



2026 Annual Meeting | July 17 & 18, 2026  
The Hotel Roanoke & Conference Center | Roanoke, VA

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## Exhibit Information

- SET-UP TIMES:** **Thursday, July 16** | 6:00 p.m. - 9:00 p.m. *(The Thursday PM setup option is still being confirmed by The Hotel Roanoke. Final confirmation will be sent out 30 days prior to the conference)*  
**Friday, July 17** | 6:00 a.m. - 8:30 a.m.  
All vendors must be set up by 8:30 a.m. on Friday, July 18
- SHOW TIMES:** **Friday, July 17** | 9:00 a.m. – 4:45 p.m.  
**Saturday, July 18** | 9:00 a.m. – 4:00 p.m.  
Breaks with Vendors throughout the day; see [agenda](#) for specific break times.  
All refreshment breaks will be held in the exhibit area.
- SOCIAL FUNCTIONS:** **Friday, July 17** | Welcome Reception & Casino Night | 5:30 – 8:00 PM  
**Saturday, July 18** | VBS After Dark | 9:00 PM  
*Vendors are welcome and encouraged to attend social functions!*
- BREAKDOWN:** **Saturday, July 18** | 2:20 p.m. – 4:30 p.m.  
*The Educational Sessions will end at 4:00 PM, but vendors may choose to break down after the final afternoon break ends at approximately 2:20 PM.*
- EXHIBIT SPECIFICATIONS:** 6 ft skirted table, two chairs provided
- TABLE ASSIGNMENTS:** The exhibits will be located in Roanoke Ballroom E - H. When you arrive at the exhibit area, you will receive a registration packet, which will indicate your table location. Platinum Level supporters will receive a floorplan to choose their table location.
- REPRESENTATIVES:** To ensure an accurate meeting headcount & nametags for all vendors, please submit the names of all representatives who will staff your exhibit. Please email these names to [VBSDirector@ramdocs.org](mailto:VBSDirector@ramdocs.org).

- ELECTRICAL OUTLETS:** If you have any electrical needs, please complete the [Vendor Technology Request Form](#) no later than Friday, July 10. Vendors will be responsible for any charges incurred.
- PLAY TO WIN GAME:** We will drive them to your booth, now it's your turn to tell them about your company and services! At registration, attendees are given a **"Play to Win"** raffle card instructing them to see every exhibitor to receive a signature from each vendor. All you have to do is sign next to your company's name and return the card to the attendee. Participants will play to win one of two great prizes! There will be a raffle held on Friday and one on Saturday.
- HOTEL MAILING ADDRESS:** Packages for meetings may be delivered to the Hotel three (3) working days prior to the date of the function. Please note there are handling and storage fees for packages of certain weight and time left. [View the Hotel Roanoke shipping policies here.](#)
- The following information must be included on all packages to ensure proper delivery:
- Hotel Roanoke & Conference Center
  - 2026 Virginia Bariatric Society Annual Meeting
  - ATTN: <<Insert Rep Name>>
  - <<Insert Company Name>>
  - 110 Shenandoah Avenue
  - Roanoke, VA 24016
- [See package label template here](#)
- OUTBOUND SHIPPING:** View Outbound Shipping policies [here](#). (see page 2)
- VBS CONTACT:** Susan McConnell | Executive Director  
Virginia Bariatric Society  
2821 Emerywood Parkway, Suite 200, Richmond, VA 23294  
Phone: (804) 622-8139 | e-mail: [VBSDirector@ramdocs.org](mailto:VBSDirector@ramdocs.org)

Visit [www.VirginiaBariatricSociety.com](http://www.VirginiaBariatricSociety.com) for more information about the conference and to view the agenda. Your exhibit fee must be paid in full prior to the meeting.

*Thank you for your support!*