

Santa Rosa de Lima Catholic School
New Family Handbook



2018 - 2019

Welcome to Santa Rosa de Lima School Family!

You are now part of a wonderful community dedicated to educating our children to become citizens who go out and make a difference in our communities and in our world.

This handbook is designed to use as an unofficial guide to Santa Rosa de Lima School. Another great source of information is our website where you will find the calendar, the handbook, and a few other pieces of important information. The web address is www.srdlcs.com.

Please note that dates and activities may be subject to change so please check your child's monthly folders and the school's web page for any changes or additions to the calendar.

Finally, if an activity or fundraiser is not listed in this packet, please feel free to reach out to one of the board members, Ms. Perryman, or myself! (The Parent Board contact information will be coming out in the September monthly packet.)

Blessings,

Mrs. Tammy Becker
Principal
tbecker@srdlcs.com

All out Text Message/Email System

In the event school is cancelled, for updated reminders, or in case of an emergency, you will receive a text message followed up by an email message. **It is extremely important that you keep your cell phone number(s) up to date with the school office.** If you are unsure about school closure and have not received a text message from the system. Pleased check your emails and the school website.

Birthdays

Many children like to celebrate their birthday with a special treat for their class. Please speak to your child's teacher in advance to arrange an appropriate time for the class snack. **PLEASE REMEMBER NO NUTS, NO PEANUT BUTTER, OR ANY OTHER TYPE OF NUT PRODUCTS!**

If your child is having a birthday party off campus, they may only hand out invitations if the whole class is invited, or if all girls or all boys are invited.

Box Tops For Education

The school does collect Box Tops for Education. Please send them with your child or turn them into the school office.

Catholic Schools Week

Catholic Schools Week (CSW) is a weeklong celebration of our Catholic Education. It begins with Mass on Sunday and a taco sale. This year the family Mass will take place on January 27, 2019 at 9:30 a.m. Student Council plans fun activities throughout CSW. Please watch for the flyer of events in the December monthly packet notes.

Class Parties

Class parties are scheduled throughout the school year (i.e. Christmas, Valentine's Day). Check your calendar for scheduled dates and times. Your room parents will have more details as the parties approach.

Donuts with Dad

In honor of the fathers of our children, the school will be celebrating a special Mass on March 13, 2019 at 8:30 a.m. This Mass is in honor of all of our fathers and of St. Joseph who was Jesus' stepfather. Grandfathers, fathers, stepfathers, and uncles are all invited.

Extended Care

Santa Rosa has an after school extended care program. This program provides a safe and structured environment for your child(ren). There is a fee for this program. Please be advised that whether your child is or is not enrolled in the program, and they have not been picked up from school by 3:15 p.m. Monday through Thursday or 1:15 p.m. on Friday, she/he will be escorted to extended care and you will be charged the daily rate. All students who attend extended care but be signed out.

Extended care is available every day the school is open except for December 21, 2018.

Sunday Family Masses

One Sunday a month, from September until May, Santa Rosa de Lima School Families will join together to celebrate Mass at 9:30 a.m. This is a mandatory event for all students. Please meet your child's teacher in the church. Please sit with your child during Mass.

Field Trips

Your child will have the opportunity to go on field trips throughout the year. Chaperones are appointed by the school and/or teachers. Every chaperone **must** have completed VIRTUS training and be fingerprinted

with their up to date documentation in the school office prior to the trip.

Free Dress

"Pay for Free Dress" - Student Council sponsors "Pay for Free Dress" days. Students wishing to participate, pay \$1.00 to wear regular clothes to school. Proceeds go to the Student Council and to a variety of charities sponsored by Student Council. If your child chooses not to participate in this event, they must wear their school uniform. Please see the handbook as to what is appropriate free dress clothing to wear on these days.

Fingerprinting

The Archdiocese requires all parent volunteers and chaperones be fingerprinted. Free fingerprinting is offered through the Archdiocese. Stop by the school office to pick up the necessary fingerprinting information about this topic.

Fundraisers:

Fundraiser Friday - Almost every Friday, a different class or school group will be holding a food fundraiser. Depending on the class, there will be a snack sold at recess and then a lunch item sold at the end of the day at 1:00 p.m. Please look for the flyer for each Friday's fundraiser on Tuesday. Pre-orders are necessary so that each class can be sure that there is enough food on hand. Pre-orders are due by Thursday.

Trunk-or-Treat

The Friday before Halloween, the school along with the room parents, holds a "Trunk-or-Treat" event in the school parking lot. This is when the students may dress up and "Trick-or-Treat" from car trunk to car trunk. In addition to Trick-or-Treating, each class will be selling food,

snacks, and drinks to raise money for their classroom. There will also be games and a haunted house.

Casino Night

This will be the school's first Casino Night. The Parent Board will need help with planning, finding sponsors, setting up, and tear down. Each family is required to purchase/sell two Casino Night tickets. More information is to come.

Sunday Family Mass Taco Sales

On the Sunday that the school hosts a family Mass, the school will also be holding a fundraiser taco sale. This is a great way to earn parent hours. Please pay attention to the email Ms.Perryman will be putting out for volunteer sign-up or supplies needed.

Color Prayer/Jog-a-thon

The Prayer/Jog-a-thon is held in the spring. This jog-a-thon is started with a communal prayer for all the petitions turned in. To participate, each student must raise a minimum of \$10.00 or a minimum of \$20.00 per family. The parent board will also be selling color packets ahead of the event. There will be a flyer sent to all families one month prior to the event.

Other Fundraisers:

- Chocolate Candy Bar Sale
- Movie Nights

Breakfast & Lunch

Santa Rosa uses a federally approved hot lunch program that has been arranged by the Archdiocese of Los Angeles Catholic School. Many families will be approved for free or reduced breakfast and lunch. Ms. Arnold will be providing you with a letter stating if your family must pay full price or if your family qualified for free or reduced lunch. All

families may purchase breakfast or lunch. A monthly menu will be sent out each month. Please pay attention to the due date listed on the form. If you have any questions, please reach out to Ms. Arnold at aarnold@srdlcs.com.

Mandatory Parent Meetings

There are three Parent Meeting throughout the school year that parents are required to attend. The purpose of these meetings are to help parents stay up-to-date of what is happening with the school, what policies are being changed, and about our fundraiser finances. Please refer to the school calendar for dates and times of these meetings.

Morning Assemblies

Morning assemblies are held every Tuesday and Thursday morning at 8:00 a.m. Depending on the weather, the assembly may be held by the flagpole or in the school hall. Birthdays are celebrated on the first Tuesday of the month.

Muffins with Mom

In honor of the mothers of our children, the school will be celebrating a special Mass on May 8, 2019 at 8:30 a.m. This mass is in honor of all of our mothers and of Virgin Mary who is Jesus's mother. All grandmothers, mothers, stepmothers, and aunts are invited to this celebration.

Student of the Month

Student of the month certificates will be handed out after the Mass on the First Wednesday of the month.

Parent Hours

Thirty service hours are required per family. There are many opportunities to earn your parent hours. Fundraiser Fridays, Sunday

Taco sales, donations for events, and other school activities are just a few of the options that are available.

For every \$25.00 donated for an event (ie. supplies/gift cards/cash), an hour is earned. Submit a parent participation slip to the chairperson or room parent in charge of the event.

All families must donate a minimum of six hours to the Fiesta.

Room Parents

Each class has room parents to help with activities and coordinate support from other parents. If you would like to be a room parent, please contact your child's teacher.

School Communication

The school uses School Speak to email and text families. School Speak is also how teachers will be communicating with parents. Please check your email on a regular basis to check for school announcements, teacher announcements, and grades posted for your child(ren). If you do not have access to SchoolSpeak, please contact Ms. Perryman. She will assist you in setting up your account.

The school will be sending out packets once a month with the school calendar, teacher notes, and other important information. Please look for these folders on the last Tuesday of the month. Please also return the folder as soon as possible.

School Masses

School Masses are held every Wednesday at 8:30 a.m. Parents are encouraged to attend Mass with the school. Each grade will sponsor a Mass. Students must wear their official Mass uniform on these days.

VIRTUS Training

The Archdiocese requires all parent volunteers and chaperones to have VIRTUS training. Please see Ms. Perryman for the current training schedule. After the VIRTUS training, it is required to give the school office a copy of the documentation.

Website

You may find Santa Rosa de Lima's website at www.srdlcs.com . Helpful information pertaining to our school may be found at this site.