin - Pastor Discretionary	68.26	68.26		
5.100.007	Admin - Postage	43.38	742.94*	168.00	500.00
5.100.008	Admin - Printed Material	169.00	449.85*	400.00	1,200.00
5.100.009	Software purchase/Install/Maintenance	191.17	913.32*	332.00	1,000.00

5.100.010	Meetings Misc. expense	0.00	243.05*	0.00	0.00
5.100.011	Credit Card Fees	10.81	43.24	280.00	840.00
5.100.012	Staff Mileage	0.00	45.85	56.00	167.00
5.100.013	Transfer to Sabbatical Leave	0.00	0.00		
5.100.015	Admin - Kitchen Supplies	0.00	0.00	120.00	360.00
5.100.016	Fall Theological Conference	0.00	0.00	132.00	400.00
5.100.017	Synod Assembly Registration	0.00	0.00	500.00	1,500.00
5.100.018	Council Retreat	0.00	0.00		
5.100.020	Tape/CD Ministry	0.00	0.00	0.00	0.00
5.100.025	Designated Credit Card Fees Expense	5.05	5.05	20.00	60.00
5.100.029	Background Check	0.00	0.00	40.00	120.00
5.100.030	Misc. - books/training materials	34.20	208.98	360.00	1,080.00
5.100.031	HK Payroll Services	125.94	381.40*	344.00	1,030.00
5.100.032	Financial Software Review	0.00	0.00		
5.140.004	Copy Machine leased @ 5 years	0.00	0.00	0.00	0.00
	Total Administration Expense	\$1,286.48	\$6,399.50	\$9,476.00	\$28,423.00
5.105.000	Fellowship Expense	0.00	57.74	168.00	500.00
	Total Fellowship Expense	\$0.00	\$57.74	\$168.00	\$500.00
5.115.000	Outreach - Advertising	0.00	0.00	167.00	500.00
5.115.001	Banners	0.00	145.84*	108.00	325.00
	Total Outreach Exp	\$0.00	\$145.84	\$275.00	\$825.00
5.120.003	CMB - ELCA Synod	3,268.92	13,075.68*	11,628.00	34,883.00
5.120.011	CMB - Missionary Sponsorship	228.75	915.00*	900.00	2,700.00
5.120.013	CMB - Rescue Mission	0.00	0.00		
5.120.020	CMB - EWALU Support	58.33	233.32*	233.00	700.00
	Total Church Missions Expense	\$3,556.00	\$14,224.00*	\$12,761.00	\$38,283.00
5.120.030	Stewardship - Postage/Supplies	0.00	589.21*	500.00	1,500.00
5.120.031	Green Team	0.00	0.00	60.00	180.00
	Total Stewardship Expense	\$0.00	\$589.21*	\$560.00	\$1,680.00
5.130.002	9th Grade Confirmation Dinner	0.00	0.00	116.00	350.00
5.130.003	Confirmation Curr and Supp	0.00	0.00	133.00	400.00
5.130.004	6th, 7th and 8th Conf. Retreat	0.00	0.00	333.00	1,000.00
5.130.005	Splash Material	0.00	56.85	168.00	500.00
5.130.006	Gift Bibles	0.00	106.45	132.00	400.00
5.130.011	Adult Education	0.00	93.35*	67.00	200.00
5.130.012	Sunday School Curriculum	86.00	214.68	375.00	1,125.00
5.130.013	Youth Education	0.00	0.00	52.00	150.00
5.130.014	Youth Gathering	0.00	0.00	68.00	200.00
5.130.015	Camps	0.00	0.00	332.00	1,000.00
5.130.016	VBS	0.00	0.00	300.00	900.00
5.130.030	1st Communion Supplies	56.00	56.00	100.00	300.00
5.130.031	Teacher Appreciation	0.00	0.00	40.00	125.00
5.130.032	Children Sermons/Worship	0.00	0.00	80.00	240.00
	Total Parish Education Expense	\$142.00	\$527.33	\$2,296.00	\$6,890.00
5.140.000	Church Disinfectant system	0.00	0.00	668.00	2,000.00
5.140.001	Property - Custodial Supplies	145.31	397.81	1,500.00	4,500.00
5.140.002	Property - Electricity	1,076.58	4,592.68	5,000.00	15,000.00
5.140.003	Property - Insurance	1,971.50	4,118.00*	3,612.00	10,841.00
5.140.005	Property - M/R Grounds Church	501.32	595.07	1,132.00	3,400.00
5.140.006	Property - Natural Gas	661.05	3,898.47*	2,332.00	7,000.00
5.140.007	Property - Outside Ground Care	132.00	980.94	1,000.00	3,000.00
5.140.008	HVAC	0.00	(1,380.00)	332.00	1,000.00
5.140.009	Property - Telephone	0.00	873.53	1,852.00	5,550.00
5.140.010	M/R Church Sanctuary & Property	890.84	3,100.36*	668.00	2,000.00
5.140.011	Property - Water	151.18	688.93*	668.00	2,000.00
5.140.012	Waste Disposal (Dittmer)	114.95	444.95	500.00	1,500.00
5.140.013	Fire Extinguishers (DBQ Fire)	0.00	0.00	100.00	300.00
5.140.014	Ansul Kitchen Hood Cleaning & Insp.	0.00	0.00	100.00	300.00

5.140.015	FOG inspection (City) every 6 months	0.00	0.00	116.00	350.00
5.140.016	Sprinkler Backflow test 4' lines	0.00	0.00	92.00	275.00
5.140.017	Sprinkler Backflow test 2' & 3/4" lines	0.00	0.00	64.00	195.00
5.140.018	Elevator Safety Test	401.25	401.25*	216.00	650.00
5.140.019	Snow Removal	0.00	607.50	668.00	2,000.00
5.140.020	2019 Office Water Damage	0.00	0.00		
5.140.021	Telephone & Internet Set-Up	0.00	0.00		
5.140.028	Fire Alarm System	19.22	19.22	200.00	600.00
5.140.030	Delhi St. sidewalk repair	0.00	0.00		
5.140.031	Ora Gremmel's Funded Expenses	0.00	0.00		
5.140.032	LFC - Lighting	0.00	0.00	0.00	0.00
5.140.033	Univ. Ave. Parcell #1026212004 - Taxes	0.00	0.00		
5.140.035	Sanctuary - loop system repair	0.00	0.00	500.00	1,500.00
5.140.037	Alley Way Improvements	0.00	0.00	0.00	0.00
5.140.039	Sound System Oper Exp	0.00	16.04		
	Total Building & Grounds Expense	\$6,065.20	\$19,354.75	\$21,320.00	\$63,961.00
5.210.000	Worship - Altar Supply	282.24	551.44*	500.00	1,500.00
5.210.001	Worship - Bell Choir Supplies	0.00	0.00	32.00	100.00
5.210.002	Lifeline Maintenance	0.00	0.00	508.00	1,518.00
5.210.003	Worship - Copyright License	638.00	638.00*	616.00	1,850.00
5.210.004	Worship- Music Events	0.00	0.00		
5.210.005	Worship - Music Material	0.00	19.44	132.00	400.00
5.210.007	Worship - Organ/Piano Maint	0.00	0.00	668.00	2,000.00
5.210.009	Guest Musician	0.00	0.00	84.00	250.00
5.210.011	Worship Continuing Education Exp.	0.00	50.55*	16.00	50.00
5.210.012	Sound System maintenance	0.00	0.00	68.00	200.00
5.210.013	Instrument Maintenance (cord, drums, strings, etc)	0.00	485.67*	68.00	200.00
	Total Worship Expense	\$920.24	\$1,745.10	\$2,692.00	\$8,068.00
5.215.000	Family Ministry- Hspty/Fllwshp	0.00	113.27	500.00	1,500.00
	Total Family Ministry Expense	\$0.00	\$113.27	\$500.00	\$1,500.00
5.147.000	Pulpit Supply	0.00	0.00		
5.148.000	Pastor - Salary	2,442.74	9,770.96*	9,660.00	28,983.00
5.148.001	Pastor - Pension	667.49	2,669.96	2,673.00	8,020.00
5.148.002	Pastor - Health	2,142.00	8,568.00	8,568.00	25,704.00
5.148.003	Pastor - Con't Ed	0.00	483.29*	300.00	900.00
5.148.004	Pastor - Professiona Publication Exp	0.00	469.34*	232.00	700.00
5.148.005	Pastor-Housing	3,333.34	13,333.36*	13,332.00	40,000.00
5.148.006	Pastor Soc. Sec. Allowance	310.70	1,242.80	1,312.00	3,930.00
5.148.007	Pastor - Retiree/Survivor	0.00	0.00		
5.148.008	Pastor-Disab/Admin	91.02	364.08*	364.00	1,094.00
5.148.009	Pastor-Car Allowance/Mileage	0.00	0.00	668.00	2,000.00
5.148.010	Pastor-Cell Phone	62.50	250.00	252.00	750.00
5.148.011	Pastor-Computer Allowance	0.00	0.00		
5.148.014	Pastor - Group Life Insurance	42.48	169.92	172.00	510.00
	Total Pastoral Salary Expense	\$9,092.27	\$37,321.71	\$37,533.00	\$112,591.00
5.149.000	Associate Salary	2,716.74	10,866.96*	10,824.00	32,473.00
5.149.001	Call Process	0.00	0.00		
5.149.002	Associate Pastor - Pension	462.57	1,850.28	1,856.00	5,565.00
5.149.003	Associate Pastor - Housing	1,666.66	6,666.64	6,668.00	20,000.00
5.149.004	Associate Pastor - Soc. Sec. Allowance	253.54	1,014.16	1,060.00	3,179.00
5.149.005	Associate Pastor - Retiree Support	0.00	0.00		
5.149.006	Associate Pastor - Disability	69.39	277.56	280.00	835.00
5.149.007	Associate Pastor - Group Life	32.38	129.52	132.00	390.00

5.149.008	Associate Pastor - Professional Exp	0.00	0.00		
5.149.009	Associate Pastor - Con't Ed	0.00	0.00	300.00	900.00
5.149.010	AP - HLTH Insurance Reimbursement	260.00	1,040.00	1,040.00	3,120.00
	Total Associate Pastor Expense	\$5,461.28	\$21,845.12	\$22,160.00	\$66,462.00
5.150.030	Family Minister - Salary	3,015.84	12,063.36*	5,028.00	15,079.00
5.150.031	Family Minister - Pension	241.27	965.08*	404.00	1,206.00
5.150.032	Family Minister- Dis/Admin	45.24	180.96*	76.00	226.00
5.150.033	Family Minister - Health	853.00	3,412.00*	1,420.00	4,265.00
5.150.034	Family Minister - Continuing Education	0.00	305.97*	28.00	83.00
5.150.035	Family Minister-Cell Phone	65.00	260.00*	108.00	325.00
5.150.037	Part time Youth Minister	0.00	0.00	4,860.00	14,583.00
5.150.038	Family Minister - Group Life Insur	21.11	84.44*	36.00	106.00
	Total Family Minister Salary Exp	\$4,241.46	\$17,271.81*	\$11,960.00	\$35,873.00
5.151.000	Intern Salary Stipend - Spring 2019	0.00	0.00		
	Total Intern Salary Expense	\$0.00	\$0.00		
5.155.001	Stephen Ministries Leadership Training	0.00	0.00	0.00	0.00
5.155.002	Stephan Ministry Educational Materials	0.00	0.00	132.00	400.00
5.155.004	Grief Share	0.00	0.00	80.00	240.00
	Total Stephen Min. Salary Exp	\$0.00	\$0.00	\$212.00	\$640.00
5.160.041	Handbell Choir Director	0.00	0.00		
5.160.045	Contemporary Music Leader	1,244.60	4,506.10	4,980.00	14,935.00
5.160.046	Music Minister Salary	1,794.78	7,801.42*	7,180.00	21,537.00
5.160.047	Service Accompanist	0.00	0.00	468.00	1,400.00
5.160.048	Music Continuing Ed	0.00	0.00		
5.160.049	Music Publications	0.00	0.00		
	Total Music Salary Expense	\$3,039.38	\$12,307.52	\$12,628.00	\$37,872.00
5.100.035	Employees Deductions	4.00	0.00		
5.170.000	Office Mngr - Wage	2,948.40	11,653.20	12,168.00	36,504.00
5.170.001	Office Mngr - Pension - ELCA	243.33	973.32*	972.00	2,920.00
5.170.002	Office Mngr - Dis/Admin	45.63	182.52	184.00	548.00
5.170.004	Office Mngr - Health	0.00	0.00		
5.170.005	Office Manager - Retiree/Survivor	0.00	0.00		
5.170.006	Office Manager - Group Life Insur	21.29	85.16*	84.00	256.00
5.170.010	Office Assistant - Wages	728.15	4,223.64*	3,848.00	11,543.00
5.170.020	Financial Asst - Wages	1,141.49	4,789.30*	4,184.00	12,549.00
5.170.050	Office Staff Continuing Ed	0.00	0.00	133.00	400.00
	Total Office Salary Expense	\$5,132.29	\$21,907.14*	\$21,573.00	\$64,720.00
5.175.000	Cleaning	0.00	0.00	5,936.00	17,805.00
5.175.010	Maintenance - Salary	0.00	246.50	4,420.00	13,260.00
5.175.011	Maintenance - Pension - ELCA	0.00	0.00		
5.175.012	Maintenance - Health	0.00	0.00		
5.175.015	Maintenance - Dis/Admn	0.00	0.00		
5.175.016	Maintenance - Retiree/Survivor	0.00	0.00		
5.175.017	Maintenance - Group Life Insur	0.00	0.00		
	Total Custodial Salary Expense	\$0.00	\$246.50	\$10,356.00	\$31,065.00
5.190.000	Non Pastoral Staff - FICA	966.63	3,574.54*	2,852.00	8,557.00
5.190.001	Workers Compensation	699.50	1,399.00*	1,160.00	3,474.00
	Total Other Staff Expense	\$1,666.13	\$4,973.54*	\$4,012.00	\$12,031.00
5.230.000	Ora Gremmel's 2018 Loan Repayment	0.00	0.00		
	Total Ora Gremmel's 2018 Loan	\$0.00	\$0.00		

	Total Operating Expense	\$40,602.73	\$159,030.08	\$170,482.00	\$511,384.00
	Total Expense	\$40,602.73	\$159,030.08	\$170,482.00	\$511,384.00
Difference		<u>(\$6,547.59)</u>	<u>\$2,612.00</u>	<u>(\$17,954.00)</u>	<u>(\$53,780.00)</u>

* = Income/Expense exceeds amount budgeted to date

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Treasurer's Report as of April 2021 for Noah's Ark Operating

Wednesday, May 12, 2021 3:46 PM

Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget
Income					
4.300.000	Noah's Ark - Registration	0.00	0.00	268.00	800.00
4.300.003	Noah's Ark- Dnts/Gvng Tree	652.28	6,765.23*	1,332.00	4,000.00
4.300.004	Noah's Ark - Miscellaneous	315.36	315.36*	0.00	0.00
4.300.007	Noah's Ark - Trnsfr from Rsrv	0.00	0.00	0.00	0.00
4.300.011	Noah's Ark - Interest	0.94	4.24*	0.00	0.00
4.300.012	Noah's Ark - Scholarship	0.00	0.00	0.00	0.00
4.300.030	Noah'sArk - Tuition & Child Care	34,614.38	127,949.02	131,828.00	395,485.00
4.300.032	Summer Day Care	0.00	0.00		
4.300.034	Transfer from PPP Designated Accat	0.00	0.00		
Total Noah's Ark Receipts		\$35,582.96	\$135,033.85*	\$133,428.00	\$400,285.00
Total Income		\$35,582.96	\$135,033.85	\$133,428.00	\$400,285.00
Expense					
5.300.000	Teacher & Director- Salaries	6,751.99	27,463.47*	26,867.00	80,600.00
5.300.001	Teacher Salaries	16,410.75	67,044.81	88,856.00	266,572.00
5.300.002	Noah's Ark -Telephone	135.00	465.00*	240.00	720.00
5.300.003	Noah Ark - Dues / Con't Ed	175.98	594.84*	252.00	750.00
5.300.004	Noah's Ark - Repairs	878.54	34,905.46*	0.00	0.00
5.300.005	Noah's Ark - Advertising	0.00	0.00	84.00	250.00
5.300.006	Noah's Ark - Supplies	1,467.84	3,848.42*	2,868.00	8,600.00
5.300.007	Noah's Ark - Trnsfr to Resrv	0.00	0.00	0.00	0.00
5.300.008	Noah's Ark - Insurance	919.00	1,625.50*	1,000.00	3,000.00
5.300.009	Noah's Ark - FICA	1,671.65	7,305.07	8,852.00	26,559.00
5.300.010	Transaction Processing Fees	82.80	333.00		
5.300.011	Noah's Ark - Special Programs	0.00	0.00	0.00	0.00
5.300.012	Noah's Ark - Scholarships	0.00	0.00	0.00	0.00
5.300.013	NA - Criminal Record/Finger Printing	20.00	50.00	68.00	200.00
5.300.014	Snacks/milk Child Care	742.04	1,893.67*	0.00	0.00
5.300.018	N.A.-Teacher & Director Pension ELCA	808.46	3,233.84*	3,224.00	9,672.00
5.300.019	N.A. - Teacher Health	800.00	3,200.00*	2,800.00	8,400.00
5.300.020	N.A. Teacher & Director Dis/Adm	101.06	404.24*	400.00	1,200.00
5.300.022	N.A. Substitutue Teacher	0.00	0.00		
5.300.023	N. A. Teacher Director- Retiree/Survivor	0.00	0.00	100.00	300.00
5.300.024	N. A. Teacher & Director - Group Life Insur	47.16	188.64*	40.00	125.00
5.300.033	Computer/Software	247.20	487.20*	452.00	1,350.00
Total Noah's Ark Expense		\$31,259.47	\$153,043.16*	\$136,103.00	\$408,298.00
Total Expense		\$31,259.47	\$153,043.16	\$136,103.00	\$408,298.00
Difference		\$4,323.49	(\$18,009.31)	(\$2,675.00)	(\$8,013.00)

* = Income/Expense exceeds amount budgeted to date

Annual Budget
Remaining

800.00
(2,765.23)
(315.36)
0.00
(4.24)
0.00
267,535.98

\$265,251.15

\$265,251.15

53,136.53
199,527.19
255.00
155.16
(34,905.46)
250.00
4,751.58
0.00
1,374.50
19,253.93

0.00
0.00
150.00

(1,893.67)
6,438.16

5,200.00
795.76

300.00

(63.64)

862.80

\$255,587.84

\$255,587.84

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Consolidated Fund Activity Report for April 2021

Wednesday, May 12, 2021 3:44 PM

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.000	Designated (& Restricted) Checkbook					
3.003.000	Music Dept Fund	0.00	0.00	0.00	0.00	0.00
3.004.000	Designated Checking Interest Fund	18.82	4.66	0.00	0.00	23.48
3.005.000	Fellowship Events Fund	400.00	0.00	0.00	0.00	400.00
3.006.000	Organ Campaign Balance	0.00	975.00	0.00	(5.05)	969.95
3.007.000	Roof Fund	59,937.91	0.00	0.00	0.00	59,937.91
3.008.000	Pastor Cont. Ed. Fund	0.00	0.00	0.00	0.00	0.00
3.009.000	Assoc. Pastor Cont Ed.	0.00	0.00	0.00	0.00	0.00
3.011.000	Property Improvement	1,436.35	0.00	0.00	0.00	1,436.35
3.012.000	Dubuque Dream Center Balance	75.00	0.00	75.00	0.00	0.00
3.014.000	Neighborhood Patio Events Balance	250.00	0.00	0.00	0.00	250.00
3.016.000	Produce for Food Insecure Balance	100.00	0.00	0.00	(100.00)	0.00
3.017.000	Prayer Shaw Ministry Balance	0.00	0.00	0.00	0.00	0.00
3.018.000	Free Wash Balance	250.00	0.00	0.00	0.00	250.00
3.020.000	Designated Credit Card Fees Fund Balance	0.00	0.00	0.00	0.00	0.00
3.040.000	Memory Cafe Fund	80.55	0.00	0.00	0.00	80.55
3.040.001	1st Communion	0.00	0.00	0.00	0.00	0.00
3.040.002	Flowers	95.00	30.00	91.60	0.00	33.40
3.040.003	Presentation Lantern Center Fund Balance	75.00	0.00	75.00	0.00	0.00
3.040.005	Misc I/O	0.00	0.00	0.00	0.00	0.00
3.040.010	Staff Reimbursement	13.57	0.00	0.00	0.00	13.57
3.040.012	Sunday School Supply Fund Balance	0.00	0.00	0.00	0.00	0.00
3.040.013	Benevity Community Fund (Boy Scout Troop #51)	0.00	0.00	0.00	0.00	0.00
3.040.015	Reconciled In Christ Task Force Balance	129.67	0.00	0.00	0.00	129.67
3.040.019	On-line Giving Page Balance	300.00	0.00	0.00	0.00	300.00
3.040.020	Payroll Protection Program Fund Balance	0.00	0.00	0.00	0.00	0.00
3.041.001	Global Mission	0.00	0.00	0.00	0.00	0.00
3.041.002	World Hunger	0.00	0.00	0.00	0.00	0.00
3.041.003	LWR	0.00	0.00	0.00	0.00	0.00
3.041.004	Disaster Relief	0.00	0.00	0.00	0.00	0.00
3.041.005	Missionary Sponsorship	0.00	0.00	0.00	0.00	0.00
3.041.006	EWALU Campership	60.00	63.00	0.00	0.00	123.00
3.041.007	Hunger Outreach Balance	6,827.53	10.00	222.56	100.00	6,714.97

3.041.009	Rescue Mission	50.00	0.00	0.00	0.00	50.00
3.041.010	Food Pantry DBQ	50.00	0.00	0.00	0.00	50.00
3.041.011	People In Need PIN	0.00	0.00	0.00	0.00	0.00
3.041.012	Global Church Weekend Balance	0.00	0.00	0.00	0.00	0.00
3.041.014	St. Mark's Community Center	0.00	0.00	0.00	0.00	0.00
3.041.016	Luther Manor Residences	50.00	0.00	0.00	0.00	50.00
3.041.019	LSI Mission	0.00	0.00	0.00	0.00	0.00
3.041.021	St. John's Guest House	100.00	0.00	0.00	0.00	100.00
3.041.022	Pastor's Emergency Fund	3,112.31	100.00	1,141.09	0.00	2,071.22
3.041.023	Sunday School Offering	0.00	0.00	0.00	0.00	0.00
3.041.024	Advent Offering	0.00	0.00	0.00	0.00	0.00
3.041.025	Lenten Offering	330.00	160.00	0.00	0.00	490.00
3.041.027	Crescent Community Health Center	0.00	0.00	0.00	0.00	0.00
3.041.028	Quilters Fund Balance	765.53	0.00	0.00	0.00	765.53
3.041.029	Gardens of Grace	0.00	0.00	0.00	0.00	0.00
3.041.030	E W A L U Support	0.00	60.00	60.00	0.00	0.00
3.041.031	Lutheran Chaplaincy Outreach	0.00	0.00	0.00	0.00	0.00
3.041.034	Opening Doors Women's Shelter Offering	100.00	0.00	100.00	0.00	0.00
3.041.038	Christmas Gift Outreach Balance	0.00	0.00	0.00	0.00	0.00
3.041.041	VBS Mission Offering	0.00	0.00	0.00	0.00	0.00
3.041.042	Courtyard Project Fund Balance	0.00	0.00	0.00	0.00	0.00
3.045.000	Sabbatical Leave Fund	7,499.91	0.00	0.00	0.00	7,499.91
3.050.000	Green Team Sponsorship	0.00	0.00	0.00	0.00	0.00
3.053.000	Family Ministry Fund	9,877.29	0.00	208.25	0.00	9,669.04
3.066.000	Noah's Ark Reserv Fund	793.79	0.00	0.00	0.00	793.79
3.100.002	Phyllis Cooper Memorial	115.00	0.00	0.00	0.00	115.00
3.100.005	Pastor Curtis Miller Memorial Balance	20.00	0.00	0.00	0.00	20.00
3.100.006	Fran Kringle Memorial - Stephen Ministry	0.00	0.00	0.00	0.00	0.00
3.100.011	William Collings Memorial	125.00	0.00	0.00	0.00	125.00
3.100.014	Irene Jecklin Memorial - HTLC General Use Balance	7,705.00	0.00	0.00	0.00	7,705.00
3.100.015	Basant Persaud Memorial Balance	1,425.00	0.00	0.00	0.00	1,425.00
3.100.017	Don Hamill Memorial - Stephen Ministry	0.00	0.00	0.00	0.00	0.00
3.500.000	Prepaid Pledge Balance	11,001.25	0.00	0.00	0.00	11,001.25
Total		<u>\$113,169.48</u>	<u>\$1,402.66</u>	<u>\$1,973.50</u>	<u>(\$5.05)</u>	<u>\$112,593.59</u>

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Balance Sheet as of April 30, 2021

Wednesday, May 12, 2021 3:42 PM

Account #	Account Name	Beginning Balance	YTD Balance
Assets			
1.100.000	General Operating Checking	45,250.29	48,149.36
1.100.035	Designated Funds Checking	119,752.15	112,993.59
1.100.045	Noah's Ark Operating Checking	47,625.35	29,485.02
	Total Current Assets	\$212,627.79	\$190,627.97
1.500.000	Church Addition - (1999-2000)	2,094,497.71	2,094,497.71
1.500.005	Capitalized Interest	41,450.34	41,450.34
1.500.010	Church Edifice and Lot	1,024,000.00	1,024,000.00
1.500.020	1730 University	37,000.00	37,000.00
1.500.030	1815 Delhi	27,000.00	27,000.00
1.500.060	1710 University	68,956.25	68,956.25
	Total Fixed Assets	\$3,292,904.30	\$3,292,904.30
	Total Assets	\$3,505,532.09	\$3,483,532.27
Liabilities			
2.000.000	Accounts Payable/Vendors	1,078.01	1,629.01
	Total Accounts Payable	\$1,078.01	\$1,629.01
	Total Liabilities	\$1,078.01	\$1,629.01
Fund Balance			
3.000.000	Noah's Ark Operating Checkbook	47,625.35	29,616.04
3.001.000	General Operating Checkbook	44,172.28	46,789.33
	Total Operating Fund	\$91,797.63	\$76,405.37
3.099.000	Equity Fund	3,292,904.30	3,292,904.30
	Total Investments / Equity Fund	\$3,292,904.30	\$3,292,904.30
3.100.000	Designated (& Restricted) Checkbook	119,752.15	112,593.59
	Total Fund Balance	\$3,504,454.08	\$3,481,903.26
	Total Liabilities and Fund Balance	\$3,505,532.09	\$3,483,532.27

Guide One PROPERTY Insurance

Annual COUNCIL APPROVAL: NOAH's ARK Property Ins Payment
Annual payment \$3,000.00
FEBRUARY 2021

Quarterly Breakdown

POLICY TERM: 8/2/20 TO 8/2/21

	current stmt bal	NOAH's ARK payment	HTLC payment
COUNCIL APPROVAL FEB 2021			
APRIL / due May 1	\$ 2,721.50	\$ 750.00	\$ 1,971.50
JULY / due Aug 1	\$	\$ 750.00	
OCTOBER / due Nov 1	\$	\$ 750.00	
JANUARY / due Feb 1	\$	\$ 750.00	
;;COUNCIL APPROVED	\$	\$ 3,000.00	

Accidental Fund (WORKERS COMP) Insurance

Annual COUNCIL APPROVAL: NOAH's ARK Accident Ins Payment
Annual payment \$676
FEBRUARY 2021

Quarterly Breakdown

POLICY TERM: 8/2/20 TO 8/2/21

	current stmt bal	NOAH's ARK payment	HTLC payment
COUNCIL APPROVAL FEB 2021			
APRIL / due May 1	\$ 868.50	\$ 169.00	\$ 699.50
JULY / due Aug 1	\$ 868.50	\$ 169.00	\$ 699.50
OCTOBER / due Nov 1	\$ 868.50	\$ 169.00	\$ 699.50
JANUARY / due Feb 1	\$ 868.50	\$ 169.00	\$ 699.50
;;COUNCIL APPROVED	\$	\$ 676.00	

Noah's Ark Insurance audit conducted in 2020

POLICY TERM: 8/2/19 TO 8/2/20

	current stmt bal	NOAH's ARK payment	HTLC payment
COUNCIL APPROVAL FEB 2020			
APRIL / due May 1	\$ 2,721.50	\$ -	\$ 2,721.50
JULY / due Aug 1	\$	\$ -	\$ -
OCTOBER / due Nov 1	\$ 2,740.25	\$ 537.50	\$ 2,202.75
JANUARY / due Feb 1	\$ 2,684.00	\$ 537.50	\$ 2,146.50
;;COUNCIL APPROVED	\$	\$ 1,075.00	

POLICY TERM: 8/2/19 TO 8/2/20

	current stmt bal	NOAH's ARK payment	HTLC payment
COUNCIL APPROVAL FEB 2020			
APRIL / due May 1	\$ 868.50	\$ 169.00	\$ 699.50
JULY / due Aug 1	\$ 868.50	\$ 169.00	\$ 699.50
OCTOBER / due Nov 1	\$ 868.50	\$ 169.00	\$ 699.50
JANUARY / due Feb 1	\$ 868.50	\$ 169.00	\$ 699.50
;;COUNCIL APPROVED	\$	\$ 676.00	

2M

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Treasurer's Report as of April 2021 for Operating Fund Balance (Building & Grounds Expense)

Monday, May 3, 2021 12:20 PM

Page 1 of 2
Annual Budget
Remaining

Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget	Annual Budget Remaining
Income						
4.100.005	Transfer from Telephone & Internet	0.00	0.00			
4.100.015	Transfer from Designated LFC Internal Improvements	0.00	0.00			
4.100.025	Trnsfr from O. Gremmel's - Organ Maint/Wrshp Utili	0.00	0.00	0.00	0.00	0.00
4.100.039	Transfer from Irene Jecklin Memorial Fund	0.00	3,000.00	3,560.00	10,680.00	7,680.00
	Total General Fund Giving	\$0.00	\$3,000.00	\$3,560.00	\$10,680.00	\$7,680.00
	Total Income	\$0.00	\$3,000.00	\$3,560.00	\$10,680.00	\$7,680.00
Expense						
5.140.000	Church Disinfectant system	0.00	0.00	668.00	2,000.00	2,000.00
5.140.001	Property - Custodial Supplies	145.31	397.81	1,500.00	4,500.00	4,102.19
5.140.002	Property - Electricity	1,076.58	4,592.68	5,000.00	15,000.00	10,407.32
5.140.003	Property - Insurance	1,971.50	4,118.00*	3,612.00	10,841.00	6,723.00
5.140.005	Property - M/R Grounds Church	501.32	595.07	1,132.00	3,400.00	2,804.93
5.140.006	Property - Natural Gas	661.05	3,898.47*	2,332.00	7,000.00	3,101.53
5.140.007	Property - Outside Ground Care	132.00	980.94	1,000.00	3,000.00	2,019.06
5.140.008	HVAC	0.00	(1,380.00)	332.00	1,000.00	2,380.00
5.140.009	Property - Telephone	0.00	873.53	1,852.00	5,550.00	4,676.47
5.140.010	M/R Church Sanctuary & Property	890.84	3,100.36*	668.00	2,000.00	(1,100.36)
5.140.011	Property - Water	151.18	688.93*	668.00	2,000.00	1,311.07
5.140.012	Waste Disposal (Dittmer)	114.95	444.95	500.00	1,500.00	1,055.05
5.140.013	Fire Extinguishers (DBQ Fire)	0.00	0.00	100.00	300.00	300.00
5.140.014	Ansul Kitchen Hood Cleaning & Insp.	0.00	0.00	100.00	300.00	300.00
5.140.015	FOG inspection (City) every 6 months	0.00	0.00	116.00	350.00	350.00
5.140.016	Sprinkler Backflow test 4" lines	0.00	0.00	92.00	275.00	275.00
5.140.017	Sprinkler Backflow test 2" & 3/4" lines	0.00	0.00	64.00	195.00	195.00
5.140.018	Elevator Safety Test	401.25	401.25*	216.00	650.00	248.75
5.140.019	Snow Removal	0.00	607.50	668.00	2,000.00	1,392.50
5.140.020	2019 Office Water Damage	0.00	0.00			
5.140.021	Telephone & Internet Set-Up	0.00	0.00			
5.140.028	Fire Alarm System	19.22	19.22	200.00	600.00	580.78
5.140.030	Delhi St. sidewalk repair	0.00	0.00			
5.140.031	Ora Gremmel's Funded Expenses	0.00	0.00			
5.140.032	LFC - Lighting	0.00	0.00	0.00	0.00	0.00
5.140.033	Univ. Ave. Parcel #1026212004 - Taxes	0.00	0.00			
5.140.035	Sanctuary - loop system repair	0.00	0.00	500.00	1,500.00	1,500.00
5.140.037	Alley Way Improvements	0.00	0.00	0.00	0.00	0.00
5.140.039	Sound System Oper Exp	0.00	16.04			
	Total Building & Grounds Expense	\$6,065.20	\$19,354.75	\$21,320.00	\$63,961.00	\$44,622.29
	Total Operating Expense	\$6,065.20	\$19,354.75	\$21,320.00	\$63,961.00	\$44,622.29
	Total Expense	\$6,065.20	\$19,354.75	\$21,320.00	\$63,961.00	\$44,622.29
Difference		(\$6,065.20)	(\$16,354.75)	(\$17,760.00)	(\$53,281.00)	

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Treasurer's Report as of April 2021 for Noah's Ark Operating

Monday, May 3, 2021 12:19 PM

Page 1 of 1
Annual Budget
Remaining

Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget	Annual Budget Remaining
Income						
4.300.000	Noah's Ark - Registration	2,000.00	2,000.00*	268.00	800.00	(1,200.00)
4.300.003	Noah's Ark- Dnts/Gvng Tree	529.35	6,642.30*	1,332.00	4,000.00	(2,642.30)
4.300.004	Noah's Ark - Miscellaneous	0.00	0.00	0.00	0.00	0.00
4.300.007	Noah's Ark - Trnsfr from Rsrv	0.00	0.00	0.00	0.00	0.00
4.300.011	Noah's Ark - Interest	0.00	3.30*	0.00	0.00	(3.30)
4.300.012	Noah's Ark - Scholarship	0.00	0.00	0.00	0.00	0.00
4.300.030	Noah's Ark - Tuition & Child Care	26,776.88	120,111.52	131,828.00	395,485.00	275,373.48
4.300.032	Summer Day Care	0.00	0.00			
4.300.034	Transfer from PPP Designated Accat	0.00	0.00			
	Total Noah's Ark Receipts	\$29,306.23	\$128,757.12	\$133,428.00	\$400,285.00	\$271,527.88
	Total Income	\$29,306.23	\$128,757.12	\$133,428.00	\$400,285.00	\$271,527.88
Expense						
5.300.000	Teacher & Director- Salaries	3,383.41	24,094.89	26,867.00	80,600.00	56,505.11
5.300.001	Teacher Salaries	7,976.01	58,610.07	88,856.00	266,572.00	207,961.93
5.300.002	Noah's Ark -Telephone	135.00	465.00*	240.00	720.00	255.00
5.300.003	Noah's Ark - Dues / Con't Ed	130.84	549.70*	252.00	750.00	200.30
5.300.004	Noah's Ark - Repairs	878.54	34,905.46*	0.00	0.00	(34,905.46)
5.300.005	Noah's Ark - Advertising	0.00	0.00	84.00	250.00	250.00
5.300.006	Noah's Ark - Supplies	1,467.84	3,848.42*	2,868.00	8,600.00	4,751.58
5.300.007	Noah's Ark - Trnsfr to Resrv	0.00	0.00	0.00	0.00	0.00
5.300.008	Noah's Ark - Insurance	919.00	1,625.50*	1,000.00	3,000.00	1,374.50
5.300.009	Noah's Ark - FICA	806.69	6,440.11	8,852.00	26,559.00	20,118.89
5.300.010	Transaction Processing Fees	63.60	313.80			
5.300.011	Noah's Ark - Special Programs	0.00	0.00	0.00	0.00	0.00
5.300.012	Noah's Ark - Scholarships	0.00	0.00	0.00	0.00	0.00
5.300.013	NA - Criminal Record/Finger Printing	20.00	50.00	68.00	200.00	150.00
5.300.014	Snacks/milk Child Care	742.04	1,893.67*	0.00	0.00	(1,893.67)
5.300.018	N.A.-Teacher & Director Pension ELCA	808.46	3,233.84*	3,224.00	9,672.00	6,438.16
5.300.019	N.A. - Teacher Health	800.00	3,200.00*	2,800.00	8,400.00	5,200.00
5.300.020	N.A. Teacher & Director Dis/Adm	101.06	404.24*	400.00	1,200.00	795.76
5.300.022	N.A. Substitutue Teacher	0.00	0.00			
5.300.023	N. A. Teacher Director-Retiree/Survivor	0.00	0.00	100.00	300.00	300.00
5.300.024	N. A. Teacher & Director - Group Life Insur	47.16	188.64*	40.00	125.00	(63.64)
5.300.033	Computer/Software	247.20	487.20*	452.00	1,350.00	862.80
	Total Noah's Ark Expense	\$18,526.85	\$140,310.54*	\$136,103.00	\$408,298.00	\$268,301.26
	Total Expense	\$18,526.85	\$140,310.54	\$136,103.00	\$408,298.00	\$268,301.26
	Difference	\$10,779.38	(\$11,553.42)	(\$2,675.00)	(\$8,013.00)	

* = Income/Expense exceeds amount budgeted to date

2021 Pledged & Unpledged

	Jan.	Feb.	Mar.	April	May	June
YTD Balance	\$ 29,532	\$ 80,287	\$ 120,624	\$ 151,628		
YTD Budget	\$ 36,336	\$ 72,672	\$ 109,008	\$ 145,344	\$ 181,680	\$ 218,016
YTD Budget Plus deficit	\$ 40,818	\$ 81,636	\$ 122,454	\$ 163,272	\$ 204,090	\$ 244,908

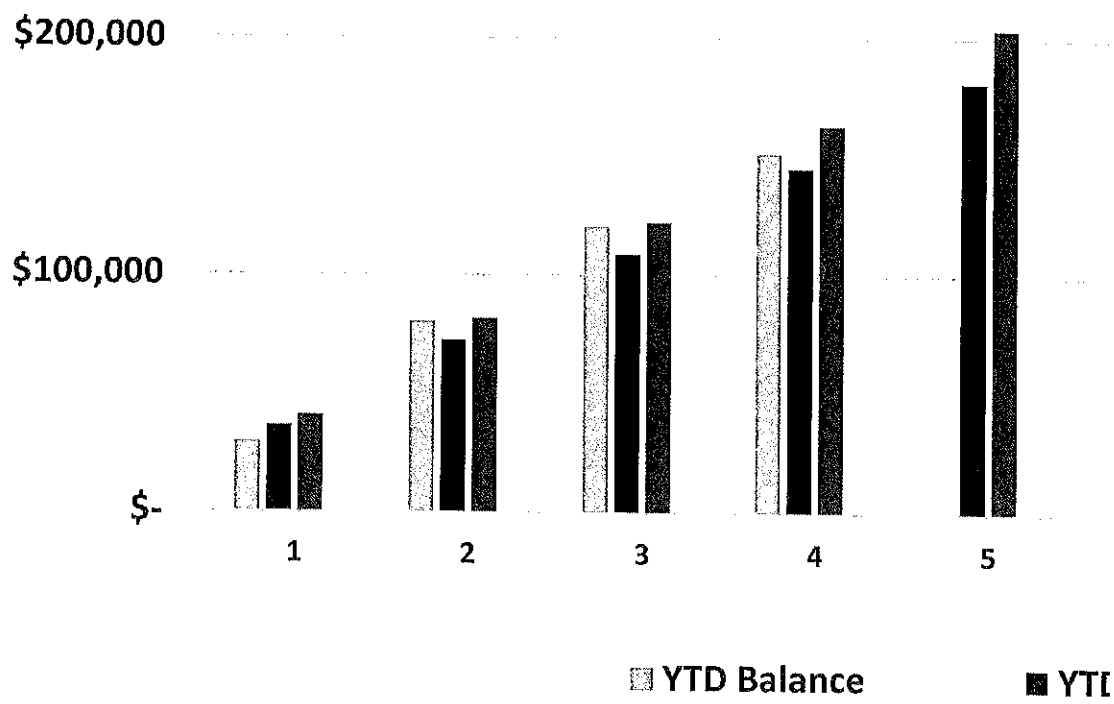
2021 YTD Balance, YTD Budget, YTD Budget Plus deficit

\$600,000

\$500,000

\$400,000

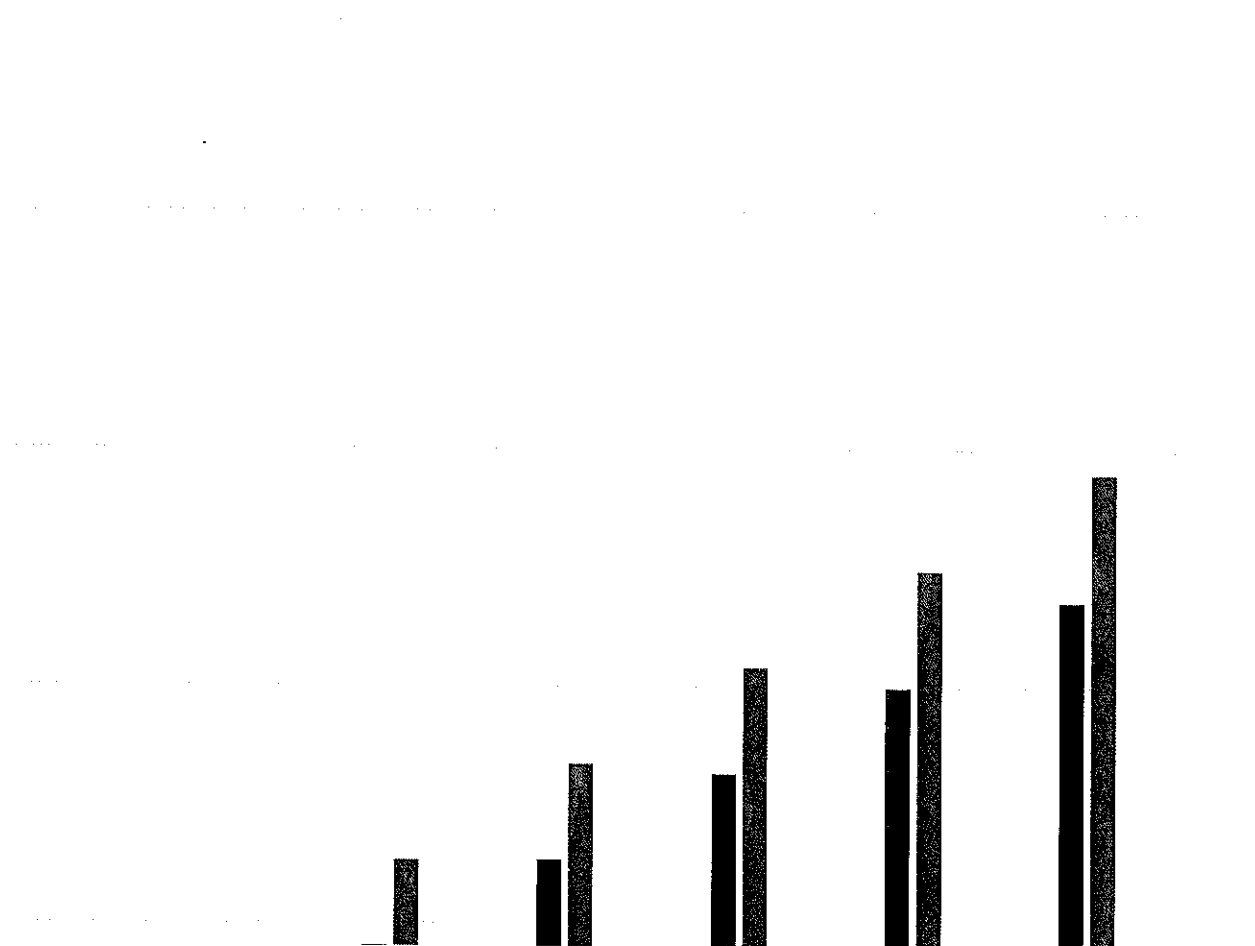
\$300,000

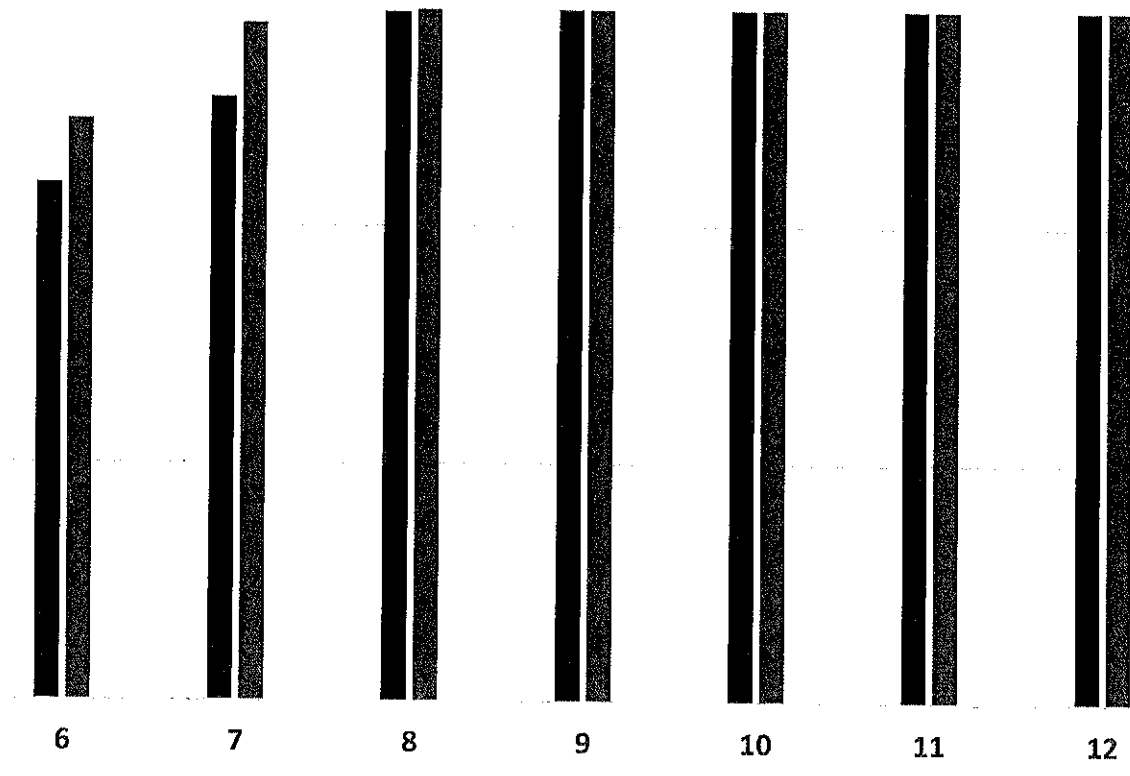


Giving by YTD

July	Aug.	Sept.	Oct.	Nov.	Dec.
\$ 254,352	\$ 290,688	\$ 327,024	\$ 363,360	\$ 399,696	\$ 436,032
\$ 285,726	\$ 326,544	\$ 367,362	\$ 408,180	\$ 448,998	\$ 489,816

Budget Plus Increase needed to cover deficit



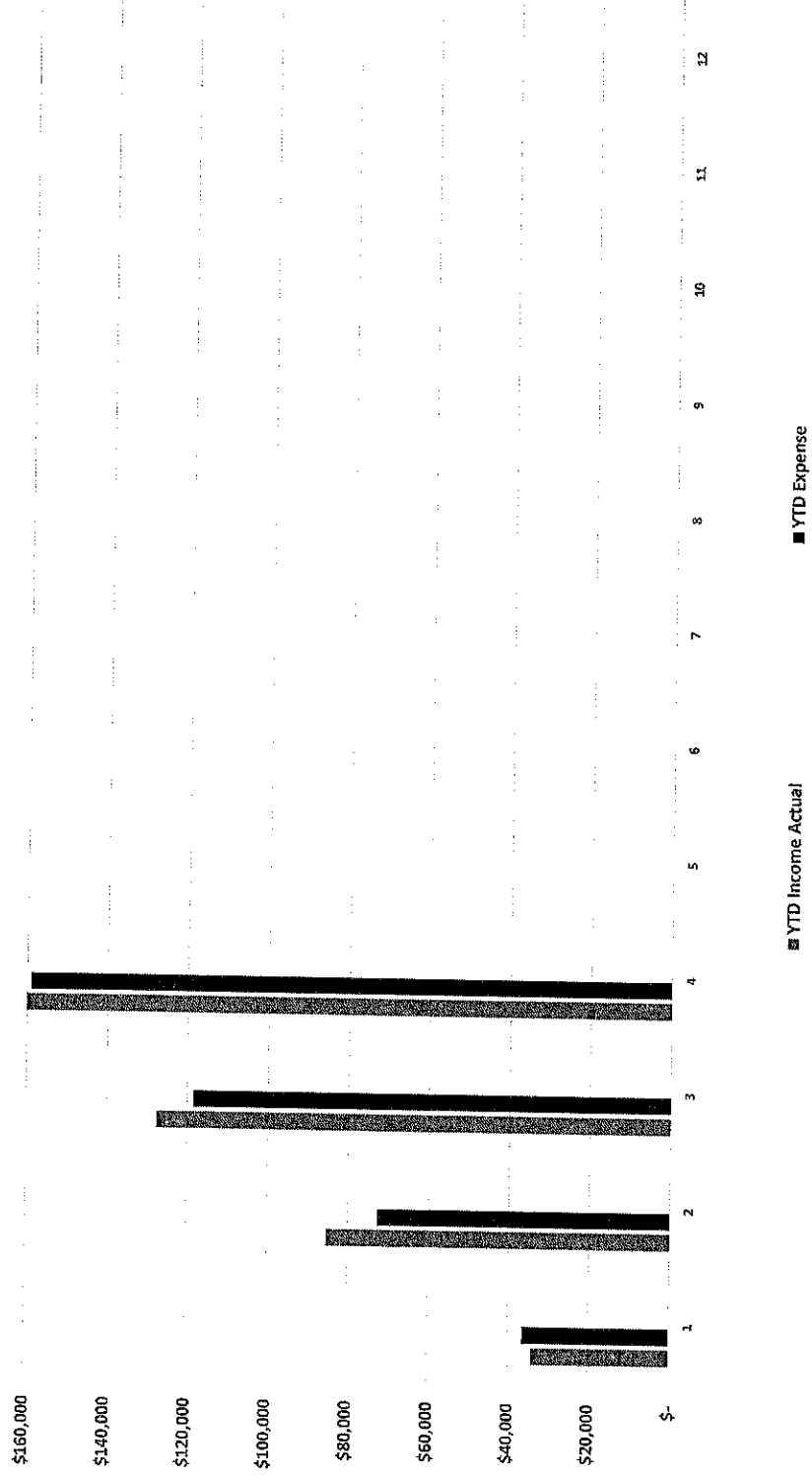


▀ Budget ▨ YTD Budget Plus deficit

2021 Income & Expense by YTD

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
YTD Income Actual	\$ 94,150	\$ 85,280	\$ 127,587	\$ 161,642								
YTD Expense	\$ 36,336	\$ 72,672	\$ 118,427	\$ 159,030								

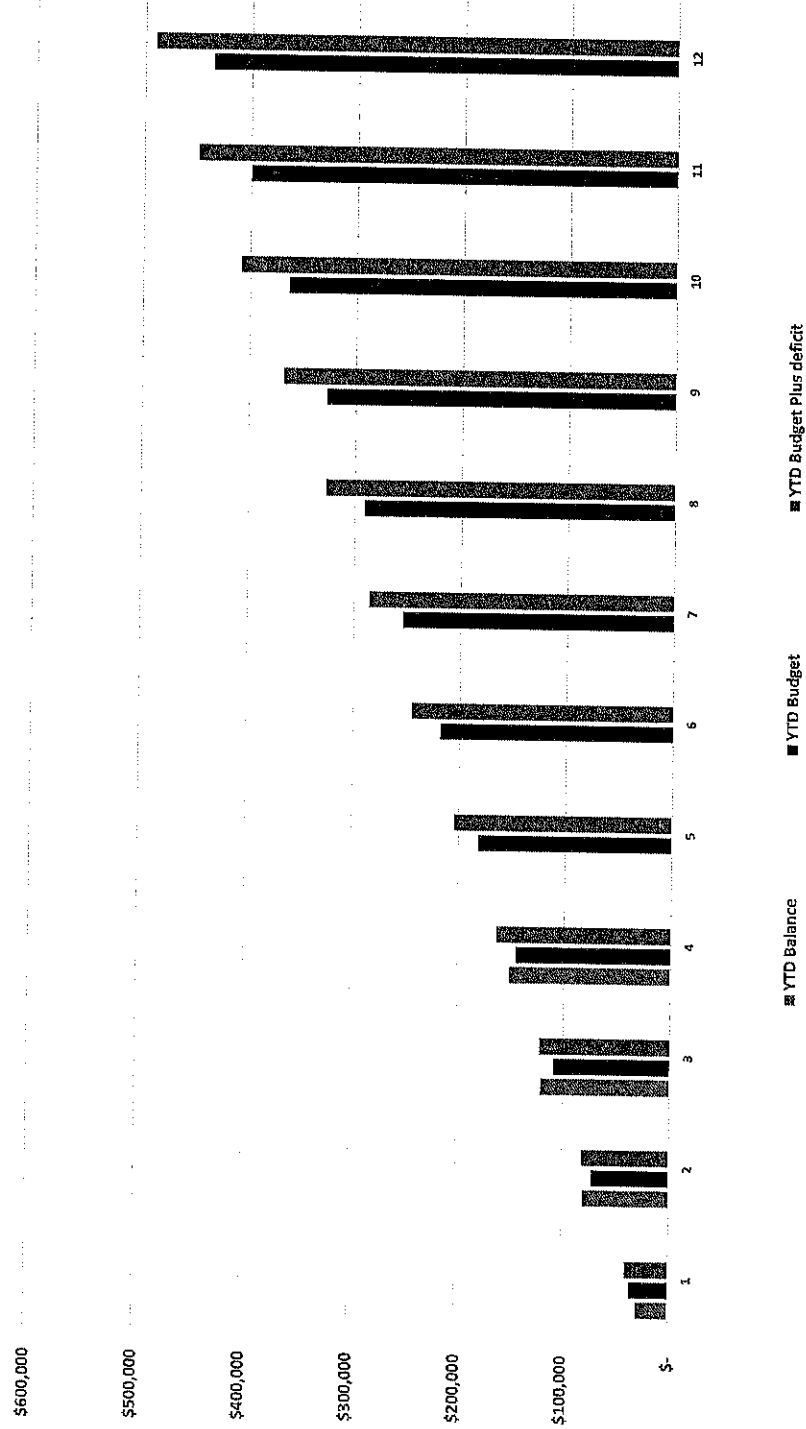
2021 YTD Income vs Expense- Actual



2021 Pledged & Unpledged Giving by YTD

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
YTD Balance	\$ 29,552	\$ 80,287	\$ 120,623	\$ 151,628								
YTD Budget	\$ 36,338	\$ 72,672	\$ 109,008	\$ 145,344	\$ 181,680	\$ 218,016	\$ 254,352	\$ 290,688	\$ 327,024	\$ 363,360	\$ 399,696	\$ 436,032
YTD Budget Plus deficit	\$ 40,818	\$ 81,686	\$ 122,454	\$ 163,272	\$ 204,090	\$ 244,908	\$ 285,726	\$ 326,544	\$ 367,362	\$ 408,180	\$ 448,998	\$ 489,816

2021 YTD Balance, Budget & Plus Deficit Pledged & Unpledged Income



Treasure's Summary Report				May				2021				For April Data			
Income	Period	YTD	Balance	YTD	Budget	YTD	Balance	YTD	Budget	YTD	Balance	Annual Budget	Remaining	YTD	Balance-Budget
	Activity														
Pledged/Unpledged Giving	\$ 31,004.48	\$ 151,628.30	\$ 145,344.00	\$ 436,037.00	\$ 284,408.70	\$ 6,284.30									
Loose Plate	\$ 559.00	\$ 1,716.00	\$ 1,252.00	\$ 3,750.00	\$ 2,034.00	\$ 464.00									
Seasonal	\$ 2,455.00	\$ 2,495.00	\$ 332.00	\$ 1,000.00	\$ (1,495.00)	\$ 2,163.00									
Interest	\$ 1.55	\$ 5.92	\$ 4.00	\$ 20.00	\$ 14.08	\$ 1.92									
Church Use	\$ -	\$ 360.00	\$ -	\$ -	\$ (360.00)	\$ 360.00									
Trans from NA for Internet /phone	\$ -	\$ -	\$ 540.00	\$ 1,620.00	\$ 1,620.00	\$ (540.00)									
NA Insurance Reimbursement				\$ 3,000.00		\$ -									
Family Ministry Income	\$ -	\$ 30.00	\$ 8.00	\$ 30.00	\$ -	\$ 22.00									
Worship Income	\$ -	\$ 1,283.00	\$ 136.00	\$ 413.00	\$ (870.00)	\$ 1,147.00									
Fellowship Income				\$ 696.00		\$ -									
Caring ministry				\$ 272.41	\$ 92.00	\$ 180.41									
Admin Income				\$ -	\$ -	\$ -									
Outreach Income	\$ -	\$ -	\$ 28.00	\$ 86.00	\$ 86.00	\$ (28.00)									
Trans from Irene Jecklin Fund	\$ -	\$ 3,000.00	\$ 3,560.00	\$ 10,680.00	\$ 7,680.00	\$ (560.00)									
Noah's Arc Income (info only)	\$ 35,582.96	\$ 135,628.85	\$ 133,428.00	\$ 400,285.00	\$ 265,251.15	\$ 2,200.85									
Total Income	\$ 34,055.14	\$ 161,642.08	\$ 152,528.00	\$ 457,604.00	\$ 295,961.92	\$ 9,114.08									
Expenses	Period	YTD	Balance	YTD	Budget	YTD	Balance	YTD	Budget	YTD	Balance	Annual Budget	Remaining	YTD	Balance-Budget
	Activity														
Total Administration	\$ 1,286.48	\$ 6,399.50	\$ 9,476.00	\$ 28,423.00	\$ 22,091.76	\$ (3,076.50)									
Total Fellowship	\$ -	\$ 57.74	\$ 168.00	\$ 500.00	\$ 442.26	\$ (110.26)									
Total Membership Outreach	\$ -	\$ 145.84	\$ 275.00	\$ 825.00	\$ 679.16	\$ (129.16)									
Total Church Missions	\$ 3,556.00	\$ 14,224.00	\$ 12,761.00	\$ 38,283.00	\$ 24,059.00	\$ 1,463.00									
Total Stewardship	\$ -	\$ 589.21	\$ 560.00	\$ 1,680.00	\$ 1,090.79	\$ 29.21									
Total Parish Ed	\$ 142.00	\$ 527.33	\$ 2,296.00	\$ 6,890.00	\$ 6,362.67	\$ (1,768.67)									
Total Buildings and Grounds	\$ 6,065.20	\$ 19,354.75	\$ 21,320.00	\$ 63,961.00	\$ 44,622.29	\$ (1,965.25)									
Total Personnel Salary	\$ 28,632.81	\$ 115,873.34	\$ 120,434.00	\$ 361,254.00	\$ 245,379.64	\$ (4,560.66)									
Total Worship	\$ 920.24	\$ 1,745.10	\$ 2,692.00	\$ 8,068.00	\$ 6,322.90	\$ (946.90)									
Total Family Ministry	\$ -	\$ 113.27	\$ 500.00	\$ 1,500.00	\$ 1,386.73	\$ (386.73)									
Noah's Ark Total Expense (info only)	\$ 31,259.47	\$ 153,043.16	\$ 136,103.00	\$ 408,298.00	\$ 255,587.84	\$ -									
Total Expenses	\$ 40,602.73	\$ 159,030.08	\$ 170,482.00	\$ 511,384.00	\$ 352,438.22	\$ (11,451.92)									
Income-Expense (Operating)	\$ (6,547.59)	\$ 2,612.00	\$ 170,482.00	\$ (53,780.00)											
Noah's Ark Inc.-Exp.	\$ 4,323.49	\$ (18,009.31)	\$ (2,675.00)	\$ (8,013.00)											
Consolidated Funds	Beg Balance	Receipts	Disburse	Transfers/IE's	End Balance										
	\$ 113,169.48	\$ 1,402.66	\$ 19-73.5	\$ (5.05)	\$ 112,593.59										
General Operating Account	2021 Balance	April Beg Bal.		Statement Balance	Accounting Bal.	Adjusted Balance									
	\$ 45,250.29	\$ 52,943.99		\$ 37,976.32	\$ 48,149.36	\$ 47,761.08									
Submitted by: Jonathan R. Brown 05/18/2021															

Treasure's Summary Report	May	2021		For April Da
	Period	YTD	YTD	Annual
Income	Activity	Balance	Budget	Budget
Pledged/Unpledged Giving	\$ 31,004.48	\$ 151,628.30	\$ 145,344.00	\$ 436,1
Loose Plate	\$ 559.00	\$ 1,716.00	\$ 1,252.00	\$ 3,
Seasonal	\$ 2,455.00	\$ 2,495.00	\$ 332.00	\$ 1,
Interest	\$ 1.55	\$ 5.92	\$ 4.00	\$
Church Use	\$ -	\$ 360.00	\$ -	\$
Trans from NA for Internet /phone	\$ -	\$ -	\$ 540.00	\$ 1,
NA Insurance Reimbursement				\$ 3,
Family Ministry Income	\$ -	\$ 30.00	\$ 8.00	\$
Worship Income	\$ -	\$ 1,283.00	\$ 136.00	\$
Fellowship Income				\$
Caring ministry		\$ 272.41	\$ 92.00	\$
Admin Income				\$
Outreach Income	\$ -	\$ -	\$ 28.00	\$
Trans from Irene Jecklin Fund	\$ -	\$ 3,000.00	\$ 3,560.00	\$ 10,6
Noah's Arc Income (info only)	\$ 35,582.96	\$ 135,628.85	\$ 133,428.00	\$ 400,2
Total Income	\$ 34,055.14	\$ 161,642.08	\$ 152,528.00	\$ 457,6
	Period	YTD	YTD	Annual
Expenses	Activity	Balance	Budget	Budget
Total Administration	\$ 1,286.48	\$ 6,399.50	\$ 9,476.00	\$ 28,4
Total Fellowship	\$ -	\$ 57.74	\$ 168.00	\$ 5
Total Membership Outreach	\$ -	\$ 145.84	\$ 275.00	\$ 8
Total Church Missions	\$ 3,556.00	\$ 14,224.00	\$ 12,761.00	\$ 38,2
Total Stewardship	\$ -	\$ 589.21	\$ 560.00	\$ 1,6
Total Parish Ed	\$ 142.00	\$ 527.33	\$ 2,296.00	\$ 6,8
Total Buildings and Grounds	\$ 6,065.20	\$ 19,354.75	\$ 21,320.00	\$ 63,9
Total Personnel Salary	\$ 28,632.81	\$ 115,873.34	\$ 120,434.00	\$ 361,2
Total Worship	\$ 920.24	\$ 1,745.10	\$ 2,692.00	\$ 8,0
Total Family Ministry	\$ -	\$ 113.27	\$ 500.00	\$ 1,5
Noah's Ark Total Expense (info only)	\$ 31,259.47	\$ 153,043.16	\$ 136,103.00	\$ 408,2
Total Expenses	\$ 40,602.73	\$ 159,030.08	\$ 170,482.00	\$ 511,3
Income-Expense (Operating)	\$ (6,547.59)	\$ 2,612.00	\$ 170,482.00	\$ (53,7)
Noah's Ark Inc.-Exp.	\$ 4,323.49	\$ (18,009.31)	\$ (2,675.00)	\$ (8,0
Consolidated Funds	Beg Balance	Receipts	Disburse	Transfers/JE
	\$ 113,169.48	\$ 1,402.66	19-73.5	\$
General Operating Account	2021 Balance	April. Beg Bal.		Statement B
	\$ 45,250.29	\$ 52,943.99		\$ 37,9
Submitted by: Jonathan R. Brown 05/18/2021				

[illegible]

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Treasure's Summary Report									
Income	Period	May		2021		For April Data		Annual Budget	
	Activity	YTD	Balance	YTD	Budget	Annual	Budget	Remaining	YTD
Pledged/Unpledged Giving	\$ 31,004.48	\$ 151,628.30	\$ 145,344.00	\$ 436,037.00	\$ 284,408.70	\$ 6,284.30			
Loose Plate	\$ 559.00	\$ 1,716.00	\$ 1,252.00	\$ 3,750.00	\$ 2,034.00	\$ 464.00			
Seasonal	\$ 2,455.00	\$ 2,495.00	\$ 332.00	\$ 1,000.00	\$ (1,495.00)	\$ 2,163.00			
Interest	\$ 1.55	\$ 5.92	\$ 4.00	\$ 20.00	\$ 14.08	\$ 1.92			
Church Use	\$ -	\$ 360.00	\$ -	\$ -	\$ (360.00)	\$ 360.00			
Trans from NA for Internet /phone	\$ -	\$ -	\$ 540.00	\$ 1,620.00	\$ 1,620.00	\$ (540.00)			
NA Insurance Reimbursement				\$ 3,000.00		\$ -			
Family Ministry Income	\$ -	\$ 30.00	\$ 8.00	\$ 30.00	\$ -	\$ 22.00			
Worship Income	\$ -	\$ 1,283.00	\$ 136.00	\$ 413.00	\$ (870.00)	\$ 1,147.00			
Fellowship Income				\$ 696.00		\$ -			
Caring ministry		\$ 272.41	\$ 92.00	\$ 272.00		\$ 180.41			
Admin Income						\$ -			
Outreach Income	\$ -	\$ -	\$ 28.00	\$ 86.00	\$ 86.00	\$ (28.00)			
Trans from Irene Jecklin Fund	\$ -	\$ 3,000.00	\$ 3,560.00	\$ 10,680.00	\$ 7,680.00	\$ (560.00)			
Noah's Arc Income (info only)	\$ 35,582.96	\$ 135,628.85	\$ 133,428.00	\$ 400,285.00	\$ 265,251.15	\$ 2,200.85			
Total Income	\$ 34,055.14	\$ 161,642.08	\$ 152,528.00	\$ 457,604.00	\$ 295,961.92	\$ 9,114.08			
Expenses	Period	YTD		YTD		Annual Budget		YTD	
	Activity	Balance	Budget	Annual	Budget	Remaining	Balance-Budget		
Total Administration	\$ 1,286.48	\$ 6,399.50	\$ 9,476.00	\$ 28,423.00	\$ 22,091.76	\$ (3,076.50)			
Total Fellowship	\$ -	\$ 57.74	\$ 168.00	\$ 500.00	\$ 442.26	\$ (110.26)			
Total Membership Outreach	\$ -	\$ 145.84	\$ 275.00	\$ 825.00	\$ 679.16	\$ (129.16)			
Total Church Missions	\$ 3,556.00	\$ 14,224.00	\$ 12,761.00	\$ 38,283.00	\$ 24,059.00	\$ 1,463.00			
Total Stewardship	\$ -	\$ 589.21	\$ 560.00	\$ 1,680.00	\$ 1,090.79	\$ 29.21			
Total Parish Ed	\$ 142.00	\$ 527.33	\$ 2,296.00	\$ 6,890.00	\$ 6,362.67	\$ (1,768.67)			
Total Buildings and Grounds	\$ 6,065.20	\$ 19,354.75	\$ 21,320.00	\$ 63,961.00	\$ 44,622.29	\$ (1,965.25)			
Total Personnel Salary	\$ 28,632.81	\$ 115,873.34	\$ 120,434.00	\$ 361,254.00	\$ 245,379.64	\$ (4,560.66)			
Total Worship	\$ 920.24	\$ 1,745.10	\$ 2,692.00	\$ 8,068.00	\$ 6,322.90	\$ (946.90)			
Total Family Ministry	\$ -	\$ 113.27	\$ 500.00	\$ 1,500.00	\$ 1,386.73	\$ (386.73)			
Noah's Ark Total Expense (info only)	\$ 31,259.47	\$ 153,043.16	\$ 136,103.00	\$ 408,298.00	\$ 255,587.84	\$ -			
Total Expenses	\$ 40,602.73	\$ 159,030.08	\$ 170,482.00	\$ 511,384.00	\$ 352,438.22	\$ (11,451.92)			
Income-Expense (Operating)	\$ (6,547.59)	\$ 2,612.00	\$ 170,482.00	\$ (53,780.00)					
Noah's Ark Inc.-Exp.	\$ 4,323.49	\$ (18,009.31)	\$ (2,675.00)	\$ (8,013.00)					
Consolidated Funds	Beg Balance	Receipts	Disburse	Transfers/JF's	End Balance				
	\$ 113,169.48	\$ 1,402.66	19-73.5	\$ (5.05)	\$ 112,593.59				
General Operating Account	2021 Balance	April, Beg Bal.		Statement Balance	Accounting Bal.	Adjusted Balance			
	\$ 45,250.29	\$ 52,943.99		\$ 37,976.32	\$ 48,149.36	\$ 47,761.08			
Submitted by: Jonathan R. Brown 05/18/2021									

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Treasurer's Report as of April 2021 for Operating Fund Balance

Wednesday, May 12, 2021 3:29 PM

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Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget	Annual Budget Remaining
Income						
4.100.000	Pledge/Unpledge Reg Giving	31,004.48	151,628.30*	145,344.00	436,037.00	284,408.70
4.100.001	Loose Plate	559.00	1,716.00*	1,252.00	3,750.00	2,034.00
4.100.002	Seasonal	2,455.00	2,495.00*	332.00	1,000.00	(1,495.00)
4.100.004	Interest Income	1.55	5.92*	4.00	20.00	14.08
4.100.005	Transfer from Telephone & Internet	0.00	0.00			
4.100.006	Church Use Income	0.00	360.00*	0.00	0.00	(360.00)
4.100.007	Transfer from NA for Internet/phone	0.00	0.00	540.00	1,620.00	1,620.00
4.100.008	HTLC Foundation Fund	0.00	0.00			
4.100.009	Misc General Income	0.00	0.00	0.00	0.00	0.00
4.100.012	Community Foundation Fund	0.00	0.00			
4.100.013	Transfer from Zero Balance Account	0.00	49.11*	0.00	0.00	(49.11)
4.100.015	Transfer from Designated LFC Internal Improvements	0.00	0.00			
4.100.016	Admin Income	35.11	106.04*	0.00	0.00	(106.04)
4.100.017	Transfer from Noah's Ark for Custodial Services	0.00	0.00	0.00	0.00	0.00
4.100.018	Transfer from PPP Designated Acct	0.00	0.00			
4.100.019	Transfer from Continue the Call	0.00	0.00	0.00	0.00	0.00
4.100.020	Transfer from Noah's Ark Reser	0.00	0.00			
4.100.021	Noah's Ark Insurance Reimbursement	0.00	0.00	1,000.00	3,000.00	3,000.00
4.100.024	Transfer from On-line Giving Page	0.00	0.00			
4.100.025	Trnsfr from O. Gremmel's - Organ Maint/Wrshp Utili	0.00	0.00	0.00	0.00	0.00
4.100.027	Transfer from Ora Gremmels	0.00	0.00			
4.100.030	Parish Ed Income	0.00	0.00	0.00	0.00	0.00
4.100.031	Family Ministry Income	0.00	30.00*	8.00	30.00	0.00
4.100.032	Outreach Income	0.00	0.00	28.00	86.00	86.00
4.100.033	Worship Income	0.00	1,283.00*	136.00	413.00	(870.00)
4.100.034	Fellowship Income	0.00	696.30*	232.00	696.00	(0.30)
4.100.035	Mission Income	0.00	0.00	0.00	0.00	0.00
4.100.036	Stewardship Income	0.00	0.00	0.00	0.00	0.00
4.100.037	Donations to support LFC lighting project	0.00	0.00	0.00	0.00	0.00
4.100.038	Caring Ministry Income	0.00	272.41*	92.00	272.00	(0.41)
4.100.039	Transfer from Irene Jecklin Memorial Fund	0.00	3,000.00	3,560.00	10,680.00	7,680.00
Total General Fund Giving		\$34,055.14	\$161,642.08*	\$152,528.00	\$457,604.00	\$295,961.92
Total Income		\$34,055.14	\$161,642.08	\$152,528.00	\$457,604.00	\$295,961.92
Expense						
5.100.000	Line of Credit Interest Expense	0.00	0.00	200.00	600.00	600.00
5.100.002	Monthly internet subscriptions	101.60	224.60	1,460.00	4,382.00	4,157.40
5.100.003	Admin - Copier + paper	505.85	2,107.65*	1,928.00	5,784.00	3,676.35
5.100.004	Hardware	0.00	0.00	668.00	2,000.00	2,000.00
5.100.005	Admin - Office Supplies	31.22	965.31	2,468.00	7,400.00	6,434.69
5.100.006	Admin - Pastor Discretionary	68.26	68.26			
5.100.007	Admin - Postage	43.38	742.94*	168.00	500.00	(242.94)
5.100.008	Admin - Printed Material	169.00	449.85*	400.00	1,200.00	750.15

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Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget	Annual Budget Remaining
5.100.009	Software purchase/Install/Maintenance	191.17	913.32*	332.00	1,000.00	86.68
5.100.010	Meetings Misc. expense	0.00	243.05*	0.00	0.00	(243.05)
5.100.011	Credit Card Fees	10.81	43.24	280.00	840.00	796.76
5.100.012	Staff Mileage	0.00	45.85	56.00	167.00	121.15
5.100.013	Transfer to Sabbatical Leave	0.00	0.00			
5.100.015	Admin - Kitchen Supplies	0.00	0.00	120.00	360.00	360.00
5.100.016	Fall Theological Conference	0.00	0.00	132.00	400.00	400.00
5.100.017	Synod Assembly Registration	0.00	0.00	500.00	1,500.00	1,500.00
5.100.018	Council Retreat	0.00	0.00			
5.100.020	Tape/CD Ministry	0.00	0.00	0.00	0.00	0.00
5.100.025	Designated Credit Card Fees Expense	5.05	5.05	20.00	60.00	54.95
5.100.029	Background Check	0.00	0.00	40.00	120.00	120.00
5.100.030	Misc. - books/training materials	34.20	208.98	360.00	1,080.00	871.02
5.100.031	HK Payroll Services	125.94	381.40*	344.00	1,030.00	648.60
5.100.032	Financial Software Review	0.00	0.00			
5.140.004	Copy Machine leased @ 5 years	0.00	0.00	0.00	0.00	0.00
	Total Administration Expense	\$1,286.48	\$6,399.50	\$9,476.00	\$28,423.00	\$22,091.76
5.105.000	Fellowship Expense	0.00	57.74	168.00	500.00	442.26
	Total Fellowship Expense	\$0.00	\$57.74	\$168.00	\$500.00	\$442.26
5.115.000	Outreach - Advertising	0.00	0.00	167.00	500.00	500.00
5.115.001	Banners	0.00	145.84*	108.00	325.00	179.16
	Total Outreach Exp	\$0.00	\$145.84	\$275.00	\$825.00	\$679.16
5.120.003	CMB - ELCA Synod	3,268.92	13,075.68*	11,628.00	34,883.00	21,807.32
5.120.011	CMB - Missionary Sponsorship	228.75	915.00*	900.00	2,700.00	1,785.00
5.120.013	CMB - Rescue Mission	0.00	0.00			
5.120.020	CMB - EWALU Support	58.33	233.32*	233.00	700.00	466.68
	Total Church Missions Expense	\$3,556.00	\$14,224.00*	\$12,761.00	\$38,283.00	\$24,059.00
5.120.030	Stewardship - Postage/Supplies	0.00	589.21*	500.00	1,500.00	910.79
5.120.031	Green Team	0.00	0.00	60.00	180.00	180.00
	Total Stewardship Expense	\$0.00	\$589.21*	\$560.00	\$1,680.00	\$1,090.79
5.130.002	9th Grade Confirmation Dinner	0.00	0.00	116.00	350.00	350.00
5.130.003	Confirmation Curr and Supp	0.00	0.00	133.00	400.00	400.00
5.130.004	6th, 7th and 8th Conf. Retreat	0.00	0.00	333.00	1,000.00	1,000.00
5.130.005	Splash Material	0.00	56.85	168.00	500.00	443.15
5.130.006	Gift Bibles	0.00	106.45	132.00	400.00	293.55
5.130.011	Adult Education	0.00	93.35*	67.00	200.00	106.65
5.130.012	Sunday School Curriculum	86.00	214.68	375.00	1,125.00	910.32
5.130.013	Youth Education	0.00	0.00	52.00	150.00	150.00
5.130.014	Youth Gathering	0.00	0.00	68.00	200.00	200.00
5.130.015	Camps	0.00	0.00	332.00	1,000.00	1,000.00
5.130.016	VBS	0.00	0.00	300.00	900.00	900.00
5.130.030	1st Communion Supplies	56.00	56.00	100.00	300.00	244.00
5.130.031	Teacher Appreciation	0.00	0.00	40.00	125.00	125.00
5.130.032	Children Sermons/Worship	0.00	0.00	80.00	240.00	240.00
	Total Parish Education Expense	\$142.00	\$527.33	\$2,296.00	\$6,890.00	\$6,362.67
5.140.000	Church Disinfectant system	0.00	0.00	668.00	2,000.00	2,000.00
5.140.001	Property - Custodial Supplies	145.31	397.81	1,500.00	4,500.00	4,102.19
5.140.002	Property - Electricity	1,076.58	4,592.68	5,000.00	15,000.00	10,407.32
5.140.003	Property - Insurance	1,971.50	4,118.00*	3,612.00	10,841.00	6,723.00
5.140.005	Property - M/R Grounds Church	501.32	595.07	1,132.00	3,400.00	2,804.93

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5.140.006	Property - Natural Gas	661.05	3,898.47*	2,332.00	7,000.00	3,101.53
5.140.007	Property - Outside Ground Care	132.00	980.94	1,000.00	3,000.00	2,019.06
5.140.008	HVAC	0.00	(1,380.00)	332.00	1,000.00	2,380.00
5.140.009	Property - Telephone	0.00	873.53	1,852.00	5,550.00	4,676.47
5.140.010	M/R Church Sanctuary & Property	890.84	3,100.36*	668.00	2,000.00	(1,100.36)
5.140.011	Property - Water	151.18	688.93*	668.00	2,000.00	1,311.07
5.140.012	Waste Disposal (Dittmer)	114.95	444.95	500.00	1,500.00	1,055.05
5.140.013	Fire Extinguishers (DBQ Fire)	0.00	0.00	100.00	300.00	300.00
5.140.014	Ansul Kitchen Hood Cleaning & Insp.	0.00	0.00	100.00	300.00	300.00
5.140.015	FOG inspection (City) every 6 months	0.00	0.00	116.00	350.00	350.00
5.140.016	Sprinkler Backflow test 4' lines	0.00	0.00	92.00	275.00	275.00
5.140.017	Sprinkler Backflow test 2' & 3/4" lines	0.00	0.00	64.00	195.00	195.00
5.140.018	Elevator Safety Test	401.25	401.25*	216.00	650.00	248.75
5.140.019	Snow Removal	0.00	607.50	668.00	2,000.00	1,392.50
5.140.020	2019 Office Water Damage	0.00	0.00			
5.140.021	Telephone & Internet Set-Up	0.00	0.00			
5.140.028	Fire Alarm System	19.22	19.22	200.00	600.00	580.78
5.140.030	Delhi St. sidewalk repair	0.00	0.00			
5.140.031	Ora Gremmel's Funded Expenses	0.00	0.00			
5.140.032	LFC - Lighting	0.00	0.00	0.00	0.00	0.00
5.140.033	Univ. Ave. Parcell #1026212004 - Taxes	0.00	0.00			
5.140.035	Sanctuary - loop system repair	0.00	0.00	500.00	1,500.00	1,500.00
5.140.037	Alley Way Improvements	0.00	0.00	0.00	0.00	0.00
5.140.039	Sound System Oper Exp	0.00	16.04			
	Total Building & Grounds Expense	\$6,065.20	\$19,354.75	\$21,320.00	\$63,961.00	\$44,622.29
5.210.000	Worship - Altar Supply	282.24	551.44*	500.00	1,500.00	948.56
5.210.001	Worship - Bell Choir Supplies	0.00	0.00	32.00	100.00	100.00
5.210.002	Lifeline Maintenance	0.00	0.00	508.00	1,518.00	1,518.00
5.210.003	Worship - Copyright License	638.00	638.00*	616.00	1,850.00	1,212.00
5.210.004	Worship- Music Events	0.00	0.00			
5.210.005	Worship - Music Material	0.00	19.44	132.00	400.00	380.56
5.210.007	Worship - Organ/Piano Maint	0.00	0.00	668.00	2,000.00	2,000.00
5.210.009	Guest Musician	0.00	0.00	84.00	250.00	250.00
5.210.011	Worship Continuing Education Exp.	0.00	50.55*	16.00	50.00	(0.55)
5.210.012	Sound System maintenance	0.00	0.00	68.00	200.00	200.00
5.210.013	Instrument Maintenance (cord, drums, strings, etc)	0.00	485.67*	68.00	200.00	(285.67)
	Total Worship Expense	\$920.24	\$1,745.10	\$2,692.00	\$8,068.00	\$6,322.90
5.215.000	Family Ministry- Hspty/Fllwshp	0.00	113.27	500.00	1,500.00	1,386.73
	Total Family Ministry Expense	\$0.00	\$113.27	\$500.00	\$1,500.00	\$1,386.73
5.147.000	Pulpit Supply	0.00	0.00			
5.148.000	Pastor - Salary	2,442.74	9,770.96*	9,660.00	28,983.00	19,212.04
5.148.001	Pastor - Pension	667.49	2,669.96	2,673.00	8,020.00	5,350.04
5.148.002	Pastor - Health	2,142.00	8,568.00	8,568.00	25,704.00	17,136.00
5.148.003	Pastor - Con't Ed	0.00	483.29*	300.00	900.00	416.71
5.148.004	Pastor - Professiona Publication Exp	0.00	469.34*	232.00	700.00	230.66

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5.148.005	Pastor-Housing	3,333.34	13,333.36*	13,332.00	40,000.00	26,666.64
5.148.006	Pastor Soc. Sec. Allowance	310.70	1,242.80	1,312.00	3,930.00	2,687.20
5.148.007	Pastor - Retiree/Survivor	0.00	0.00			
5.148.008	Pastor-Disab/Admin	91.02	364.08*	364.00	1,094.00	729.92
5.148.009	Pastor-Car Allowance/Mileage	0.00	0.00	668.00	2,000.00	2,000.00
5.148.010	Pastor-Cell Phone	62.50	250.00	252.00	750.00	500.00
5.148.011	Pastor-Computer Allowance	0.00	0.00			
5.148.014	Pastor - Group Life Insurance	42.48	169.92	172.00	510.00	340.08
	Total Pastoral Salary Expense	\$9,092.27	\$37,321.71	\$37,533.00	\$112,591.00	\$75,269.29
5.149.000	Associate Salary	2,716.74	10,866.96*	10,824.00	32,473.00	21,606.04
5.149.001	Call Process	0.00	0.00			
5.149.002	Associate Pastor - Pension	462.57	1,850.28	1,856.00	5,565.00	3,714.72
5.149.003	Associate Pastor - Housing	1,666.66	6,666.64	6,668.00	20,000.00	13,333.36
5.149.004	Associate Pastor - Soc. Sec. Allowance	253.54	1,014.16	1,060.00	3,179.00	2,164.84
5.149.005	Associate Pastor - Retiree Support	0.00	0.00			
5.149.006	Associate Pastor - Disability	69.39	277.56	280.00	835.00	557.44
5.149.007	Associate Pastor - Group Life	32.38	129.52	132.00	390.00	260.48
5.149.008	Associate Pastor - Professional Exp	0.00	0.00			
5.149.009	Associate Pastor - Con't Ed	0.00	0.00	300.00	900.00	900.00
5.149.010	AP - HLTH Insurance Reimbursement	260.00	1,040.00	1,040.00	3,120.00	2,080.00
	Total Associate Pastor Expense	\$5,461.28	\$21,845.12	\$22,160.00	\$66,462.00	\$44,616.88
5.150.030	Family Minister - Salary	3,015.84	12,063.36*	5,028.00	15,079.00	3,015.64
5.150.031	Family Minister - Pension	241.27	965.08*	404.00	1,206.00	240.92
5.150.032	Family Minister- Dis/Admin	45.24	180.96*	76.00	226.00	45.04
5.150.033	Family Minister - Health	853.00	3,412.00*	1,420.00	4,265.00	853.00
5.150.034	Family Minister - Continuing Education	0.00	305.97*	28.00	83.00	(222.97)
5.150.035	Family Minister-Cell Phone	65.00	260.00*	108.00	325.00	65.00
5.150.037	Part time Youth Minister	0.00	0.00	4,860.00	14,583.00	14,583.00
5.150.038	Family Minister - Group Life Insur	21.11	84.44*	36.00	106.00	21.56
	Total Family Minister Salary Exp	\$4,241.46	\$17,271.81*	\$11,960.00	\$35,873.00	\$18,601.19
5.151.000	Intern Salary Stipend - Spring 2019	0.00	0.00			
	Total Intern Salary Expense	\$0.00	\$0.00			
5.155.001	Stephen Ministries Leadership Training	0.00	0.00	0.00	0.00	0.00
5.155.002	Stephan Ministry Educational Materials	0.00	0.00	132.00	400.00	400.00
5.155.004	Grief Share	0.00	0.00	80.00	240.00	240.00
	Total Stephen Min. Salary Exp	\$0.00	\$0.00	\$212.00	\$640.00	\$640.00
5.160.041	Handbell Choir Director	0.00	0.00			
5.160.045	Contemporary Music Leader	1,244.60	4,506.10	4,980.00	14,935.00	10,428.90
5.160.046	Music Minister Salary	1,794.78	7,801.42*	7,180.00	21,537.00	13,735.58
5.160.047	Service Accompanist	0.00	0.00	468.00	1,400.00	1,400.00
5.160.048	Music Continuing Ed	0.00	0.00			
5.160.049	Music Publications	0.00	0.00			
	Total Music Salary Expense	\$3,039.38	\$12,307.52	\$12,628.00	\$37,872.00	\$25,564.48

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5.100.035	Employees Deductions	4.00	0.00			
5.170.000	Office Mngr - Wage	2,948.40	11,653.20	12,168.00	36,504.00	24,850.80
5.170.001	Office Mngr - Pension - ELCA	243.33	973.32*	972.00	2,920.00	1,946.68
5.170.002	Office Mngr - Dis/Admin	45.63	182.52	184.00	548.00	365.48
5.170.004	Office Mngr - Health	0.00	0.00			
5.170.005	Office Manager - Retiree/Survivor	0.00	0.00			
5.170.006	Office Manager - Group Life Insur	21.29	85.16*	84.00	256.00	170.84
5.170.010	Office Assistant - Wages	728.15	4,223.64*	3,848.00	11,543.00	7,319.36
5.170.020	Financial Asst - Wages	1,141.49	4,789.30*	4,184.00	12,549.00	7,759.70
5.170.050	Office Staff Continuing Ed	0.00	0.00	133.00	400.00	400.00
	Total Office Salary Expense	\$5,132.29	\$21,907.14*	\$21,573.00	\$64,720.00	\$42,812.86
5.175.000	Cleaning	0.00	0.00	5,936.00	17,805.00	17,805.00
5.175.010	Maintenance - Salary	0.00	246.50	4,420.00	13,260.00	13,013.50
5.175.011	Maintenance - Pension - ELCA	0.00	0.00			
5.175.012	Maintenance - Health	0.00	0.00			
5.175.015	Maintenance - Dis/Admn	0.00	0.00			
5.175.016	Maintenance - Retiree/Survivor	0.00	0.00			
5.175.017	Maintenance - Group Life Insur	0.00	0.00			
	Total Custodial Salary Expense	\$0.00	\$246.50	\$10,356.00	\$31,065.00	\$30,818.50
5.190.000	Non Pastoral Staff - FICA	966.63	3,574.54*	2,852.00	8,557.00	4,982.46
5.190.001	Workers Compensation	699.50	1,399.00*	1,160.00	3,474.00	2,075.00
	Total Other Staff Expense	\$1,666.13	\$4,973.54*	\$4,012.00	\$12,031.00	\$7,057.46
5.230.000	Ora Gremmel's 2018 Loan Repayment	0.00	0.00			
	Total Ora Gremmel's 2018 Loan	\$0.00	\$0.00			
	Total Operating Expense	\$40,602.73	\$159,030.08	\$170,482.00	\$511,384.00	\$352,438.22
	Total Expense	\$40,602.73	\$159,030.08	\$170,482.00	\$511,384.00	\$352,438.22
Difference		(\$6,547.59)	\$2,612.00	(\$17,954.00)	(\$53,780.00)	

* = Income/Expense exceeds amount budgeted to date

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Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Annual Budget	Annual Budget Remaining
Income						
4.300.000	Noah's Ark - Registration	0.00	0.00	268.00	800.00	800.00
4.300.003	Noah's Ark- Dnts/Gvng Tree	652.28	6,765.23*	1,332.00	4,000.00	(2,765.23)
4.300.004	Noah's Ark - Miscellaneous	315.36	315.36*	0.00	0.00	(315.36)
4.300.007	Noah's Ark - Trnsfr from Rsrv	0.00	0.00	0.00	0.00	0.00
4.300.011	Noah's Ark - Interest	0.94	4.24*	0.00	0.00	(4.24)
4.300.012	Noah's Ark - Scholarship	0.00	0.00	0.00	0.00	0.00
4.300.030	Noah's Ark - Tuition & Child Care	34,614.38	127,949.02	131,828.00	395,485.00	267,535.98
4.300.032	Summer Day Care	0.00	0.00			
4.300.034	Transfer from PPP Designated Accat	0.00	0.00			
Total Noah's Ark Receipts		\$35,582.96	\$135,033.85*	\$133,428.00	\$400,285.00	\$265,251.15
Total Income		\$35,582.96	\$135,033.85	\$133,428.00	\$400,285.00	\$265,251.15
Expense						
5.300.000	Teacher & Director- Salaries	6,751.99	27,463.47*	26,867.00	80,600.00	53,136.53
5.300.001	Teacher Salaries	16,410.75	67,044.81	88,856.00	266,572.00	199,527.19
5.300.002	Noah's Ark -Telephone	135.00	465.00*	240.00	720.00	255.00
5.300.003	Noah Ark - Dues / Con't Ed	175.98	594.84*	252.00	750.00	155.16
5.300.004	Noah's Ark - Repairs	878.54	34,905.46*	0.00	0.00	(34,905.46)
5.300.005	Noah's Ark - Advertising	0.00	0.00	84.00	250.00	250.00
5.300.006	Noah's Ark - Supplies	1,467.84	3,848.42*	2,868.00	8,600.00	4,751.58
5.300.007	Noah's Ark - Trnsfr to Resrv	0.00	0.00	0.00	0.00	0.00
5.300.008	Noah's Ark - Insurance	919.00	1,625.50*	1,000.00	3,000.00	1,374.50
5.300.009	Noah's Ark - FICA	1,671.65	7,305.07	8,852.00	26,559.00	19,253.93
5.300.010	Transaction Processing Fees	82.80	333.00			
5.300.011	Noah's Ark - Special Programs	0.00	0.00	0.00	0.00	0.00
5.300.012	Noah's Ark - Scholarships	0.00	0.00	0.00	0.00	0.00
5.300.013	NA - Criminal Record/Finger Printing	20.00	50.00	68.00	200.00	150.00
5.300.014	Snacks/milk Child Care	742.04	1,893.67*	0.00	0.00	(1,893.67)
5.300.018	N.A.-Teacher & Director Pension ELCA	808.46	3,233.84*	3,224.00	9,672.00	6,438.16
5.300.019	N.A. - Teacher Health	800.00	3,200.00*	2,800.00	8,400.00	5,200.00
5.300.020	N.A. Teacher & Director Dis/Adm	101.06	404.24*	400.00	1,200.00	795.76
5.300.022	N.A. Substitutue Teacher	0.00	0.00			
5.300.023	N. A. Teacher Director-Retiree/Survivor	0.00	0.00	100.00	300.00	300.00
5.300.024	N. A. Teacher & Director - Group Life Insur	47.16	188.64*	40.00	125.00	(63.64)
5.300.033	Computer/Software	247.20	487.20*	452.00	1,350.00	862.80
Total Noah's Ark Expense		\$31,259.47	\$153,043.16*	\$136,103.00	\$408,298.00	\$255,587.84
Total Expense		\$31,259.47	\$153,043.16	\$136,103.00	\$408,298.00	\$255,587.84
Difference		\$4,323.49	(\$18,009.31)	(\$2,675.00)	(\$8,013.00)	

* = Income/Expense exceeds amount budgeted to date

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Consolidated Fund Activity Report for April 2021

Wednesday, May 12, 2021 3:27 PM

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/IE's	Page 1 of 3 End Balance
3.100.000	<i>Designated (& Restricted) Checkbook</i>					
3.003.000	Music Dept Fund	0.00	0.00	0.00	0.00	0.00
3.004.000	Designated Checking Interest Fund	18.82	4.66	0.00	0.00	23.48
3.005.000	Fellowship Events Fund	400.00	0.00	0.00	0.00	400.00
3.006.000	Organ Campaign Balance	0.00	975.00	0.00	(5.05)	969.95
3.007.000	Roof Fund	59,937.91	0.00	0.00	0.00	59,937.91
3.008.000	Pastor Cont. Ed. Fund	0.00	0.00	0.00	0.00	0.00
3.009.000	Assoc. Pastor Cont Ed.	0.00	0.00	0.00	0.00	0.00
3.011.000	Property Improvement	1,436.35	0.00	0.00	0.00	1,436.35
3.012.000	Dubuque Dream Center Balance	75.00	0.00	75.00	0.00	0.00
3.014.000	Neighborhood Patio Events Balance	250.00	0.00	0.00	0.00	250.00
3.016.000	Produce for Food Insecure Balance	100.00	0.00	0.00	(100.00)	0.00
3.017.000	Prayer Shaw Ministry Balance	0.00	0.00	0.00	0.00	0.00
3.018.000	Free Wash Balance	250.00	0.00	0.00	0.00	250.00
3.020.000	Designated Credit Card Fees Fund Balance	0.00	0.00	0.00	0.00	0.00
3.040.000	Memory Cafe Fund	80.55	0.00	0.00	0.00	80.55
3.040.001	1st Communion	0.00	0.00	0.00	0.00	0.00
3.040.002	Flowers	95.00	30.00	91.60	0.00	33.40
3.040.003	Presentation Lantern Center Fund Balance	75.00	0.00	75.00	0.00	0.00
3.040.005	Misc I/O	0.00	0.00	0.00	0.00	0.00
3.040.010	Staff Reimbursement	13.57	0.00	0.00	0.00	13.57
3.040.012	Sunday School Supply Fund Balance	0.00	0.00	0.00	0.00	0.00
3.040.013	Benevity Community Fund (Boy Scout Troop #51)	0.00	0.00	0.00	0.00	0.00
3.040.015	Reconciled In Christ Task Force Balance	129.67	0.00	0.00	0.00	129.67
3.040.019	On-line Giving Page Balance	300.00	0.00	0.00	0.00	300.00
3.040.020	Payroll Protection Program Fund Balance	0.00	0.00	0.00	0.00	0.00
3.041.001	Global Mission	0.00	0.00	0.00	0.00	0.00
3.041.002	World Hunger	0.00	0.00	0.00	0.00	0.00
3.041.003	LWR	0.00	0.00	0.00	0.00	0.00
3.041.004	Disaster Relief	0.00	0.00	0.00	0.00	0.00
3.041.005	Missionary Sponsorship	0.00	0.00	0.00	0.00	0.00

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Consolidated Fund Activity Report for April 2021

Wednesday, May 12, 2021 3:27 PM

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Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/TE's	End Balance
3.041.006	EWALU Campership	60.00	63.00	0.00	0.00	123.00
3.041.007	Hunger Outreach Balance	6,827.53	10.00	222.56	100.00	6,714.97
3.041.009	Rescue Mission	50.00	0.00	0.00	0.00	50.00
3.041.010	Food Pantry DBQ	50.00	0.00	0.00	0.00	50.00
3.041.011	People In Need PIN	0.00	0.00	0.00	0.00	0.00
3.041.012	Global Church Weekend Balance	0.00	0.00	0.00	0.00	0.00
3.041.014	St. Mark's Community Center	0.00	0.00	0.00	0.00	0.00
3.041.016	Luther Manor Residences	50.00	0.00	0.00	0.00	50.00
3.041.019	LSI Mission	0.00	0.00	0.00	0.00	0.00
3.041.021	St. John's Guest House	100.00	0.00	0.00	0.00	100.00
3.041.022	Pastor's Emergency Fund	3,112.31	100.00	1,141.09	0.00	2,071.22
3.041.023	Sunday School Offering	0.00	0.00	0.00	0.00	0.00
3.041.024	Advent Offering	0.00	0.00	0.00	0.00	0.00
3.041.025	Lenten Offering	330.00	160.00	0.00	0.00	490.00
3.041.027	Crescent Community Health Center	0.00	0.00	0.00	0.00	0.00
3.041.028	Quilters Fund Balance	765.53	0.00	0.00	0.00	765.53
3.041.029	Gardens of Grace	0.00	0.00	0.00	0.00	0.00
3.041.030	E W A L U Support	0.00	60.00	60.00	0.00	0.00
3.041.031	Lutheran Chaplaincy Outreach	0.00	0.00	0.00	0.00	0.00
3.041.034	Opening Doors Women's Shelter Offering	100.00	0.00	100.00	0.00	0.00
3.041.038	Christmas Gift Outreach Balance	0.00	0.00	0.00	0.00	0.00
3.041.041	VBS Mission Offering	0.00	0.00	0.00	0.00	0.00
3.041.042	Courtyard Project Fund Balance	0.00	0.00	0.00	0.00	0.00
3.045.000	Sabbatical Leave Fund	7,499.91	0.00	0.00	0.00	7,499.91
3.050.000	Green Team Sponsorship	0.00	0.00	0.00	0.00	0.00
3.053.000	Family Ministry Fund	9,877.29	0.00	208.25	0.00	9,669.04
3.066.000	Noah's Ark Reserv Fund	793.79	0.00	0.00	0.00	793.79
3.100.002	Phyllis Cooper Memorial	115.00	0.00	0.00	0.00	115.00
3.100.005	Pastor Curtis Miller Memorial Balance	20.00	0.00	0.00	0.00	20.00
3.100.006	Fran Kringler Memorial - Stephen Ministry	0.00	0.00	0.00	0.00	0.00
3.100.011	William Collings Memorial	125.00	0.00	0.00	0.00	125.00
3.100.014	Irene Jecklin Memorial - HTLC General Use Balance	7,705.00	0.00	0.00	0.00	7,705.00

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Consolidated Fund Activity Report for April 2021

Wednesday, May 12, 2021 3:27 PM

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	Page 3 of 3 End Balance
3.100.015	Basant Persaud Memorial Balance	1,425.00	0.00	0.00	0.00	1,425.00
3.100.017	Don Hamill Memorial - Stephen Ministry	0.00	0.00	0.00	0.00	0.00
3.500.000	Prepaid Pledge Balance	11,001.25	0.00	0.00	0.00	11,001.25
Total		<u>\$113,169.48</u>	<u>\$1,402.66</u>	<u>\$1,973.50</u>	<u>(\$5.05)</u>	<u>\$112,593.59</u>

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Balance Sheet as of April 30, 2021

Wednesday, May 12, 2021 3:26 PM

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Account #	Account Name	Beginning Balance	YTD Balance
Assets			
1.100.000	General Operating Checking	45,250.29	48,149.36
1.100.035	Designated Funds Checking	119,752.15	112,993.59
1.100.045	Noah's Ark Operating Checking	47,625.35	29,485.02
	Total Current Assets	\$212,627.79	\$190,627.97
1.500.000	Church Addition - (1999-2000)	2,094,497.71	2,094,497.71
1.500.005	Capitalized Interest	41,450.34	41,450.34
1.500.010	Church Edifice and Lot	1,024,000.00	1,024,000.00
1.500.020	1730 University	37,000.00	37,000.00
1.500.030	1815 Delhi	27,000.00	27,000.00
1.500.060	1710 University	68,956.25	68,956.25
	Total Fixed Assets	\$3,292,904.30	\$3,292,904.30
	Total Assets	\$3,505,532.09	\$3,483,532.27
Liabilities			
2.000.000	Accounts Payable/Vendors	1,078.01	1,629.01
	Total Accounts Payable	\$1,078.01	\$1,629.01
	Total Liabilities	\$1,078.01	\$1,629.01
Fund Balance			
3.000.000	Noah's Ark Operating Checkbook	47,625.35	29,616.04
3.001.000	General Operating Checkbook	44,172.28	46,789.33
	Total Operating Fund	\$91,797.63	\$76,405.37
3.099.000	Equity Fund	3,292,904.30	3,292,904.30
	Total Investments / Equity Fund	\$3,292,904.30	\$3,292,904.30
3.100.000	Designated (& Restricted) Checkbook	119,752.15	112,593.59
	Total Fund Balance	\$3,504,454.08	\$3,481,903.26
	Total Liabilities and Fund Balance	\$3,505,532.09	\$3,483,532.27

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Bank Reconciliation - Statement Ending April 30, 2021

Wednesday, May 12, 2021 3:22 PM

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Statement Ending Date:	04/30/2021
Account:	General Operating Checking (1,100,000)
Statement Ending Balance:	\$37,976.32

Deposits in Transit

	04/30/2021	409.23
	04/30/2021	86.34
	04/30/2021	12,844.44
	04/30/2021	400.00
Total:		\$13,740.01

Outstanding Checks and Withdrawals

04/16/2021	42757	260.00	Pastor Derek Rosenstiel
04/20/2021	42762	62.25	Upper Room Christian Gifts
04/27/2021	42765	77.00	Mary Strom
04/27/2021	42766	3,497.67	NORTHEASTERN IOWA SYNOD - ELCA
04/27/2021	42767	58.33	EWALU
Total:		\$3,955.25	

Adjusted Bank Balance:	\$47,761.08
Balance per Accounting:	\$48,149.36
Difference to Reconcile:	\$388.28

This bank reconciliation has not been finalized.

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Bank Reconciliation - Statement Ending April 30, 2021

Wednesday, May 12, 2021 3:24 PM

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Statement Ending Date:	04/30/2021
Account:	Designated Funds Checking (1.100.035)
Statement Ending Balance:	\$113,313.19

Outstanding Checks and Withdrawals

04/30/2019		4.80	(Journal Entry)
04/30/2019		4.80	(Journal Entry)
04/27/2021	1891	75.00	Dubuque Dream Center
04/27/2021	1892	75.00	Presentation Lantern Center
04/27/2021	1893	60.00	EWALU
04/27/2021	1894	100.00	OPENING DOORS WOMEN'S SHELTER
Total:		\$319.60	

Adjusted Bank Balance:	\$112,993.59
Balance per Accounting:	\$112,993.59
Difference to Reconcile:	\$0.00

This bank reconciliation has not been finalized.

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Bank Reconciliation - Statement Ending April 30, 2021

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Statement Ending Date:	04/30/2021
Account:	Noah's Ark Operating Checking (1.100.045)
Statement Ending Balance:	\$42,394.46

Outstanding Checks and Withdrawals

04/27/2021	2103	20.00	Miranda Mausser
04/27/2021	2104	35.00	Abigail Kukuck
04/27/2021	2105	10.00	Abigail Kukuck
04/30/2021		12,844.44	General Operating Checking
Total:		\$12,909.44	

Adjusted Bank Balance:	\$29,485.02
Balance per Accounting:	\$29,485.02
Difference to Reconcile:	\$0.00

Comments:

This bank reconciliation has not been finalized.

Holy Trinity Lutheran Church - Dubuque - Dubuque IA
Bank Reconciliation - Statement Ending April 30, 2021

Wednesday, May 12, 2021 3:23 PM

Page 1 of 1

Statement Ending Date:	04/30/2021
Account:	Zero Balance Checking (1,100.005)
Statement Ending Balance:	\$0.00

No Deposits in Transit or Outstanding Checks and Withdrawals

Adjusted Bank Balance:	\$0.00
Balance per Accounting:	\$0.00
Difference to Reconcile:	\$0.00

This bank reconciliation has not been finalized.

Members of the Building and Grounds Team met via zoom at 6 PM, Tuesday 6 April. Present were Darrell Kalmes, Gary Sewell

Miscellaneous repairs completed in April:

1. Women's toilet under the back stairs of the sanctuary has had both the flush valve and fill valve replaced. Should these repairs fail, the toilet will need to be replaced. The toilet is an old wall-mounted type, and parts are simply no longer available.
2. Flush valve in the men's urinal off the Fellowship Hall will need to be replaced. The batteries leaked and destroyed the terminals. We will add an annual maintenance item to the maintenance checklist to replace the urinal batteries every year. Annual battery replacement will be cheaper than the \$143 for a new valve.
3. Water leak in the main line next to the meter has been fixed, as well as a water leak that caused a false alarm in one of our CO meters.

Noah's Ark has requested that they be allowed to separate a part of the play area with a gated fence. This is required by DHS rules because of the number of children Noah's Ark is licensed for and because of the children under the age of 2 that Noah's Ark handles compared to other day-cares in the city. Noah's Ark has also requested permission to add sink and counter space in the east end of the three-year room. This is to accommodate 6 families soon to have babies where older sibling are already attending Noah's Ark. Both projects will be paid for by Noah's Ark from their budget. **The Building and Grounds Team proposes Church Council should approve of both the fencing addition and the adding of sink and counter space in Noah's Ark.**

We met this past month with Al Pline to take over his monthly checklist of maintenance items and to learn about change-over procedure when switching between heating and cooling modes. Building and grounds will attempt to keep these maintenance items under control, but we feel Council should again consider hiring a part-time maintenance person. Darrell will handle the conversion this spring from heating to cooling when Pastor Josh and the staff have agreed on a time. Darrell will also then return to setting the church thermostats on a weekly basis (Friday.)

Chris O'Rourke has been contacted regarding fixing of the east side windows in the LFC roof. We do not know when his schedule will have an opening.

We received a building preparation checklist from the Worship Team for setup at a funeral. Our team does not have enough members to accomplish these items, and our building currently is closed for funerals. We are hoping our church will have located a part-time maintenance person before we are open for funerals. We have no idea how these set-up/preparations will be done in any other case.

Plumbing has been removed, the walls patched and painted in the new closet space off the sacristy. Shelving and storage materials are ordered and should be installed before the weekend.

We spent quite a bit of time discussing the accounts we are responsible for. Gary Sewell will try to get detail on those accounts that are running over budget, as well as the account that somehow has been credited for \$1,380. Gary will also be investigating why the agreed-upon credits from Noah's Ark and not being posted to some of our accounts.

Darrell will contact Kyle Krause to see if Kyle could price and manage a project to replace the deteriorating concrete on the NE Noah's Ark entry. He will also contact Tim Mills to see if Tim could handle the project to improve the sound system in our LFC.

Respectfully submitted,
Darrell Kalmes

Outreach Team meeting notes: 5/4/2021

Attendees: Pastor Derek, Gretchen, Mary, Judy & Sue

Discussion:

Next food distribution is Saturday, 5/15. Need volunteers to help with the distribution.

Mission Meal scheduled for Sunday, 5/23. Mary to get a number of people to plan for. Gretchen, Sandy Schutlz & Mary will do meal preparation on Sat. 5/22. Chicken dish, rice and green beans planned. Meal will be finished prepping on Sunday morning, transported and served. Load at 11:00, serve 11:30-12:30. Need volunteers for Sunday.

5/23 Gretchen offered complimentary pavilion rental to fellowship to coordinate an event.

Discussed how to welcome visitors and new members to HTLC. Need to gather information from Friendship pad and pastors. There are bookmarks to give out. Discussed having the pastors ask visitors to raise their hand during announcements to members can welcome them and ushers can direct them to information packets. Discussed a welcome packet, this existed before, need to check to see if it is still available and be sure it has current information. There was conversation about having someone do a presentation on how to welcome visitors. Good practices on how to create a conversation that gives a welcoming message.

Sue & Gretchen to meet on Monday, 5/10 to discuss helping hands outreach project.

Next meetings topics: future food distributions / free laundry day grant funded event / Neighborhood patio grant funded event / visitor church information packet / follow up plan for visitors/new members/ Helping Hands.

Worship Team Minutes, 27 April and 4 May 2021

27 April 2021

Attendees: Assoc. Pastor Derek, Phil Larsen, Diane Kalmes, Tony Quinn, Terry Hoefflin, Chuck Barland

Absent: Jill Klinebriel

Meeting called to order: 7:00 p.m.

Discussion revising Phase II and III Covid opening to intermediate phase 3.5.

See attached for Phase 3.5 proposal.

Meeting adjourned – 8:25 p.m.

4 May 2021

Attendees: Assoc. Pastor Derek, Phil Larsen, Diane Kalmes, Terry Hoefflin

Absent: Jill Klinebriel, Tony Quinn, Dr. Charles Barland

Meeting called to order: 6:15 p.m.

Agenda:

1. Update Organ Repair Campaign
 - a. Total raised as of 4 May \$1625.00 in three weeks.
 - b. Information to be placed in graph or other format on Facebook and our Website that gives picture of giving rate. Assoc. Pastor Derek to talk with Lorice and come up with a format.
 - i. Encourage continued giving at this rate. We can make this happen!
2. Review Phase 3.5 Facility plan
 - a. Approved by Worship team 6 May via email.
3. Review Usher/Greeter/Reader Responsibilities for Phase 3.5
 - a. Approved by Worship team as of 6 May via email.

Items 2 and 3 were sent to Council (7 May) prior to the actual Council Meeting date to have approval given via email. This will allow us to make our planned changes on 16 May. See submitted documents attached.

4. Terry has volunteered as team lead for setting up a plan/signup sheet for getting ushers, greeters, readers, Technicians, Communion Setup and Communion Distribution for the 8:30 and 11:00 Services.
 - a. So far Carrie Lohrmann, Dawn Eikamp, and Marla Quinn (tentative) have agreed to finding worship assistance for during the months of May, June, July, Aug, Sep, Oct, Nov.
 - b. Terry will continue to contact others from the 8:30 service to find Team members.
 - c. Terry will work with Lorice, (probably revising the reservation signup) to accommodate people adding their names to Sundays for Worship Assistant positions for 8:30 and 11:00 Services.

Adjourned: 7:00 p.m.

Respectively submitted,

Diane Kalmes, Acting Chairman, Worship Team

Worship Team Outline for Worship Services
Phase 3.5
Returning to 8:30 and 11:00 Services

Facility Preparation:

- Remove all hymnals, bibles, envelopes, card, pencils, children's materials.
- Seat cushion use will be allowed.
- Disinfect all pews after each service.
- Return to using main entry doors.
- Participants exit through double glass doors at the rear of the church.
- We suggest using the Family restroom at the end of the hall. With limited people usage should be very low and we reduce amount of sanitation that needs to occur after each service or use.
- Due to pew size only about 50 people will be allowed into a service. Exact number to be determined based on current occupancy percentage recommendations from CDC or State of Iowa.
 - Every 3rd pew to be utilized.
 - One family per pew or 2 single adults/2 couples per pew (seated at ends of pew).
- Hand sanitizing stations will be set up.
- Offering station to be near sanctuary entrance with basket for envelopes and cash. No plate will be passed.
- Nursery will be unlocked for use.
- If possible, open windows and run fans to increase ventilation. Be sure temperature difference will not cause heat or a/c to kick on when windows are open.

Participant:

- No sign up required.
- Must wear a mask or one will be provided.
- May select own pew but must follow usher's instructions regarding distancing requirements.

Volunteers Needed:

- **Ushers/Greeters** (At least 2) per service:
 - Before Service:
 - Set up welcome table in entry.
 - Friendship pads to be placed on tables.
 - Masks provided on tables.
 - Hand sanitizer provided on tables.
 - After Service
 - Disinfect pews after people are gone.
 - Collect offering, bag it, sign it, and deposit in usual location.
- **Readers:**
 - One per service.
 - Required to sit in first pew directly in front of podium.
 - Keeps mask on while reading.

- **Tech Booth Operators:**

Live streaming would be used for all services.

- One per service.

Worship Service:

- No receiving lines before or after service. Pastors can decide how they want to express greetings to congregants.
- Service of the Word pattern- unless communion is offered.
- Prelude and Postlude
- Soloist, max of 2-3 singers, or prerecorded songs.
- Singing will be allowed by softly mouthing or saying the words.
- Sign of Peace. Wave or use "V" symbol.
- Communion offered on 1st and 4th Sundays of the month.
 - Individual packets provided in each pew. Participants take communion in their pew and dispose of the container when they exit).
 - Bulletins will be available and should include music selections.

Ushers/Greeters and Readers Phase 3.5

Usher's Responsibilities for In-Person Worship

Note: To become acquainted with their duties and to cover any questions.

- Ushers to arrive by 8:00 a.m. for 8:30 Service.
- Ushers to arrive at 10:30 for 11:00 Service.

Usher #1 – Located at Main Lobby entrance.

1. Greet guests warmly.
2. Have all entering use hand sanitizer (additional bottles in Worship Closet on shelf in basket) and has a mask ON!
3. Have them complete the Friendship Pad, if they wish more information or to log their presence.
4. Inform guests the family bathroom is the ONLY one that should be used while in the building. Show them, if necessary.
5. After service, sanitize the LFC family bathroom by using supplies provided. Spray sanitizer and Clorox wipes are in the Worship closet, on shelf, in basket.
 - a. Wipe the flush handle on the tank.
 - b. Wipe the sink faucet handles and top of faucet.
 - c. Wipe around the paper opening on the towel dispenser.
 - d. Spray the top of the toilet seat.

Usher #2 – stationed just inside Sanctuary doors.

1. Greet guests warmly.
2. Sanctuary doors to remain open, even during service, to avoid touching handles.
3. Any offerings brought are to be placed in the basket on the table near the Sanctuary entry.
4. Remind guests to take a bulletin.
5. Help them locate a pew, if they are confused about where to sit.
 - a. Use the outside aisle on the right side (as you face the altar) to maintain 6ft distance from others.
 - b. Use the center aisle for seating those who want to sit on the left side.
 - c. Have all sides sit closest to the outside of the pew (away from the center).
6. During postlude
 - a. Open the two glass exit doors.
7. When all guests have left, gather offerings from basket.
 - a. Place in plastic bag.
 - b. Sign (2 ushers must sign), date and seal the bag.
 - c. Put bag through mail slot located behind the Nursery door.
8. After people have exited, sanitize the pews. You will be shown how to use the sprayer system equipment. The cleaning solution is located in the sacristy with the unit.

Reader's Responsibilities

Reader and family

1. Will sit in front pew, or closest to the front (if family will not fit in front pew) directly in front of pulpit.
2. Must keep mask on while going to and from pulpit and while reading.
3. Will use the microphone on the pulpit. Please aim the microphone, at your chest, in front of you.
4. Use the bulletin for the readings. Take it up and back to your pew when readings are complete.
5. Wait for Worship leader to vacate the pulpit area before walking up to the pulpit.
6. Due to the mask, please practice speaking as clearly and as distinctly as possible.

Parish Education and Family Ministry Committee Meeting Minutes 5/4/21

Present: Dan Wild, Betsy Wild, Sara McCaw, Tami Ernster, Joni Wlochall, Bill Wlochall, Amanda Kelly, Karley Galusha, Amanda Staade, Mary Mills, Emily Ernster, Adam Eikamp

The meeting opened at 5:30 pm.

The minutes of April 6, 2021 were approved.

Budget Review – Budget is in good shape. Only \$208.25 was spent from the capital reserve. Confirmation will have expenses for the reception and boutonnieres for the students. Bibles, crosses and bracelets are already purchased for the year. The camping trip for the youth will come from the family reserve fund. The kids will not have any costs for this.

Youth Minister Position – The search process has started. A call team has been formed to begin the search and interview process. There is supposed to be a congregational forum and then interview and recommendation to the council. The position is supposed to be filled by July 1st. Several members expressed their displeasure that the process to fill the position was not started earlier, since this was voted on at the annual meeting.

Vacation Bible School – Due to the uncertainty of the Youth Minister position, no further work has been done on the VBS program. The committee voted to suspend the VBS program for the year. We could still do family activities over the three days that are currently on the schedule. Possible ideas are a picnic and swimming, storytime and picnic at the park, bowling, mini golf, Asbury splash pad.

Family Ministry – There will be a Pentecost party on Wednesday, May 26th from 5:30 to 7:30 weather dependent. There will be crafts and snacks, and activities will include yard games, bubbles, and sidewalk chalking. The Gardens of Grace will be planted on May 15th in the afternoon. There is a food distribution that morning.

The Family Ministry Committee will send a letter to the youth family members regarding the status of the Family Ministry Program.

The meeting adjourned at 7:30 pm.

Submitted by: Tami Ernster

Noah's Ark Board Meeting
Minutes
5-4-21

Director's Report

- Staffing
 - Fully staffed
 - Everyone's doing well
 - Hired 3 more Clarke students for summer
 - Staff will each be able to take a 1-week vacation
 - Staff incentives
 - Meeting with NICC
 - Several possibilities
 - Reviewing with Kate
 - Teachers would have to take time out of class
 - Aimed at potential future leaders
 - Tie future work commitment to this offer
- Outdoor play area
 - Reached \$2,000 goal
 - McClain fencing will donate scrap fencing for free and Eric will work with them for \$500 and supplies
 - Remaining \$1,500 will be used for new supplies and equipment
 - Going to Building & Grounds for approval, then Council
- Classroom usage
 - Proposing to close double doors in three-year-old room to create two rooms: one with 12 three-year-olds and the other for a transitional two-year-old room with 8 children.
 - Plumber can get room done by August 1; estimate \$5,000
 - Fire marshal and state licensing person have approved it
 - Buildings and Ground committee had no issues since no major changes to space
 - State grant money for child care centers expanding, already applied for. Just under \$25,000.
 - If no grant money, would cost around \$7,500.
 - Motion to approve: Mandy; Second: Jessie
 - APPROVED
- Summer enrollment
 - Enrollment is full
- School year enrollment
 - Openings in both 3 and 4-year-old rooms
 - Influx in enrollment calls could be due to Facebook ad boost

Treasurer's Report

- Now have access to church's online banking

- Kate will work on creating Noah's Ark own accounting program instead of using the Church's
- Job Description of Lead 4K Teacher
 - Clarifying Jenny's responsibilities, hours and compensation.
 - If approved, Jason, Kate and Pastor Josh will meet with Jenny to discuss her decision.
 - Kate will email for approval with old job description as well.

Staff Appreciation

- Good feedback

Continuing Resolution

- Will be sent to Board for comment during June meeting

Council Meeting

- Agreed 8:30/11 worship times would begin this past Sunday
- Groups of 10 or fewer may meet at church
 - This means groups can meet in Noah's Ark spaces.
- Intermediate worship COVID phase
- Youth minister hiring committee formed

Family Ministers Report

May 18, 2021

In the sixteen years that I have served the families and members of Holy Trinity, it has been my joy and honor to share with you in learning, fellowship, worship, and service.

I have grown with you as we journeyed together in faith through Sunday School, Confirmation, Bible Explorers, First Communion, Family Ministry Events, High School Ministry, Service Events, Mission Trips, Christmas Programs, and shared fellowship. I do not know what the future holds for the congregation or for me, but I will forever cherish the relationships that we have built together. I have not been perfect, but I pray that we can fondly remember the ministry that we shared together and be proud of what has been accomplished. You have been a blessing to me and always will be.

In Christ, Sara

1. The end of year celebration and pizza party for the Bible Explorers and Confirmation Class was held on Wednesday, May 5 in person at HTLC outside in the preschool play yard. I presented awards to the students, and we played games together.
2. Eighth grade students will affirm their baptisms on Pentecost Sunday, May 23 at the 8:30 am worship service. There will be no banquet for the students, but we are hoping to have a reception for them. The students who will affirm their baptisms are Jacob Haug, Brooke Kelsch, Mark Kelsch, Audrey Kilgore, Isaac Lee, Brianna Lovett, Jeremy O'Rourke, Hannah Pergande, Cal Reuter, Julia Stierman. Sydney Wersinger, a ninth grade student will also affirm her baptism, as she was unable to attend last October.
3. The last Sunday School unit has had many unforeseen delays but will go out this week. The recordings are being posted. The last unit focused on the story "Feeding the 5000." Many thanks to Lisa Anderson, Kari Chesterman, Terry Hoefflin, Pr. Derek, and Dan Wild for helping with the leadership of online Sunday School.
4. High School Fellowship had a bonfire on May 2 at the Larsens, and they will help with the CROP Walk on May 22.
5. With the input of the high school youth, I have planned a camping trip for high school and middle school youth for June 5-7. Since things with the pandemic and vaccinations are still unclear, we will camp at Governor Dodge, which is close enough for many cars to drive for socially distancing. I have reserved three campsites.
6. Chris Bode and Mary Emily Duba have expressed interest in organizing the Gardens of Grace this summer. A garden workday took place on Saturday, April 17 to till and weed the gardens, 10:00 am to noon. The next workday for planting the gardens will take place on Tuesday, May 25. The planting day has been postponed two times because of rain.
7. The Dubuque Area CROP Walk will be held on Saturday, May 22, 9:30 am to 12:30 pm. The walk will begin and end at Murphy Park so that the entire event can be held outside.

8. The Family Ministry Team has planned a Pentecost Party for Wednesday, May 25, 5:30 to 7:30 pm. Hopefully, we can hold this event outside. There will be games, crafts, food, and a short worship service.
9. The Family Ministry / Parish Education Committee sent the attached letter to families of the congregation with children (age 3 and up) through youth (12 grade and below). They sent it as and email and through the US Mail.

Respectfully submitted by Sara McCaw, Family Minister

Dear Holy Trinity Families,

This has been an unusual and challenging year. Although everything looked and felt differently, the Family Ministry and Parish Education Committee has enjoyed serving you by continuing to provide educational and fellowship programs. Thank you for your participation and willingness to stay connected with your church family in new ways.

One of the challenges that we now face is that, because of budgetary restrictions, the Youth and Family Minister full-time paid staff position will end, and a new part-time (20 hours per week) position will begin. This decision was made at the Congregational Annual Meeting in January 2021. Sara McCaw will end her full-time employment as Youth and Family Minister as of May 31. A new job description has been written and a search committee has been appointed to look for the person who will fill the part-time position. The search committee is hoping to have a person hired for the new position by July 1.

The new position will have job responsibilities in two of the three age groups of children and youth: elementary, middle school, or high school. Volunteers will be needed to cover the remaining responsibilities for the third age group and other programs.

The HTLC Church Council and Personnel Committee would like to hear your ideas, comments, concerns, or questions. The list of Church Council Members is listed at the end of this letter so that you may provide your input. This is an important time of transition for HTLC, and your help is needed.

Sara would like to share this message,

In the sixteen years that I have served the families and members of Holy Trinity, it has been my joy and honor to share with you in learning, fellowship, worship, and service. I have grown with you as we journeyed together in faith through Sunday School, Confirmation, Bible Explorers, First Communion, Family Ministry Events, High School Ministry, Service Events, Mission Trips, Christmas Programs, and shared fellowship. I do not know what the future holds for the congregation or for me, but I will forever cherish the relationships that we have built together. I have not been perfect, but I pray that we can fondly remember the ministry that we shared together and be proud of what has been accomplished. You have been a blessing to me and always will be. In Christ, Sara

Because of the uncertainty of the next few months, the Family Ministry Team / Parish Education Committee has put the plans for Vacation Bible School on hold for the present time. It was a hard decision to make but felt it best under the circumstances. The committee is working on plans for family events for the summer, however. If you would like to help plan events or have an interest in Vacation Bible School, please contact one of the committee members listed below.

Please feel free to contact any of us at any time. We want to hear from you.

Sincerely in Christ,

Family Ministry Team / Parish Education Committee

- Dan Wild, chair
- Tami Ernster, Council Liaison
- Karley Galusha
- Amanda Kelly
- Mary Mills
- Amanda Staade
- Betsy Wild
- Emily Wild
- Bill Wlochall
- Joni Wlochall

Personnel Committee

- Adam Eikamp, Council President
- Amanda Matson, Council Vice-President
- Sue Tigges, Council Past-President

Other Council Members: Ed Borchert, Jonathan Brown, Jason Duba, Lilly Hoefflin, Terry Hoefflin, Gretchen Kueter