



The Coves

Exterior Selections

Name _____
Email _____
Phone _____
Date _____

Property Address _____

Stucco (Manufacturer & Color) _____

Exterior Stone (Manufacturer & Color) _____

Windows (Manufacturer & Color) _____

Roof Tile (Manufacturer & Color) _____

Concrete or Paver driveway (Manufacturer & Color) _____

Front Door (Manufacturer & Color) _____

Description of Front Landscape (Please include landscape plan) _____

****Please attach floor plan and elevation.**

****Renditions may take up to 2 weeks for turnaround.**



The Cove

Exterior Selections

Name _____
Email _____
Phone _____ Date _____
Address _____

Roof

Stucco

Stone

Windows

Concrete/Pavers

Front Door

****Please include landscape plan, floor plan, and elevation.**

****Include color and manufacturer with each above selection.**

Exterior Lights

Amy Telnes Management Services LLC
500 N Lake Havasu Ave. Ste A104
Lake Havasu City, AZ 86403
amy@atmshoa.com
928-505-1120

The Coves at Sailing Hawks Homeowners Association

500 N Lake Havasu Ave. Ste A104

Received: _____
(Date)

- ☐ Application
- ☐ Plans (2 sets)
- ☐ Deposit & Plan Review Fees
- ☐ Color samples

Reviewed by Committee: _____
(Date)

- ☐ Approved.
- ☐ Disapproved.
- ☐ Notification mailed _____

REQUEST FOR PLAN REVIEW BY ARCHITECTURAL COMMITTEE

Date: _____

To: **The Coves at Sailing Hawks Homeowners Association**

From: _____ Phone _____ Fax _____ Email _____

I wish to submit the following information, attached plans and specifications and color samples for review and approval by the Architectural Committee. Pertinent information is as follows:

Tract _____ Block _____ Lot _____

Street Address: _____

House Plans
Landscape Plans

Variance
Other (describe) _____

Patio Cover

Addition to Existing
Fence/Wall Plans
Pool

Owner _____ Contractor _____

Mailing Address _____ Address _____

Phone _____

Phone _____

I. House *****Use****Committee and Inspector****Inspections**

- | | |
|--|--|
| 1. <u>Front</u> setback is _____ as noted on drawing # _____
(min. = __') | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 2. <u>Rear</u> setback is _____ as noted on drawing # _____
(min. = __') | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 3. Setback from <u>street-side</u> property line on corner lots
is _____ as noted on drawing # _____
(min.= __') | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 4. <u>Side</u> setbacks are right side _____' left side _____' per drawing # _____
(min.= __') | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 5. Number of stories is _____' as noted drawing # _____
(max. = __) | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 6. Bldg. height is _____' as noted drawing # _____
(max. = __') | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 7. Living area sq. ft. is _____ as noted drawing # _____
(min. = ____ sq ft.) | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 8. Enclosed garage size is _____'X _____' per drawing # _____
(min. = _____ garage) | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 9. Roof material is _____
(clay, ceramic or cement tile required if exposed) | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 10. Roof color** is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 11. Exterior wall material is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 12. Exterior wall color** is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 13. Exterior trim material is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 14. Exterior trim color** is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 15. Window trim color is _____.
(no natural aluminum color will be permitted) | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 16. Garage door color** is _____. | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |
| 17. A/C equipment location is shown on drawing # _____ | 1 ST <input type="checkbox"/> 2 ND <input type="checkbox"/> Final <input type="checkbox"/> |

18. A/C equipment is screened/concealed per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

19. Evaporative cooler location is shown on drwg. # _____

1ST ☐ 2ND ☐ Final ☐

20. Evap. cooler is screened/concealed from view on drwg. # _____

1ST ☐ 2ND ☐ Final ☐

21. Exterior elevations are shown per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

II FENCE/WALL (Property line, landscaping, retaining, etc.)

1. Wall locations are shown per drawing # _____

1ST ☐ 2ND ☐ Final ☐

2. Wall design is shown per drawing # _____

1ST ☐ 2ND ☐ Final ☐

3. Wall height in front setback is ____" per drwg. # _____
(max. = _____ inches)

1ST ☐ 2ND ☐ Final ☐

4. Wall height in rear setback is ____' per drwg. # _____
(max. = _____ feet)

1ST ☐ 2ND ☐ Final ☐

5. Wall height between setbacks is ____' per drwg. # _____
(max. = _____ feet)

1ST ☐ 2ND ☐ Final ☐

6. Wall material is _____

1ST ☐ 2ND ☐ Final ☐

7. Wall color** is _____

1ST ☐ 2ND ☐ Final ☐

8. Gate material is _____ Gate color is _____

1ST ☐ 2ND ☐ Final ☐

III LANDSCAPING ***

(Bare or uncovered ground prohibited in front setback)

1. Landscaping design is shown per drawing # _____

1ST ☐ 2ND ☐ Final ☐

2. Automatic Irrigation to all plants noted per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

3. Inorganic ground material color is _____
(_____ is required.)

1ST ☐ 2ND ☐ Final ☐

4. Headers along side property lines are noted per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

IV DRIVEWAY & SIDEWALK

1. Driveway details are shown per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

2. Conduit for utilities is shown per drwg. # _____
(min. = (2) 2" sch. 40 PVC under driveway, 12" behind property line.)

1ST ☐ 2ND ☐ Final ☐

3. Sidewalk details are shown per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

V PORCH/PATIO COVER

1. Porch/Patio location is shown per drwg. # _____
2. Porch/Patio design is shown per drwg. # _____
3. Post material is _____
4. Post size is _____ "X" _____ "
(min = _____)
5. Porch/Patio color** is _____
6. Roof design is _____ open _____ solid
7. If roof design is solid, roofing material is _____
8. If roof material is not tile, please explain what efforts will be made to make patio cover aesthetically pleasing to neighboring units or streets.
Explain _____

1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐

VI OTHER

(Use this section to describe any construction not listed above.)

1. Pool drainage line is shown per drwg. # _____
(must drain to street)
2. Flag or basketball pole location shown per drwg. # _____
3. Satellite dish location is shown per drwg. # _____
4. Satellite dish is shielded from view per drwg. # _____
5. Other construction is shown per drwg. # _____

1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐
1ST ☐ 2ND ☐ Final ☐

Describe other construction: _____

VII VARIANCE

1. Are you requesting any variance: ____ yes ____ no

If yes, describe _____

2. Variance is shown per drwg. # _____

1ST ☐ 2ND ☐ Final ☐

ACKNOWLEDGMENT FOR ARCHITECTURAL APPLICATION

YOUR DEPOSIT WILL BE PLACED IN A NON-INTEREST BEARING TRUST ACCOUNT. IT WILL NOT BE COMMINGLED WITH THE ASSOCIATION FUNDS. TO OBTAIN A REFUND OF YOUR DEPOSIT, YOU MUST CONSTRUCTION IN COMPLIANCE WITH THE APPROVED PLANS. IF YOU ABANDON CONSTRUCTION OR FAIL TO OBTAIN APPROVAL OF CONSTRUCTION WITHIN ONE HUNDRED AND EIGHTY (180) DAYS OF YOUR A.R.S. § 33-1817 NOTICE WHICH THE ASSOCIATION IS REQUIRED TO PROVIDE WITHIN THIRTY (30) DAYS OF YOUR FINAL INSPECTION, THE DEPOSIT FUND WILL BE PAID TO THE ASSOCIATION WITH NO EXPENDITURE RESTRICTIONS.

NEITHER THE APPROVAL OF THE PLANS NOR THE APPROVAL OF THE ACTUAL CONSTRUCTION BY THE ASSOCIATION OR THE DESIGN REVIEW COMMITTEE SHALL CONSTITUTE A REPRESENTATION OR WARRANTY THAT THE PLANS OR CONSTRUCTIONS COMPLY WITH APPLICABLE GOVERNMENTAL REQUIREMENTS OR APPLICABLE ENGINEERING, DESIGN OR SAFETY STANDARDS. THE ASSOCIATION IN IT DESCRIPTION MAY RELEASE ALL OR ANY PART OF THE DEPOSIT TO THE MEMBER BEFORE RECEIVING A COMPLIANCE REPORT. RELEASE OF THE DEPOSIT TO THE MEMBER DOES NOT CONSTITUTE A REPRESENTATION OR WARRANTY FROM THE ASSOCIATION THAT THE CONSTRUCTION COMPLIES WITH THE APPROVED PLANS.

ALL PROJECTS ARE SUBJECT TO THE INSPECTION REQUIREMENTS PER ARS §33-1817(7). THE ASSOCIATION MUST CONDUCT THREE (3) ON-SITE INSPECTIONS AS REQUIRED IN ARS §33-1817(7).

FIRST ON-SITE INSPECTION IS REQUIRED TO CONFIRM SETBACKS, BUILDING ENVELOPE, VIEW CORRIDORS AND SUCH, COMPLIANCE. CALL FOR INSPECTION BEFORE THE FOUNDATION POUR.

SECOND ON-SITE INSPECTION IS REQUIRED TO CHECK ELEVATIONS (APPEARANCE AND HEIGHT). CALL FOR INSPECTION WHEN FRAMING IS COMPLETED.

FINAL ON-SITE INSPECTION IS REQUIRED FOR FINAL ELEVATIONS, COLORS AND LANDSCAPE. CALL TO SCHEDULE INSPECTION WHEN ALL WORK IS COMPLETED AND THE AREA CLEAN.

** Color chips are required.

*** SEE GUIDELINES - All plans/drawings submitted must be to scale - plans/drawings not to scale will not be reviewed.

I certify this information represents what is intended to be built. I acknowledge and understand that the governing documents and Arizona Revised Statutes apply and I will abide by them.

(print name of person submitting)

(signature of person submitting)

Dated _____

Tract_____ Block_____ Lot_____

Street Address: _____

For Committee Use Only:

Plan Review Fee

Received from _____ Amount _____ Ck# _____ Date _____

Clean-Up/Compliance Deposit

Received from _____ Amount _____ Ck# _____ Date _____

Refunded to _____ Amount _____ Ck# _____ Date _____

**ARCHITECTURAL COMMITTEE
OWNER AUTHORIZATION
FOR PLAN REVIEW AND CONSTRUCTION PERMIT
APPLICATION**

THIS FORM MUST BE COMPLETED BY A PROPERTY OWNER IN ORDER FOR A CONTRACTOR OR REPRESENTATIVE TO SUBMIT AN APPLICATION FOR A PLAN REVIEW AND CONSTRUCTION PERMIT.

As record owner of Tract _____, Block _____, Lot _____ in the Association, I hereby appoint

Name

Title

Company

to act as my agent in all dealings with the Architectural Committee ("AC") of the Association pertaining to construction of a residence or other exterior improvements on the above referenced lot.

This authorization will automatically terminate upon the completion of construction and issuance of the "AC" final inspection. If I elect to terminate this authorization prior to that time, I will notify the "AC" in writing.

I acknowledge that I remain the party responsible for adhering to all of the Association's governing documents. More specifically, I have read the Architectural Guidelines and understand the Association will hold me responsible to see that my contractor(s) adhere to those guidelines.

Owner – Print Name

Owner – Signature