

COMMITTEE: HIGHWAY
DATE: AUGUST 13, 2025
TIME: 8:30 AM
PLACE: HIGHWAY OFFICE - 5350 COUNTY ROAD W

CALL TO ORDER

Meeting called to order by Chairman Marvin at 8:32 AM

ROLL CALL

Members present: Marvin, Weber, Miller

Others present: Taylor Kircher, Mark Chrisman, Ed Quade, Josh Behnke

READ AND APPROVE THE AGENDA

Motion by Miller, second by Weber to approve the agenda as read. Motion carried unanimously.

APPROVE THE MINUTES OF PREVIOUS MEETING

Motion by Weber, second by Miller, to approve the minutes from the July 10, 2025 meeting.

Motion carried unanimously

PUBLIC COMMENTS

Ed initiated a discussion regarding the failure of a motor in one of the crew trucks. He suggested that, given the estimated \$10,000 replacement cost, the commissioners' truck be reassigned to the crew, and a new vehicle be purchased for the commissioners. The discussion and any action on this item were deferred to next month

DISCUSS/ACTION WAGE STEP PROGRAM

The committee discussed the process for conducting employee evaluations. It was recommended to postpone evaluations until further clarification is received from the Personnel and Finance departments regarding job descriptions

COUNTY HIGHWAY S UPDATE

The paving on Short S has been completed, and shouldering work is currently underway. Culvert replacements are scheduled for late September to early October. Langlade County will be handling the line painting; however, a specific date has not yet been confirmed.

DISCUSS/ACTION ON SHOP SUPERVISOR REIMBURSEMENT

Discussion was held regarding lodging expenses incurred while working on the tanks in Marquette, MI, specifically the reimbursement of hotel taxes. The committee also reviewed reimbursement for bags and tape purchased for the project.

DICUSS/ACTION FALL COMMISSIONER TRAINING

Discussed the fall commissioner training with who was attending.

DISCUSS/ACTION COMMISSIONER, SHOP SUPERVISOR JOB DESCRIPTION

The committee discussed the job descriptions for the Commissioner and Shop Supervisor positions. However, further action will be postponed until the Personnel and Finance Committee determines how they wish to handle the qualifications for the updated job descriptions.

DISCUSS/ACTION ON ALTERNATE MEMBER FOR PATROL SUPERINTENDENT HIRING

Al Marvin has chosen to abstain from participation on the interview committee for the Patrol Superintendent position.

DISCUSS/ACTION 2025-2026 WINTER PLOW SEASON

A discussion was held regarding the on-call schedule for the 2025–2026 plow season. It was noted that both the Commissioner and the Highway Superintendent participated in the rotation last year, resulting in significant overtime. A request was made to consider providing a stipend for their on-call responsibilities in the upcoming season.

DISCUSS/ACTION ON FUTURE MAINTENANCE BUILDING LOCATION

A discussion was held regarding the proposed maintenance building to be located near the impound lot. Mark expressed his support for the selected location. No action was taken at this time, pending the submission of blueprints and detailed plans.

DISCUSS/ACTION COUNTY HIGHWAY W SPEED LIMIT

A discussion was held regarding the possibility of reducing the speed limit on Highway W to 35 MPH. The committee did not support this proposal but expressed interest in reducing the speed limit from Highway 8 to Lake Shore Drive to 45 MPH.

Motion by Miller, second by Weber to reconvene to open session. Motion carried unanimously for the speed limit change to 45MPH from Highway 8 to Lake Shore Dr.

CLOSED SESSION

Motion by Weber, second by Miller to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” this closed session relates to”.

- Patrol Superintendent Applications

OPEN SESSION

Motion by Miller, second by Weber to reconvene to open session. Motion carried unanimously. No action taken during closed session.

MONTHLY BUDGET REPORT

Taylor presented the monthly budget.

ADJOURN

Motion by Weber, second by Marvin, to adjourn. Motion carried unanimously. Meeting adjourned at 10:00 A.M.