



Pueblo of Laguna Utility Authority

Vision: We are a sustainable self-sufficient organization with a diverse core competency.

Mission: We protect and promote the health and well-being of our Pueblo Community by developing and managing essential utility functions.

Job posting for an

General Service/Maintenance Helper

Pueblo of Laguna Utility Authority seeks a General Service/Maintenance Helper

Temporary Part Time, Non-Exempt

OPENING DATE: **Monday, March 16, 2020**

CLOSING DATE: **Friday, March 20, 2020**

We are seeking a General Service/Maintenance Helper with skills, experience and confidence to help support our Solid Waste Operations. Will need to adapt to various situations, communicate well and be very organized. We are looking for a motivated individual with a proven track record.

The General Service/Maintenance Helper responsibilities include:

- Ensure grounds and driveways are maintained in a tidy, hazard free manner by appropriately clearing debris as necessary.
- Maintain recycling area by separating and organizing recyclable material
- Empty used oil containers in used oil drum for disposal
- Separate and dispose white goods based on size and specific groups, such as washers, dryers, refrigerators, TVs, etc.
- Wash, sanitize and prepare porta potty rentals for delivery
- Operate backhoe to clear debris and materials
- Utilize industrial water hoses to wash down equipment
- Assist in operation and maintenance of heavy equipment such as backhoes, trash trucks and septic tank pumper trucks
- Performs tasks while wearing personal protective equipment, such as safety shoes, gloves, goggles, etc.
- Performs other related duties as required

Qualifications: High school diploma or GED certificate and one-year experience in groundskeeping field. Knowledge of solid waste transfer station operations and maintenance. Basic knowledge of writing, math, computer and organizational skills. Current valid New Mexico driver's license and insurable under POLUA's insurance carrier. Must be able to successfully pass a pre-employment drug/alcohol screening and background investigation.

Call Jeanine Natachu @ 505-552-9631, Visit the Utility Authority website at www.lagunaua.org to upload your resume, or email Jeanine.natachu@lagunaua.org for a full job description and application.