

Holy Trinity Lutheran Church Council  
Council Meeting Minutes  
June 16, 2020

**Attendance:** Via Zoom, Council: Jonathan Brown, Marlee Tart, Jason, Duba, Adam Eikamp, Tami Ernster, Michele Faubel, Pastor Josh Martyn, Pastor Derek Rosenstiel, Darrell Kalmes, Sue Tigges, Terry Hoefflin, Lilly Hoefflin and Wendy Einsweiler Absent: Gretchen Kueter

President Sue Tigges called the meeting to order at 6:30 PM. Michele Faubel read a devotion and prayer.

President Sue reviewed the agenda. Adam Eikamp moved to approve the agenda. Tami Ernster seconded the motion. The motion carried.

Jonathan Brown moved to approve the minutes that were presented and Tami Ernster seconded the motion. The motion carried.

**Pastor's Report:** Pastor Josh discussed the survey that the congregation had taken. He also talked about some of the area churches opening with restrictions. So far the church has raised \$11,300 towards the audio video equipment. He has received some emails supporting the sound upgrade and also some concerns about the fundraising especially in the unprecedented time we are in. Pastor will be on vacation from July 26<sup>th</sup> – August 10.

**Associate Pastor's Report:** Pastor Derek reported thanks to Pastor Karla Wildberger for getting a hunger grant approved for area ELCA churches to help with the food pantry and distribution ministries. He is starting up an adult forum. He hopes to start a book study on racial justice in the near future.

**Treasurer Report:** Numbers are looking good. Jonathan stated we are truly blessed and thankful to the people that continue to give. Expenses are under control and we have been using the PPP Funds. Year to date this year tithing pledged amount is at 95.7 % YTD and last year at this time we were at 97.7 %.

**Financial Secretary Report:** As percentages show, giving is down a little bit, but the church as a whole is doing good.

**Action Item:** Jonathan moved to pay off the Line of Credit for \$10,000.00, doing this the LOC balance will be at \$0. The Line of credit will be available if we need to use it in the near future. Adam Eikamp seconded the motion. The motion carried.

**Old Business:**

Roof Conversation: The insurance company increased their settlement up \$25,000.00 due to some new coding issues. The total insurance money we have received for the roof is now \$60,500.00.

**Action Item:** Darrell Kalmes moved to approve the expenditure of \$1,380 to properly flash the chimney used for Boiler intake and exhaust on the flat roof above the entry to the sanctuary. Jonathan Brown seconded that motion. Motion carried.

COVID discussions and updates: We discussed in detail the Holy Trinity Lutheran Church Pandemic Reopening directive. A huge thank you to all who took part in creating this directive. After much discussion, Jonathan Brown moved to accept the Pandemic Reopening directive with the amendments of some wording that was made during the discussion. Adam Eikamp seconded. The motion carried.

The plan that was given was to start the countdown of the 28-day period leading to Phase Two started on June 14<sup>th</sup>. The tentative opening date will be 07/12/2020, given no more than 10 new cases in a day is reported. If so, the date will start over.

Special Appeal Request: As of Friday, June 12, the Special Appeal donations were \$11,300.00. There was \$5,200.00 that was budgeted for utilities for the year from the Ora Gremmels Fund, however, we are able to use PPP money for utilities. This donation fits what the Ora Gremmels fund was to be used for.

**Action Item:** Darrell Kalmes moved to use the balance of \$5200 towards the Special Appeal for the audio and video equipment. Jonathan Brown seconded the motion. The motion carried.

**Action Item:** Darrell Kalmes moved to get the sound system ordered as the materials take up to 3 months to get. We need 50% down now, we will need the other half by October. Tami Ernster seconded the motion. Motion carried.

**Action Item:** To accommodate the sound system, Darrell Kalmes drew a sketch of moving the back pews over 3 feet and to replace the carpet with tile to the south wall. A big thank you to Darrell for all of his work on this. Darrell Kalmes moved to replace the carpet with tile in the back and to move the pews for the sound system. Tami Ernster seconded. The motion was carried.

Review of Continuing Resolutions: Adam Eikamp talked about challenging some of the committee members to move around to a different committee to offer some new ideas/ thoughts. He would like to engage some new members onto the teams as well.

### **New Business:**

Review Reopening Results – we discussed under the COVID discussions and updates.

Review Reopening Plan – we discussed under the COVID discussions and updates.

Noah's Ark Child Development Center Handbook Review:

The council looked over the handbook and stated that it was very well written. Jason Duba, the Noah's Ark Liaison, said that many things in the handbook are regulations from the State of Iowa.

**Action Item:** Jason Duba moved to approve the Handbook as written. Darrell Kalmes seconded the motion. The motion carried.

### **Committee Reports:**

Building and Grounds

**Action Item:** Darrell Kalmes moved to allocate a maximum of \$1000 of the LFC Acoustics money to Chris O'Rourke for labor and materials in finding the extent of and recommending a fix for the leak problem. Jonathan Brown seconded. The motion carried.

Also from the Building and Ground committee – the LED lights in the LFC are installed.

Worship Team: They have been working hard on getting together the different outlines for when the church reopens and getting together a volunteer description written up.

President Sue Tigges asked for a motion to adjourn. Jonathan Brown moved to adjourn the meeting at 8:26 PM. Michele Faubel seconded. Motion Carried.

The Lord's Prayer was said by all members via Zoom.

Submitted by

Michele Faubel  
Holy Trinity Lutheran Church Council Secretary