

Holy Trinity Lutheran Church
COUNCIL MEETING PACKET
June 21, 2022

1755 Delhi Street, Dubuque, IA 52001
www.htlcdbq.com | holytrinkluth@gmail.com | 563-582-3228

Holy Trinity Lutheran Church Council

1755 Delhi Street, Dubuque, IA 52001

www.htlcdbq.com | holytrinluth@gmail.com | 563-582-3228

VACANT

President: Amanda Matson
amanda.matson@gmail.com
563-564-3464

Vice President: Erin VanLaningham
obermuev@yahoo.com
563-213-8659

Secretary: Vacant

Treasurer: Jonathan Brown
jobrown1950@gmail.com
563-580-1954

Financial Secretary: Ed Borchert
eborchert@aol.com
563-542-7913

STAFF

Pastor Josh Martyn, Pastor
htlcdbqpastor@gmail.com
563-613-4337

Lorice Amlin, Office Manager
holytrinluth@gmail.com
563-582-3228

NOAH'S ARK

Noah's Ark Director: Jenifer Montgomery
Director@NoahsArkDBQ.com
563-557-8629

MEMBERS AT LARGE

Building & Grounds: Vacant

Family Ministry: Tami Ernster
djernster@mchsi.com
563-581-3448

Fellowship: Amanda Kelly
a.kelly2902@hotmail.com
563-542-6199

Noah's Ark: Kate Stierman
kate_stierman@hotmail.com
563-590-9464

Outreach: Vacant

Stewardship: Cris Houlihan
choulihan@cottinghambutler.com
712-790-6965

Worship: Mary Emily Duba
maryemily.duba@gmail.com
509-368-4437

YOUTH

MEMBER AT LARGE

Julia Stierman
kate_stierman@hotmail.com
563-590-9464

Holy Trinity Lutheran Church Council
Agenda
July 26, 2022 6:00 – 8:00 pm

- 1) BLESSING AND MEAL
- 2) TRANSITION TEAM AND FAREWELL
- 3) ROOF – FLATROOF
- 4) ROOF – LFC – FUNDRAISING?
- 5) MID-YEAR CHECK IN WITH COUNCIL MEMBERS AND END OF YEAR GOALS
- 6) OTHER

Council Minutes
June 21, 2022

Attendance: Julia Stierman, Ed Borchert, Amanda Kelly, Mary Emily Duba, Tami Ernster, Erin VanLaningham, Kate Stierman, Pastor Josh. Absent: Chris Houlihan, Amanda Matson, Jonathan Brown

****Members should note that two sets of minutes are being published close together due to changes in publishing procedures***

Erin Vanlaningham opened with prayer 6:31

Amanda Kelly Motion to approve the May minutes, Ed Borchert second, approved

Amanda Kelly motioned to approve the agenda adding discussions of council minutes procedures and online meeting and motions, Mary Emily Duba second, approved

PASTOR'S REPORT:

- Lorice and Pastor Josh received an email from member Chris Kueter requesting a copy of his letter of call. Pastor Josh responded with a copy of the letter and included the mutual ministry team on that correspondence.
- Lorice has resigned from the position of office manager effective June 30th. In her resignation letter she has shared concerns about the way members of the congregation treat staff.
- Cathy and Lisa will alternate days in the office to cover during the hiring process for a new office manager.
 - o Members should expect some delays in office tasks being completed
 - o Office hours will be 9-3:30 Monday-Thursday, 8-12:00 Friday
 - o Cathy and Lisa have agreed to take on additional tasks and will have increased hours during this time.

Tami motioned that Cathy and Lisa's hours will be increased to cover additional office hours and tasks. Additional wages will come from the office manager salary line. Erin VanLaningham second, Ed Borchert abstains, approved.

Contemporary music leader Jill Klinebriel is resigning to lighten her schedule. Pastor Josh, Chuck Barland, and Mary Emily will put together the job description and work with personnel to find replacement.

Erin VanLaningham wonders if there's a way to publicize youth group better. Pastor Josh will work with parent leaders on this.

Amanda Kelly is concerned Cathy and Lisa may become burnt out. Pastor Josh is working with them to prevent this from happening.

TREASURER'S REPORT:

Ed reported on behalf of Jonathan - Month end balance of approximately \$60,000. Budgeted income-expenses year to date is \$28,581, and actual is \$31,740.

Tami Ernster motioned to approve the treasurer's report, Amanda Kelly second, Approved.

FINANCIAL SECRETARY REPORT:

Ed Borchert: Nothing to report

OLD BUSINESS:

Roof update: (Pastor Josh)- We entered a contract per last month's meeting to repair the LFC roof. Building and Grounds is discussing how to raise funds.

Covid update: Nothing to report – Tami's update per city info: 8 hospitalized, no new deaths, low community cases.

Associate Call Committee Update: Erin VanLaningham: 2 people have agreed to be on the call committee, many others have been asked and haven't been interested.

Personnel: Erin: Hired Mike Kelly for maintenance- he is doing very well and is much appreciated. Will start working on hiring for the office manager and contemporary music leader. Amanda Matson is working on the youth leader position.

NEW BUSINESS:

Noah's Ark: Kate Stierman: met with the police department to discuss security measures. The council approved pursuing the list of suggestions via email.

Communication: Survey was sent out

- Chris Houlihan suggests via email that each committee should come up with 1-2 things they could use help with over the next 3 months and send him those ideas. We should highlight these short term needs with temple talks. Current time and talent surveys are overwhelming with little follow up

Council Minutes:

Mary Emily Duba made a motion that as a matter of regular practice, minutes will be sent out via email within 2 days of council meetings, and the council will approve them within 2 days. Second, Erin VanLangingham. Tami Ernster is concerned that this turnaround time is too short. Erin VanLangingham makes a friendly amendment- Minutes to be sent to council by Sunday following meetings and approved via email by the Tuesday following meetings. If there are serious changes or amendments the minutes will be approved at the following meeting. Approved.

Grant Foundation:

Tami motions to approve purchase of patio furniture by Dawn Eikamp. Ed Borchert- Second. Dawn will donate the additional funds above what is funded by the HTLC foundation grant. Approved.

Council Temple Talks:

This suggestion came from the council brainstorming session. Council will host temple talks during worship to give brief updates about what's going on with each committee over the coming months. One committee will present each month: July Jonathan, August Noah's Ark, September-October Stewardship, November Worship, December President & Vice President

Open Council Positions:

Please spread awareness if you know anyone interested in vacant council positions.

College Scholarships for Congregants:

Certain colleges offering matching funds for scholarships awarded by congregations in the ELCA. Amanda Kelly – motions to add a designated account for scholarship funds Ed- Second Approved. Pastor Josh will bring suggested regulations for this program to the next meeting.

Council Mid-Year Retreat: July 26th 6:00pm at Erin's house in lieu of July 19th meeting

Worship Committee:

Mary Emily Duba motioned that the worship schedule below as submitted by Diane Kalms be approved. Erin VanLangingham second, approved.

- December 24 – Christmas Eve 4:00 p.m. and 8:00 p.m.
- December 25 – Christmas Day- 10:00 a.m. at Wartburg
- January 1, 2023 – 10:00 a.m. Lessons and Hymns

COMMITTEE REPORTS: APPROVAL EN BLOC – Erin VanLangingham motion to approve reports. Mary Emily Duba Second, Approved.

8:00 Mary Emily motions to extend the meeting for 10 minutes, Amanda Kelly second, Approved.

8:10 Meeting Adjourned

Respectfully submitted:

Kate Stierman
Council Member

5:25 PM

07/21/22

Accrual Basis

Holy Trinity Lutheran Church

Balance Sheet

As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1101 · DESIGNATED	122,665.05
1110 · GENERAL OPERATING ACCT (Premier Bank)	62,278.75
Total Checking/Savings	<u>184,943.80</u>
Total Current Assets	<u>184,943.80</u>
TOTAL ASSETS	<u><u>184,943.80</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2400 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued, but not yet paid)	
2450 · Other Withholdings	
2452 · 403B Plan	25.89
2451 · Flex Spending	15.00
2453 · Life Insurance	-55.54
Total 2450 · Other Withholdings	<u>-14.65</u>
Total 2400 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued, but not yet paid)	<u>-14.65</u>
Total Other Current Liabilities	<u>-14.65</u>
Total Current Liabilities	<u>-14.65</u>
Total Liabilities	<u>-14.65</u>
Equity	
32000 · Unrestricted Net Assets (Other Income)	145,522.52
Net Income	39,435.93
Total Equity	<u>184,958.45</u>
TOTAL LIABILITIES & EQUITY	<u><u>184,943.80</u></u>

**Holy Trinity Lutheran Church
Treasurer's Report for Operating Account
June 2022**

5:30 PM
07/21/22
Accrual Basis

	Jun 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
PLEDGES/OFFERINGS (Normal donations)			
4100001 - Loose Plate Income (Cash from the plate not designated to a member.)	80.00	708.33	-628.33
4100000 - Pledged/Unpledged Income (Pledge commitments)	28,390.21	37,916.67	-9,526.46
4100002 - Seasonal	0.00	250.00	-250.00
PLEDGES/OFFERINGS (Normal donations) - Other	75.00	0.00	75.00
Total PLEDGES/OFFERINGS (Normal donations)	28,545.21	38,875.00	-10,329.79
4100006 - CHURCH USE INCOME			
4100010 - TOPS (Use of church rooms, by outside organizations or members for personal functions.)	40.00		
Total 4100006 - CHURCH USE INCOME	40.00		
ADMINISTRATIVE INCOME (Receipts to offset processing fees for direct deposit and credit card donation. Off...			
4100011 - Amazon Smile (Dollars receive through the Amazon Smile program. Money deposited to our Zer...	0.00	11.25	-11.25
4100004 - Interest Income (Bank interest income)	1.84	1.25	0.59
Total ADMINISTRATIVE INCOME (Receipts to offset processing fees for direct deposit and credit card donatio...	1.84	12.50	-10.66
Total Income	28,587.05	38,887.50	-10,300.45
Gross Profit	28,587.05	38,887.50	-10,300.45
Expense			
5140003 - PROPERTY INSURANCE (This is the Executive Committees' responsibility.)			
CHURCH MISSIONS EXPENSE			
5120003 - ELCA Synod	3,110.00	3,110.00	0.00
5120020 - EWALU	58.33	58.33	0.00
5120011 - Missionary Sponsorship	225.00	225.00	0.00
Total CHURCH MISSIONS EXPENSE	3,393.33	3,393.33	0.00
ADMINISTRATIVE EXPENSES			
5100029 - Background Checks (Background checks for volunteers and employees)	37.00	8.33	28.67
5100008 - Communications (Banners, Rack Cards, Birthday Cards, Pew Cards, printed materials ordered th...	156.40	102.08	54.32
5100002 - Computer/Software Purchases	190.09	375.00	-184.91
5100030 - Continuing Education	0.00	33.33	-33.33
5100016 - Conventions & Conferences (Costs for attending conferences and meetings)	41.59	33.33	8.26
5140004 - Copier Lease (Printing, copies, and other reproduction expenses)	562.99	541.67	21.32
Credit Card Processing Fee	94.20	112.50	-18.30
5100000 - LOC Interest	0.00	50.00	-50.00
6390 - Miscellaneous Administrative (Replaced Pastor's Discretionary)	0.00	200.00	-200.00
5100005 - Office Supplies (Everything from paper to pens and pencils. Supplies we need to do our job.)	546.56	333.33	213.23
5100007 - Postage (Postage)	271.60	125.00	146.60
Printed Materials/Retreat Expense (Expenses related to Staff meetings and Council Retreats)	0.00	41.67	-41.67
5100010 - Meetings/Retreat Expense (Expenses related to Staff meetings and Council Retreats On 12/13/21...	0.00	41.67	-41.67
5100012 - Staff Mileage	0.00	8.33	-8.33
5100017 - Synod Assembly (Expenses related to Synod Assembly, Registration, Travel, Meals and overnigh...	0.00	125.00	-125.00
Total ADMINISTRATIVE EXPENSES	1,900.43	2,131.24	-230.81

Holy Trinity Lutheran Church Treasurer's Report for Operating Account June 2022

5:30 PM
07/21/22
Accrual Basis

	Jun 22	Budget	\$ Over Budget
BUILDING & GROUNDS			
5140010 · Church Buildings M/R (Any repairs or maintenance to the church building)	136.35	166.67	-30.32
5140005 · Church Grounds M/R (Repairs or maintenance to the church grounds (Outside) ie. lawn care.)	260.00	533.33	-273.33
5175000 · Cleaning	856.00	791.67	64.33
5140001 · Custodial Supplies (cleaning supplies, paper towels, toilet paper, etc)	235.86	208.33	27.53
5140008 · HVAC	0.00	83.33	-83.33
5140013 · Inspections & Testing (fire extinguishers DBQ FIRE, Ansul Kitchen hood cleaning & Inspection, FO...)	0.00	250.00	-250.00
5140019 · Snow Removal	0.00	208.33	-208.33
Total BUILDING & GROUNDS	<u>1,488.21</u>	<u>2,241.66</u>	<u>-753.45</u>
UTILITIES (Water, electricity, garbage, and other basic utilities expenses)			
5140002 · Alliant Energy	2,374.82	1,500.00	874.82
5140006 · Blackhills (Natural Gas)	135.93	1,066.67	-930.74
5140009 · Internet and phone	313.69	375.00	-61.31
5140012 · Waste Disposal	178.88	125.00	53.88
5140011 · Water	221.36	208.33	13.03
Total UTILITIES (Water, electricity, garbage, and other basic utilities expenses)	<u>3,224.68</u>	<u>3,275.00</u>	<u>-50.32</u>
PASTOR			
5148010 · Cell Phone	62.50	62.50	0.00
5148003 · Continuing Education	0.00	75.00	-75.00
5148008 · Disability	82.23	82.25	-0.02
5148014 · Group Life Insurance	56.93	56.92	0.01
5148002 · Health	2,306.00	2,306.00	0.00
5148005 · Housing	3,583.34	3,583.33	0.01
5148009 · Mileage	730.00	166.67	563.33
5148001 · Pension	695.82	695.83	-0.01
5148004 · Professional Publications	0.00	58.33	-58.33
5148000 · Salary	2,409.34	2,409.33	0.01
5148006 · SSA Allowance	333.00	333.00	0.00
Total PASTOR	<u>10,259.16</u>	<u>9,829.16</u>	<u>430.00</u>
FAMILY MINISTER			
5150030 · Salary	0.00	1,300.00	-1,300.00
Total FAMILY MINISTER	<u>0.00</u>	<u>1,300.00</u>	<u>-1,300.00</u>
MUSIC			
5160045 · Contemporary Music Leader	1,281.92	1,281.92	0.00
5160041 · Handbell Choir Director	0.00	131.33	-131.33
5160048 · Music Continuing Education	0.00	41.67	-41.67
5160046 · Music Minister	1,848.58	1,848.58	0.00
5160047 · Service Accompanist	0.00	120.17	-120.17
Total MUSIC	<u>3,130.50</u>	<u>3,423.67</u>	<u>-293.17</u>
OTHER PERSONNEL			
CUSTODIAN			
Wages	1,032.50	1,516.67	-484.17
Total CUSTODIAN	<u>1,032.50</u>	<u>1,516.67</u>	<u>-484.17</u>

Holy Trinity Lutheran Church
Treasurer's Report for Operating Account
 June 2022

5:30 PM
 07/21/22
 Accrual Basis

	Jun 22	Budget	\$ Over Budget
FINANCIAL ASSISTANT			
5170020 - Wages	1,087.72	1,083.33	4.39
Total FINANCIAL ASSISTANT	1,087.72	1,083.33	4.39
OFFICE ASSISTANT			
5170010 - Wages	920.95	1,083.33	-162.38
Total OFFICE ASSISTANT	920.95	1,083.33	-162.38
OFFICE MANAGER			
5170002 - Disability/Admin	42.14	45.67	-3.53
5170006 - Group Life Insurance	29.17	21.33	7.84
5170001 - Pension	259.31	259.33	-0.02
5170000 - Wage	2,019.60	3,241.33	-1,221.73
Total OFFICE MANAGER	2,350.22	3,567.66	-1,217.44
Total OTHER PERSONNEL	5,391.39	7,250.99	-1,859.60
6400 - PAYROLL EXPENSES (Payroll expenses)			
Employer Share Medicare	117.10	877.83	-760.73
Employer Share SocSec	500.68	0.00	500.68
5100031 - HK Payroll Services	79.95	0.00	79.95
WorkComp	0.00	291.67	-291.67
Total 6400 - PAYROLL EXPENSES (Payroll expenses)	697.73	1,169.50	-471.77
TEAMS & COMMITTEES EXPENSES			
CARING MINISTRY PROGRAMS			
5155004 - Grief Share (Grief Share Materials)	0.00	20.00	-20.00
5155002 - Stephen Minister Education (Stephen Minister Educational materials)	0.00	33.33	-33.33
Total CARING MINISTRY PROGRAMS	0.00	53.33	-53.33
5215000 - FAMILY MINISTRY (FELLOWSHIP)			
5105000 - FELLOWSHIP	0.00	83.33	-83.33
5115000 - OUTREACH	177.99	41.67	136.32
PARISH EDUCATION			
5130007 - Other (Copyright Licences- movies and miscellaneous items)	0.00	16.67	-16.67
5130011 - Adult Education (Supplies for Adult Education)	0.00	16.67	-16.67
5130015 - Camps (Camps)	0.00	83.33	-83.33
5130032 - Children's Sermons (Supplies for Children Sermons)	0.00	16.67	-16.67
5130003 - Confirmation (Supplies for Confirmation)	120.85	83.33	37.52
5130030 - First Communion (Supplies for First Communion)	0.00	25.00	-25.00
5130006 - Gift Bibles (Gift Bibles)	0.00	33.33	-33.33
5130005 - Splash (0-3 Yr) (Supplies for Splash)	0.00	41.67	-41.67
5130012 - Sunday School Curriculum (Sunday School Curriculum)	0.00	83.33	-83.33
5130031 - Teacher Appreciation (Teacher Appreciation)	0.00	25.00	-25.00
5130016 - VBS (VBS)	0.00	83.33	-83.33
5130013 - Youth Education (Youth Ed)	125.24	41.67	83.57
5130014 - Youth Gathering	0.00	16.67	-16.67
Total PARISH EDUCATION	246.09	566.67	-320.58
5120030 - STEWARDSHIP (Postage and Supplies)	0.00	125.00	-125.00

Holy Trinity Lutheran Church
 Treasurer's Report for Operating Account
 June 2022

5:30 PM
 07/21/22
 Accrual Basis

	Jun 22	Budget	\$ Over Budget
WORSHIP			
5210014 · Pulpit Supply (use when a pastor is unable to do a service and we need to pay for a substitute)	0.00	122.50	-122.50
5210000 · Altar Supplies	247.38	125.00	122.38
5210001 · Bell Choir Supplies	76.50	8.33	68.17
5210011 · Continuing Education Expense	0.00	4.17	-4.17
5210003 · Copyright Licenses (CCLI and OneLicense)	0.00	160.00	-160.00
5210009 · Guest Musician	0.00	12.50	-12.50
5210013 · Instrument Maintenance	0.00	8.33	-8.33
5210005 · Music Materials (worship related patreon membership)	37.81	33.33	4.48
5210007 · Organ/Piano Tuning	0.00	172.00	-172.00
5210002 · Sound System Maintenance	0.00	16.67	-16.67
Total WORSHIP	361.69	662.83	-301.14
Total TEAMS & COMMITTEES EXPENSES	785.77	1,574.50	-788.73
Total Expense	30,271.20	36,505.72	-6,234.52
Net Ordinary Income	-1,684.15	2,381.78	-4,065.93
Net Income	-1,684.15	2,381.78	-4,065.93

5:20 PM

07/21/22

Accrual Basis

Holy Trinity Lutheran Church
DESIGNATED ACCOUNTS Balance Sheet
 As of June 30, 2022

Jun 30, 22

Other Income/Expense

Other Income

*ADMINISTRATIVE

4504000 · Designated Checking Acct Inter (Interest income generated by the Designated checking acc...	92.75
4540030 · Flowers	77.80
4540090 · Misc In/Out	-3.95
4540019 · On-Line Giving Page	300.00
4540110 · Staff Reimbursement (Reimbursement by individual staff members for birthay lunches that ...	-276.10

Total *ADMINISTRATIVE

190.50

*B&G

4011000 · Property Improvement	1,188.48
4507001 · Mower & Trimmer (purchase of a new lawn more and trimmer)	1,057.16
4507000 · Roof Fund	59,937.91

Total *B&G

62,183.55

*CAMPAIGNS

*Courtyard Project	2,500.00
4506000 · Organ Fund (Money raised for organ pipe maintenance)	3,799.06

Total *CAMPAIGNS

6,299.06

*FAMILY MINISTRY

4541006 · EWALU Campership (Money donated to send students to camp)	123.00
Other	-1,300.84

Total *FAMILY MINISTRY

-1,177.84

*MEMORIALS

4513000 · Alice Martin	723.01
Basant Persaud	1,425.00
4502014 · Irene Jecklin (to be used for general budget (money transfered to operating 'Pledge/Offering...	-50.00
4502005 · Pastor Curtis Miller	20.00
4502002 · Phyllis Cooper	115.00
4503001 · Robert Clark	20.00
4502017 · Robert Smart	855.00
4502011 · William Collings Memorial	125.00

Total *MEMORIALS

3,233.01

*MINISTRIES

4540000 · Memory Cafe	80.55
4541011 · People In Need	-30.00
4517000 · Prayer Shaw Ministry	500.00
4540015 · Reconcile in Christ Task Force	129.67
4541028 · WELCA Fund	1,338.70

Total *MINISTRIES

2,018.92

*OTHER Designated Accts

4505000 · Fellowship Events Fund	-23.27
4566001 · Noah's Ark Reserve Fund	793.79
4541022 · Pastor's Emergency Fund	913.34
4500000 · Prepaid Pledge	2,502.52
4545000 · Sabbatical Leave	3,179.91

Total *OTHER Designated Accts

7,366.29

5:20 PM

07/21/22

Accrual Basis

Holy Trinity Lutheran Church
DESIGNATED ACCOUNTS Balance Sheet
As of June 30, 2022

	<u>Jun 30, 22</u>
*OUTREACH	
4018000 · Free Wash	250.00
4541032 · Hunger Outreach (money received for HTLC mini food pantry, food give away)	8,693.04
4014000 · Neighborhood Patio Events	250.00
	<hr/>
Total *OUTREACH	9,193.04
	<hr/>
Total Other Income	89,306.53
	<hr/>
Net Other Income	89,306.53
	<hr/>
Net Income	<u>89,306.53</u>

Holy Trinity Lutheran Church
Reconciliation Summary
 1110 - GENERAL OPERATING ACCT, Period Ending 06/30/22

	Jun 30, 22
Beginning Balance	68,244.24
Cleared Transactions	
Checks and Payments - 48 items	-28,579.55
Deposits and Credits - 18 items	28,581.91
Total Cleared Transactions	2.36
Cleared Balance	68,246.60
Uncleared Transactions	
Checks and Payments - 12 items	-6,242.13
Deposits and Credits - 2 items	0.00
Total Uncleared Transactions	-6,242.13
Register Balance as of 06/30/22	62,004.47
New Transactions	
Checks and Payments - 12 items	-7,963.11
Deposits and Credits - 3 items	4,465.50
Total New Transactions	-3,497.61
Ending Balance	58,506.86

3:46 PM

07/06/22

Holy Trinity Lutheran Church
Reconciliation Summary
1101 · DESIGNATED, Period Ending 06/30/22

	Jun 30, 22
Beginning Balance	119,817.05
Cleared Transactions	
Checks and Payments - 4 items	-1,806.23
Deposits and Credits - 9 Items	5,387.62
Total Cleared Transactions	3,581.39
Cleared Balance	123,398.44
Uncleared Transactions	
Checks and Payments - 7 items	-733.39
Total Uncleared Transactions	-733.39
Register Balance as of 06/30/22	122,665.05
New Transactions	
Checks and Payments - 1 item	-65.15
Deposits and Credits - 2 items	6,585.00
Total New Transactions	6,519.85
Ending Balance	129,184.90

Worship Team Minutes – 28 June 2022 (For July)

Attendees: Mary Emily Duba, Chuck Barland, Diane Kalmes

Absent: Jill Klinebriel, Pastor Josh Martyn

Called to order at 4:05 p.m.

Agenda:

1. Christmas Services schedule was approved as submitted last month.
2. Permits for “Service in the Park” on 11 September have been obtained and final paperwork for the city will be sent in Mid-July.
3. Further update on “All Creation Sings” music from Augsburg Press – Chuck will be attending a Music Seminar in July and will get to learn about and view the new books. We will continue this discussion in August.
4. We discussed the possibility of revamping the Contemporary Service during the transition to a new Contemporary Director. Some ideas--
 - a. Develop a statement that defines what a contemporary service at Holy Trinity should encompass.
 - b. Use a specific music collection to help anchor our songs and provide some consistency along with pulling in newly released material.
 - c. Put together a team to help select songs for that service leaning toward liturgical/seasonal based songs.
 - i. Would love to get high school/college youth involved in planning these services.
5. Mary Emily gave us an update from the June Council meeting.
 - a. To work on --Worship Team tentatively scheduled to do “temple talks” for November.

Meeting Adjourned: 5: 15 p.m.

Respectfully submitted:

Diane Kalmes

Acting chairperson, Worship Team