



Middleton, ID Comprehensive Plan Update **Steering Committee Meeting #6**

Date / Time: Thursday, June 20, 2024 @ 1pm - 2pm MDT

Location: Zoom (see calendar invite)

Participants:

Ben Levenger, Downtown Redevelopment Services

Nathan Davis, Downtown Redevelopment Services

Nicolette Womack, Kimley-Horn

Roberta Stewart, City of Middleton

Josh Shackelford, Steering Committee Member

Mike Okamura, Steering Committee Member

Kayla Fern, Steering Committee Member

Dave Rogers, Steering Committee Member

Janet Gibson, Steering Committee Member

Lisa Pennington, Steering Committee Member

Heidal Summers, Steering Committee Member

Mayor Hutchinson, City Mayor

Agenda Items

1. Draft goals and strategies

- a. Explain the process and where we are at in drafting content
- b. Review the document that was emailed out on Friday
- c. Provide feedback no later than the morning of Monday, June 24th

d. Meeting notes:

- i. Roberta noted that she would like to make a lot of comments on the draft goals and strategies. Nathan will email out a Google Drive to everyone so that everyone can comment directly on the document.
- ii. Ben - There will be a forward to each section regarding the legal requirements and motivation for the recommendations. There will also be a forward to the overall document detailing the legal requirements for the comprehensive plan.
- iii. The consultant team will review the staffing capacity in the recommendations to ensure that the recommendations do not exceed staffing capacity.



1. Monica suggested that the city refines what it has now to make it better rather than adding something new.
 2. Lisa - School goals may lead the city to step into new roles that aren't its responsibility.
 3. Janet - The public does not feel like they are heard, but it is getting better. As for volunteer groups/committees, people are burning themselves out by over-extending themselves.
 4. Educate the public about the LUPA requirements.
 5. Nicolette suggested GIS tools to help the public view active development efforts.
 6. Monica suggested mailers about public meeting schedules.
 7. Janet suggested social media efforts to advertise public meeting schedules.
2. Downtown boundary map review
 - a. Review proposed area boundary
 - b. Review potential for downtown overlay
 - c. Meeting notes:
 - i. No feedback on the boundary. Approved for moving forward.
 3. Fourth of July event
 - a. Final needs from the consultant team
 - b. Review online survey
 - c. Review boards and materials
 - d. Meeting notes:
 - i. Monica asked us to distribute a flyer about the city's social media presence at our Fourth of July booth.
 4. Discuss land use maps
 - a. Review the desired updates
 - i. Growth from center
 - ii. Targeted growth areas
 - iii. FLUM & Zoning
 1. Use of districts on FLUM?
 - b. Meeting notes:
 - i. No change in the zoning map in the comp plan.
 - ii. Roberta and Janet would like to break down the densities in the FLU map.
 - iii. Nathan will distribute the new FLU map to the SC
 5. New Business
 - a. Brief Discussion about the next steps and the overall process remaining.



6. Closing comments

a. Janet highlighted the importance of reviewing parking requirements on ADUs.

Roberta noted that the city has existing codes for ADUs.

7. Adjournment