

Class 1 Body Art Facility Checklist (application supporting information)

Company/Organization:

For permanent and mobile body art facilities, please answer the following questions:

1. Does your facility meet the location, design, construction, equipment and maintenance requirements outlined in the Nova Scotia Safe Body Art Act, Regulations, and Standards?
☐ Yes ☐ No
2. Is the body art service area physically separated from incompatible businesses/services/activity (e.g. microblading is physically separated from hair and nail care)?
☐ Yes ☐ No
3. For a permanent facility, if located in a private residence, is it physically separated from the residential section?
☐ Yes ☐ No
4. For a mobile facility, if the commissary is located in a private residence, is it physically separated from the residential section?
☐ Yes ☐ No
5. If either the permanent facility or commissary is located in a private residence, does the facility and/or the commissary have its own entrance?
☐ Yes ☐ No
6. Does each personnel have unimpeded access, without the necessity of opening a door, to an adequately designed and equipped hand wash station that is separate from any washroom or decontamination room?
☐ Yes ☐ No
7. Are the hand wash stations equipped with the following:
Check all that apply.
☐ Liquid soap dispenser
☐ Paper towels
☐ Water
☐ Trash can
8. Is there alcohol-based hand rub available at each body art procedure area?
☐ Yes ☐ No

9. Is there a designated decontamination area for reprocessing instruments?

☐ Yes ☐ No

If yes, answer part a and part b:

- a. Does the reprocessing room layout allow for a one-way work flow (dirty to clean)?

☐ Yes ☐ No

- b. Is the decontamination room equipped with the following:

☐ Hand wash sink, and
☐ Instrument reprocessing sink, and
☐ Sharps container, and
☐ Garbage receptacle, and
☐ Sufficient counter space

10. Are all high contact surfaces smooth, nonabsorbent, without cracks or holes, and capable of withstanding repeated cleaning and disinfection?

☐ Yes ☐ No

11. Are washrooms available for personnel and customers of the business?

☐ Yes ☐ No

If yes, can personnel and customers access the washrooms without having to walk through a decontamination area?

☐ Yes ☐ No

12. Which one of the following describes the water supply used at your body art facility?

- a. Are you on a municipal or public water supply?

☐ Yes ☐ No

- b. Are you using a private water supply? A private water supply is a water system that is privately owned, such as a well, cistern or hauled water tank.

☐ Yes ☐ No

If yes, a recent acceptable water sample result must be provided to the inspector prior to approval.

- c. Is your water supply a registered public drinking water supply?

☐ Yes ☐ No

If yes, please provide your registration number:

13. Does your facility have or are you currently working on a written infection prevention plan that describes the following standard operating procedures?

- ☐ Maintenance of the body art facility, equipment and instruments
- ☐ Facility cleaning and disinfection
- ☐ Instrument and equipment cleaning and disinfection
- ☐ Instrument and equipment cleaning and sterilization
- ☐ Aseptic techniques and routine practices including set up, service delivery, and service tear-down
- ☐ Waste management

14. Have all your personnel received an infection prevention course in the last year?

☐ Yes ☐ No

If yes, please list course name and provider name:
Completion date:

15. Do you have written, procedure-specific, aftercare instructions available for clients for each service being offered as outlined in the Nova Scotia Safe Body Art Act, Regulations, and Standards?

☐ Yes ☐ No

16. Please indicate the type of instrument(s) that will be used to perform body art services. Check all that apply.

- ☐ Single-use
- ☐ Pre-sterilized and single-use
- ☐ Reusable requiring cleaning followed by disinfection
- ☐ Reusable requiring cleaning and sterilization

17. If using reusable instruments, indicate which of the following will be used to reprocess:

☐ Disinfectant (with a D.I.N and/or medical device number). Please indicate name and number:

☐ Ultrasonic machine. Please indicate model name and number:

☐ Sterilizer. Please provide the type, model name and model number:

☐ Sterilization pouches

☐ Type V integrator

☐ Type 1 indicator

☐ Spore tests

Other:

18. Do you have a copy of the sterilizer operational manual on-site?

☐ Yes ☐ No

19. Do you have a copy of the ultrasonic machine operational manual on-site?

☐ Yes ☐ No

20. Has the sterilizer received a passed spore test within the last two weeks?
☐ Yes ☐ No

Records of spore tests must be kept on site and made available to an inspector upon request. A passed spore test from a third-party lab is required before you are granted a permit.

21. If applicable, are all inks and pigments of professional grade and do they meet the requirements of the federal *Food and Drugs Act* and *Cosmetic Regulations*?
☐ Yes ☐ No
22. If applicable, does jewelry used for new body piercing meet the requirements in the Nova Scotia Safe Body Art Act, Regulations, and Standards?
☐ Yes ☐ No

For mobile body art facilities (additional questions)

23. Does the facility have all the following?
☐ a liquid waste storage tank with a capacity that is 15% greater than the storage capacity for the facility's on-board potable water
☐ independent electrical power
24. Do you operate a permanent Nova Scotia body art facility with a valid permit that is equipped to reprocess reusable instruments?
☐ Yes ☐ No

If yes, please provide facility name and permit number:

25. If using reusable instruments that require cleaning and sterilization, please provide the instrument handling, transportation and reprocessing procedure for these instruments (either attached or fill in below). Note: on-site sterilization is prohibited at a mobile body art facility.



26. Provide any additional information you feel may be necessary (optional):

27. Facility sketch (optional but may expedite application processing):