



2025 Annual Meeting | August 1 & 2, 2025  
Boar's Head Resort | Charlottesville, VA

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## Exhibit Information

<b>SET-UP TIMES:</b>	<b>Thursday, July 31</b>   6:00 p.m. - 9:00 p.m. <b><i>OR</i></b> <b>Friday, August 1</b>   6:00 a.m. - 8:30 a.m. All vendors must be set up by 8:30 a.m. on Friday, August 1
<b>SHOW TIMES:</b>	<b>Friday, August 1</b>   9:00 a.m. – 4:30 p.m. <b>Saturday, August 2</b>   9:00 a.m. – 4:30 p.m. Breaks with Vendors throughout the day; see <a href="#">agenda</a> for specific break times. All refreshment breaks will be held in the exhibit area.
<b>SOCIAL FUNCTIONS:</b>	<b>Friday, August 1</b>   Welcome Reception & Casino Night   5:30 – 8:00 PM <b>Saturday, August 2</b>   VBS After Dark   9:00 PM ( <i>Bronze Level &amp; Above</i> )
<b>BREAKDOWN:</b>	<b>Saturday, August 2</b>   2:45 p.m. – 4:00 p.m. <i>The Educational Sessions will end at 4:30 PM, but vendors may choose to break down after the final afternoon break ends at 2:30 p.m.</i>
<b>EXHIBIT SPECIFICATIONS:</b>	6 ft skirted table, two chairs provided
<b>TABLE ASSIGNMENTS:</b>	The exhibits will be located in Pavilion 3 and Pavilion Prefunction. When you arrive at the exhibit area, you will receive a registration packet, which will indicate your table location. Gold & Platinum Level supporters will receive a floorplan to choose their table location.
<b>REPRESENTATIVES:</b>	To ensure an accurate meeting headcount & nametags for all vendors, please submit the names of all representatives who will staff your exhibit. Please email these names to <a href="mailto:VBSDirector@ramdocs.org">VBSDirector@ramdocs.org</a> .

**ELECTRICAL OUTLETS:** If you have any electrical needs, please contact Mike Rowe at Boar's Head: [mrowe@blueridgeeventproduction.com](mailto:mrowe@blueridgeeventproduction.com). Vendors will be responsible for any charges incurred.

**PLAY TO WIN GAME:** We will drive them to your booth, now it's your turn to tell them about your company and services! At registration, attendees are given a **"Play to Win"** raffle card instructing them to see every exhibitor to receive a signature from each vendor. All you have to do is sign next to your company's name and return the card to the attendee. Participants will play to win one of two great prizes! There will be a raffle held on Friday and one on Saturday.

**HOTEL MAILING ADDRESS:** Packages for meetings may be delivered to the Hotel three (3) working days prior to the date of the function. Please note there are handling and storage fees for packages of certain weight and time left.

The following information must be included on all packages to ensure proper delivery:

BOAR'S HEAD RESORT  
Maddie Donegan | Conference Services Manager  
VBS 2025 Annual Meeting  
200 Ednam Drive  
Charlottesville, VA 22903

**OUTBOUND SHIPPING:** At the conclusion of the conference, please plan to box, seal and label your packages. UPS has a daily pickup at Boar's Head Resort. Please take your outbound boxes to the Front Desk. FedEx does not have a daily pickup so you will have to box, seal and label your packages and take them to the Front Desk but also schedule your individual pickup.

**VBS CONTACT:** Susan McConnell | Executive Director  
Virginia Bariatric Society  
2821 Emerywood Parkway, Suite 200, Richmond, VA 23294  
Phone: (804) 622-8139 | e-mail: [VBSDirector@ramdocs.org](mailto:VBSDirector@ramdocs.org)

Visit [www.VirginiaBariatricSociety.com](http://www.VirginiaBariatricSociety.com) for more information about the conference and to view the agenda. Your exhibit fee must be paid in full prior to the meeting.

*Thank you for your support!*