



Kentucky Federation of Square Dancing INC.

By – Laws

ARTICLE I – Name

The name of the organization shall be “KENTUCKY FEDERATION OF SQUARE DANCING, INC.” referred to as KFSD from this point forward. The KFSD Official Website Page is www.squaredanceky.com and Facebook Page Kentucky Federation of Square Dancing K.F.S.D. The official logo shall be the one placed on these by-laws.

ARTICLE II – Purpose

A. The purpose of this organization shall be:

1. To promote square dancing and all related dancing activity for recreation.
2. To encourage cooperation between members organizations in promoting square dancing in the State of Kentucky.
3. To provide members with promotional and organizational assistance in promoting square dancing in the State of Kentucky.
4. To act as liaison for member organizations with the Callers and dance instructors.
5. To promote and have active charge of an annual Kentucky Federation of Square Dance Convention.
6. Promote fun, fitness and fellowship.

B. This organization shall be a not-for-profit incorporated entity. No member organization or individual delegate shall have any vested interest in any funds, property or assets of the organization.

C. In the event of dissolution of the Federation, any interest accrued to any funds or property of any kind; real, personal, or mixed, such funds or property rights thereto shall not be transferred to private ownership. Any funds or property shall be given to a charitable organization designated by a simple majority vote of the KFSD Executive Board members present at a prescheduled KFSD Executive board meeting.

D. KSFD funds will not be used to pay a caller for the Friday or Saturday night dance of the annual KFSD Convention. Callers may be paid to call the Thursday night Trail end dance. This amount should not exceed more than \$4.00 for each dancer that attends the Trail end Dance. The \$4.00 or less for each dancer attending would be split between the number of callers contracted for the Trail end Dance. It will be at the caller’s discretion to hire a dance leader for rounds or lines during the Trail-In Dance. Any monies paid to a round or line dance leader during the Trail end Dance will come from the contracted caller(s). Any caller hired / contracted for the Thursday Night Trail end dance would be requested to stay and call for the weekend of the KFSD annual convention.

E. Monetary funds distributed by KFSD outside of a KFSD sponsored function shall be used to promote square dancing, advertising, education or square dance lessons. Monetary funds distributed from KFSD require a majority vote of the KFSD Executive board. A letter requesting funds may be submitted to the KFSD president for review prior to distribution of funds.

ARTICLE III – Membership

1. The membership of the KFSD shall consist of member dance clubs or independent dancers
2. All KFSD sponsored dances and annual convention agree to abide by the said By-Laws.

3. The KFSD Executive Board may approve new club memberships by providing a club registration form.
4. Dancers or any individual using intoxicating beverages or drugs on the premises shall be subject to removal from the KFSD Executive Board.

ARTICLE IV – Officers

There will be seven (7) KFSD Executive Board Officers

The KFSD Executive Board Officers will consist of: President, Vice President, Secretary, Treasurer, Co-Treasurer, Past President Advisor and a Dance Leader. There must be at least two Officers from each active Region on the KFSD Executive board. The KFSD officers will hold office beginning November 1st and ending on October 31st of the following year. The Elected officers of the KFSD Executive Board will have full authority and power to determine all questions of policy and administer the affairs of the KFSD within the provision of the bylaws.

The KFSD Executive Board will direct the investment and care of the funds of the KFSD in a Kentucky statewide bank to be agreed upon by the Executive Board.

A simple majority of the KFSD Executive Board members present shall constitute a quorum.

In order to hold office the person must be a graduated active square dancer (an individual who regularly participates in square dance activities) for two (2) years. An established square dance caller may only hold the position of "Dance Leader" if elected to the KFSD Executive Board.

A. President

1. Shall preside at all meetings of the KFSD
2. Shall perform all duties usually incidental to the office of President
3. Shall designate appointed officers and appoint additional committees as needed with approval of the KFSD Executive Board.
4. In the event the President cannot continue his/her duties the Vice President shall assume the position of the President for the remaining of the year and the office of the Vice President shall be filled by the KFSD Executive Board for the remaining of the year.
5. After the President's term expires, the President will serve in an advisory position to the incoming President for (1) year.

B. Vice-President

1. Shall in the absence of the President perform the duties of presiding at all KFSD meetings
2. Shall perform other duties delegated to them by the President
3. Shall secure the venue, hotels, flyers and caller(s) for Thursday night Trail-In Dance for the following year's convention.

C. Secretary

1. Shall record and file, for permanent record, the minutes of all meetings.
2. Shall prepare and distribute all notices required under these By-Laws or as directed by the President or KFSD Executive Board.
3. Shall be responsible for all official correspondence of the KFSD Executive Board.
4. Shall maintain records as required by the KFSD Executive Board.
5. Shall notify the USDA representative of any change of KFSD sponsored dance dates and locations.
6. Shall keep a yearly updated club membership for Square Dance clubs and independent members to KFSD.

7. Shall secure any ASCAP-BMI licensing needing for all KFSD sponsored dances / events.

D. Treasurer / Co-Treasurer

1. The KFSD Executive Board shall maintain one account in a depository designated by the KFSD Executive Board and covered by the Federal Deposit Insurance Corporation in the name of the KFSD.
2. Funds of the organization shall be used and expended under the direction of KFSD Executive Board.
3. Shall keep accurate books and records of the financial condition of the organization and shall make such books available for inspection by the KFSD Executive Board. All books shall be adapted to an accounting system on a cash basis.
4. Shall prepare and submit a report of the financial records at all KFSD meetings.
5. Shall be responsible for dance registration forms and monies related to the annual KFSD convention. There shall be two signatures on each check by a KFSD Executive board member. A valid receipt must be provided prior to reimbursement. Any bill submitted to the KFSD for reimbursement must be approved by 2 persons on the KFSD Executive Board. The board member submitting the receipt for reimbursement may not sign the check or be one of the two (2) board members approving the reimbursement. In the case of the Treasurer submitting reimbursement for an expense, the President and Vice President will give approval for this bill before a check is issued.
6. An annual report including the wrap-up of the current convention shall be prepared and submitted to the KFSD Executive Board by October 31st of each year.
7. Shall file a yearly tax document within state/federal guidelines.
8. Shall pay for ASCAP-BMI licensing required for KFSD sponsored dances / events.

E. Past President Advisor:

1. Shall attend all KFSD Executive Board meetings.
2. Past President will serve in an advisory position to the incoming President for (1) year to provide advice and guidance.

F. Dance Leader:

1. Shall provide a point of view from the dance leader perspective in what the dance leaders would like to see out of the KFSD organization and at the annual convention.
2. The Dance Leader will be in charge of securing callers, cuer's and line dance instructors for the following year's convention to exclude the Trail-In Dance.
3. The Dance Leader will be in charge of programming the callers and dance leaders.

Vacancies – should any office of this organization become vacated by reason of resignation or otherwise, that office shall be filled by the KFSD Executive Board. The vacant position will be filled from the same region if possible. Such appointees shall serve the remainder of the term. A board member should hold one (1) office only with exception of Past President Advisor.

Salaries – no elected officer of this organization shall receive a salary. The elected officers of this organization shall be entitled to reimbursement for expenses incidental to the handling of the affairs of the organization.

Personal Liability – All debts or obligations incurred by an elected officer of this organization in the discharge of duties shall be an obligation of the organization and no personal liability shall attach therefore.

ARTICLE V – Amendments

By-Law amendment changes may be requested no more than two (2) times during a KFSD scheduled year (November 1-October 31). These By-Laws may be amended by a written request of the proposed changes to the KFSD Executive Board. An open meeting to vote on the proposed changes shall require a 21 day advance notice to KFSD dance members. Such proposed changes shall be included in the 21 day advance notice via a mailed letter to club presidents belonging to KFSD, an email to member club presidents, a notification on the KFSD website and word of mouth. At said KFSD Open meeting, the proposed amendment will be ready and voted upon by all KFSD dance members present at the said meeting. If, by a two-thirds 2/3 majority vote; adopt amendment changes; shall take effect at the time specified in the said amendment.

ARTICLE VI – Meetings

An “Open” (Open=All KFSD Dance members) meeting may be held during the year. All planned Open meetings require a 21 day advance notice via a mailed letter to club presidents belonging to KFSD, an email to member club presidents, a notification on the KFSD website, and word of mouth. KFSD Executive Board shall meet as necessary to handle business.

ARTICLE VII - Election of Officers

KFSD shall hold its annual meeting in August or September prior to the September annual convention to elect a new KFSD Executive board for the upcoming dance year (November 1 – October 31). A person may hold one (1) position only on the KFSD Executive board. The time and place will be advertised at least 21 days in advance via Article VI-Meetings in said by-laws. Nominations may be taken from the floor during this meeting or a nomination form may be submitted to one of the KFSD Executive board members in advance. A vote will be held at this meeting to elect the new KFSD Executive Board. Election of officers shall be by a simple majority vote of the voting dancer membership present at the open scheduled meeting. In the event the President resigns from the board, the KFSD Executive board may choose someone to sit in as “Advisor” for the upcoming year. A nominee not able to attend the open meeting for election of officers may provide a typed and signed letter addressed to the current president of KFSD acknowledging their will or desire to hold an elected position on the KFSD Executive board.

If only one candidate is nominated for an office, the election shall be by a voice vote from the floor. If more than one candidate is nominated for an office, the election shall be held by secret ballot.

ARTICLE VIII – Committees

Special Committees may be appointed by a majority vote of the KFSD Executive Board. These said committees would not have voting privilege at a KFSD Executive Board Meeting.

ARTICLE VIII – Voting

All active KFSD membership dancers have voting rights during an Open Meeting must be present to vote. The KFSD President shall not make a motion, 2nd a motion and will only vote in case of a tie. Members of the KFSD Executive Board will be the only ones making a motion or voting during a KFSD Executive Board Meeting. Each KFSD dance member present has a vote during an open meeting.

ARTICLE X- REGIONS

The KFSD shall be divided into four regions within the State of Kentucky to include individuals,

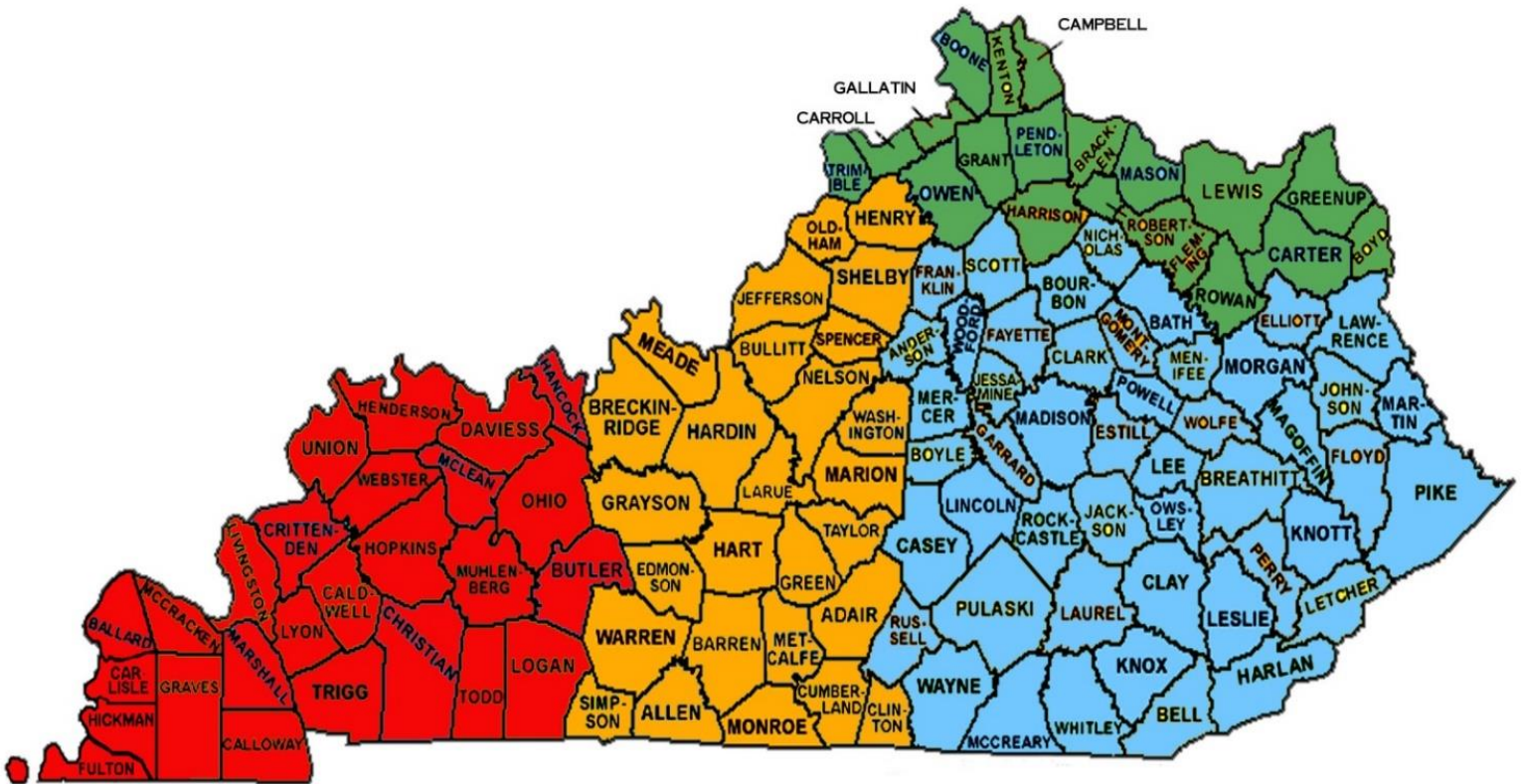
member clubs and organizations, callers, cuer's, and line dance instructors in each of the regions to which they belong: A neighboring club outside of Kentucky may join/belong to the KFSD with approved membership.

KFSD - YEARLY CONVENTION

The Kentucky Federation of Square Dancing, Inc. annual convention will be held the 2nd full weekend beginning with Thursday in September each year. The Convention shall be held in the state of Kentucky. The KFSD annual Convention may alternate between the Regions. All days set forth for the annual KFSD convention shall be in the month of September.

All Venue contracts must be approved by the KFSD Executive Board for all yearly Convention dates.

REGIONS



REGIONS	YEAR FORMED	ACTIVE	INACTIVE
Blue Region	2007	Yes	
Gold Region	2007	Yes	
Red Region	N/A		Inactive
Green Region	2010		Inactive

By-Laws Accepted July 20, 2019

President:	Sharon Morgan	<u>Sharon Morgan</u>
Vice President:	Beth Nagel	<u>Beth Nagel</u>
Secretary:	Vickie Gravens	<u>Vickie Gravens</u>
Treasurer:	Marilyn Cory	<u>Marilyn Cory</u>
Co-Treasurer:	Phyllis Tomes	<u>Phyllis Tomes</u>
Past President Advisor:	Vickie Gravens	<u>Vickie Gravens</u>