

STANDING RULES OF THE

Fayetteville Republican Women's Club

(FRWC)

1. The official logo(s) of the Fayetteville Republican Women's Club (FRWC) are trademarks of the FRWC and shall not be used without permission of the FRWC President. All materials, printed or otherwise, that have the FRWC trademark shall have the approval of the FRWC President twenty-four (24) hours before distribution at the Executive Committee meetings, Board of Directors meetings and conventions.



2. A Republican woman becomes a member of FRWC by completing the membership application and paying the appropriate dues. All applications for membership in the North Carolina Federation of Republican Women (NCFRW) and the National Federation of Republican Women (NFRW). Although independent, the bylaws of the FRWC must not conflict with the NCFRW and NFRW Bylaws.
3. A member in good standing is a member who has paid the required dues to the club Treasurer for the current calendar year. As soon as her payment is duly processed by the FRWC and transmitted in quarterly reports to the NCFRW and NFRW, she shall be given all the privileges of Club membership. Applicants for membership must be Republican women registered in North Carolina, provide a complete address, and pay by personal check, cash, or credit card.
4. A member who is not in good standing may not vote at member meetings, be elected as a club officer, appointed as committee chair, or appointed to any other position on the board of directors.
5. The annual membership year is January 1 - December 31. Membership applications will be processed from January 1 through September 30. From October 1 - December 31, new memberships will not be processed until the first of January per the National Federation of Republican Women (NFRW).

6. FRWC membership dues shall be \$15.00 above NCFRW basic member payment, which includes NFRW dues. Membership dues are reviewed annually and may be adjusted based on any changes to NCFRW dues.
7. Corrections of article or section numbers or cross-references in the FRWC Bylaws that cannot result in a change of meaning shall be delegated to the Bylaws Chairman.
8. Permission to distribute political literature and/or petitions at a FRWC meeting or event must be approved by the President.
9. All members will receive a copy of the FRWC Bylaws, Standing Rules, Financial Policies and membership roster. (Option available to opt out of inclusion in the distributed roster.)
10. The Executive Committee will review the FRWC financial policies, procedures, and guidelines each year and revise as needed.
11. A second Vice President may be added as membership growth requires.
12. FRWC will abide by all NCFRW and NFRW approved bylaws and policies located at the link: <https://www.nfrw.org/drl-resources>

FINANCIAL POLICIES, PROCEDURES, AND GUIDELINES

1. Authorized Check Signatures- there shall be two approved signatures on file for the club bank account: Treasurer and President. Only one signature is required to sign the check.
2. All bookkeeping records shall be available for inspection by FRWC members, upon request.
3. The FRWC President is authorized to spend up to \$200 without prior approval. Reimbursements require documentation.
4. To ensure availability of funds for a project in an amount over \$100, a budget shall be prepared and presented to the Board of Directors for approval in advance of expenditures. This policy does not guarantee approval for any given project or event.
5. All requests for funds, not stated in the yearly budget or part of a fund-raising or approved event, shall be brought to the Executive Committee for approval. All such approved requests shall be brought before the general meeting of the FRWC for final approval and shall be within the limits established in the bylaws.
6. A signed reimbursement request and related receipts for all expenditures must be submitted to the FRWC Treasurer, as the expenses are incurred, but not later than 30 days after the expense is incurred.
7. A reserve of \$2,000 shall always be kept in the club treasury. This money will only be available for use upon a vote in the general meeting.