

March 2019

Dealing with Concerns about a child or young person

This policy applies to anyone working on behalf of KJB Cleaning Services Wales LTD, including sub-contractors.

The purpose of this policy:

- To protect children and young people who we may come into contact with during any works undertaken.
- To provide staff with the principles that guide our approach to safeguarding and child protection.

KJB Cleaning Services Wales LTD believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to work in a way that protects them.

How do we do it?

If you have concerns about the safety or wellbeing of a child or young person, you should report this to the site supervisor. If you are the site supervisor, you should decide on the best course of action, this may include any of the below:

- Notifying parents, carers or appropriate adults about your concerns
- Notifying relevant agencies – this may include Police or Local Authority
- Contacting NSPCC or CEOP for guidance before further action

Any concerns should also be documented and given to the Safeguarding Officer who is shown below:

Contact Details

Kieran Benson
Director - KJB Cleaning Services Wales LTD
07899870894
Kieran@KJBCleaning.Wales

CEOP
www.ceop.police.uk

NSPCC Helpline
0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on 1/3/2019

Signed:

