



Pueblo of Laguna Utility Authority

Is seeking to hire a

Field Operations Supervisor

Vision: We are a sustainable self-sufficient organization with a diverse core competency.

Mission: We protect and promote the health and well-being of our Pueblo Community by developing and managing essential utility functions.

Regular Full-Time, Exempt

Salary Range: \$45,000 - \$65,000 DOE

Opening Date: April 5, 2021

Closing Date: Open Until Filled

If you are you have an interest in maintaining environmentally safe, compliant, and quality infrastructure systems for the Laguna Community, this job maybe for you.

We are seeking a positive, enthusiastic, and self-motivated Field Operations Supervisor with skills and experience to contribute to the Operations Department. This individual will contribute to the effectiveness of quality assurance and compliance of regulated systems on behalf of the PoLUA. He/she will need to adapt to various administrative and field situations to administer leadership, guidance and support effectively and positively to the Operations Department.

Major duties and Responsibilities (may include, but not limited to the following)

- Supervises and directs assignments to field operators
- Develops infrastructure management plan for operations and maintenance
- Works with the Operations Manager in developing department plans, schedules and day to day tasks
- Works with the Operations Manager in preparation of annual budgets and strategic planning
- Monitors monthly and quarterly budget activity
- Works to maintain compliance of water and wastewater systems, such EPA and local government regulations
- Maintains operator certifications for water and wastewater systems
- Manages and oversees I.H.S Sanitation and Construction Projects
- Develops and presents reports when required by management and Board
- Maintains an effective estimation data base for construction and service projects
- Effectively communicates in-person, via phone, electronically and virtually with employees, vendors, and public
- Effectively communicates with internal departments and other agencies, agencies and programs
- Other duties as assigned

Qualifications

High school diploma or GED and one-year experience in water and wastewater fields; Associate Degree and/or college course work related to water operation desired. Minimum Water Operator II & Wastewater Operator I certifications. Must have a valid New Mexico Driver's License with no serious convictions in the past five years and must be insurable under PoLUA's carrier. Must be able to successfully pass a pre-employment drug/alcohol screen and background investigation.

For more information, contact Ms. Jeanine Natachu or visit our website at www.lagunaua.org

Phone: (505) 552-9631

Email: jeanine.natachu@lagunaua.org