

The Board of Liberty Township Trustees met in Regular Meeting by teleconference on December 3, 2020 at 8:30 a.m. with the following members in attendance, Mr. Devon Stanley, Mr. Arnold Clebone and Mr. Gregory Cizmar, presiding.

In accordance with the instructions issued by Governor DeWine, to limit the risk of community transmission of the virus COVID-19, all members of the public are invited to present their questions or concerns to the Township in writing, by email, or by telephone at any time.

20-183 Motion to approve the minutes of the November 19, 2020 Regular meeting.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-184 Motion to approve warrant/eft expenditures for the month of November 2020 in the amount of \$1,021,357.55 warrants #21517 through #21648 inclusive.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-185 Motion to approve the Purchase Order Listing and the Then and Now Certificates for the month of November 2020.

Motion: Mr. Stanley. Second: Mr. Cizmar.

Roll Call: Mr. Stanley, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

20-186 Motion to authorize, pursuant to R.C. §505.10, the disposal of miscellaneous Township Road, Police, and Fire machinery, equipment and tools which is not needed for public use, is obsolete, or is unfit for the use acquired; and in the opinion of the Board each item has a fair market value of less than two thousand five hundred dollars. The equipment will be disposed of by auction by Knights Auction Service.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

20-187 Motion to enter into a contract with Biviano Carpet to install flooring in the township meeting room and the administrative office area.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

20-188 Motion to pass the following resolutions

WHEREAS, Section 505.241 of the Ohio Revised Code grants the authority to a board of township trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government; and

WHEREAS, Section 505.241 of the Ohio Revised Code further grants the authority to a board of township trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership charges of such association or nonprofit organization; and

WHEREAS, THE Coalition of Large Ohio Urban Townships (hereinafter referred to as CLOUT), which is part of the Ohio Township Association, qualifies as an association or nonprofit organization formed for the improvement of township government within the meaning of Section 505.241 of the Ohio Revised Code; and

WHEREAS, Liberty Township is eligible to be a member of CLOUT based on a budget of \$10,976,197.35 from the certificate of estimated resources October 27, 2020; and

WHEREAS, the Board desires to participate as members of CLOUT;

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Liberty Township, Trumbull County hereby authorizes Liberty Township to become a member of CLOUT, as part of the Ohio Township Association and to pay the annual CLOUT membership dues.

Motion: Mr. Stanley. Second: Mr. Cizmar.

Roll Call: Mr. Stanley, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

20-189 Motion to pass the following Resolution:

A RESOLUTION AUTHORIZING LIBERTY TOWNSHIP, TRUMBULL COUNTY ADMINISTRATOR MARTHA WEIRICK TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Liberty Township, Trumbull County Ohio is planning to make capital improvements to resurface roads through the **(Part 1) 2021 Road Resurfacing Program**, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Liberty Township, Trumbull County:

Section 1: Liberty Township Administrator Martha Weirick is the Chief Executive Officer for the township and is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Liberty Township Administrator Martha Weirick is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: The Chief Financial Officer of Liberty Township is Steve Shelton, Fiscal Officer and the Project Manager for the OPWC Project is Timothy Monroe, Road Foreman, and each is authorized to execute any documents as may be necessary and appropriate for obtaining this financial assistance.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes. Motion carried.

20-190 Motion to pass the following Resolution:

A RESOLUTION AUTHORIZING LIBERTY TOWNSHIP, TRUMBULL COUNTY ADMINISTRATOR MARTHA WEIRICK TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Liberty Township, Trumbull County Ohio is planning to make capital improvements to resurface roads through the **(Part 2) 2021 Road Resurfacing Program**, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Liberty Township, Trumbull County:

Section 1: Liberty Township Administrator Martha Weirick is the Chief Executive Officer for the township and is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Liberty Township Administrator Martha Weirick is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: The Chief Financial Officer of Liberty Township is Steve Shelton, Fiscal Officer and the Project Manager for the OPWC Project is Timothy Monroe, Road Foreman, and each is authorized to execute any documents as may be necessary and appropriate for obtaining this financial assistance.

Motion: Mr. Stanley. Second: Mr. Cizmar.

Roll Call: Mr. Stanley, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

20-191 Motion to appropriate for the year 2021, Two Hundred Eighty Thousand Seventy Dollars (\$280,070.00) in the Road and Bridge Fund to be used to pay the local share for the **(Part 1) 2021 Road Resurfacing Program**. This is sixty-five percent of the total project cost of \$430,069.00.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes. Motion carried.

20-192 Motion to appropriate Four Hundred Thirty-Three Thousand, Seventy-Three Dollars (\$433,073.00) to be collected in the Road and Bridge Fund over a ten (10) year term and used to repay the Ohio Public Works Commission SCIP or RLP loan requested for the **(Part 2) 2021 Resurfacing Program** over a ten (10) year term.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-193 Motion to authorize the Fiscal Officer to request an amended certificate from the County Auditor to increase the revenue and appropriations in the OPWC Fund (4401) by \$137,856.00 to cover amounts received indirectly from Ohio Public Works Commission for 2019 and 2020.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes. Motion carried.

20-194 Motion to have the Fiscal Officer request an amended certificate from the County Auditor to increase the revenue and appropriation in the Corona Virus Relief Fund by \$5,000.00 to account for additional collections and estimated interest to be earned.

Motion: Mr. Stanley. Second: Mr. Clebone.

Roll Call: Mr. Stanley, Yes. Mr. Clebone, Yes. Mr. Cizmar, Yes. Motion carried.

20-195 Motion to authorize the Fiscal Officer to withhold a portion of the 50% share of the traffic camera ticket revenue that would otherwise be distributed to the Liberty Police Department in an amount necessary to cover one-half of the cost of the new roof (paid out by the General Fund). (Total amount to replace roof \$201,430.00; Police share of roof is \$100,715.00. Engineering costs total \$11,473.29; Police share of engineering costs \$5,736.65).

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-196 Motion to authorize the Administrator Martha Weirick to execute, on behalf of the Township, a one-year contract with Municipal Collections of America, Inc. to collect unpaid traffic camera citations.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

20-197 Motion to hire Ashley Kitchen as a probationary police officer effective January 3, 2021 pending pre-employment drug testing.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

20-198 Motion to join and collaborate with Trumbull County Tourism Bureau, Inc., a non-profit corporation and submit the annual fee of \$50.00.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes. Motion carried.

Trustee Stanley had to leave the meeting at 8:54 a.m.

Discussion: Chief Gus Birch discussed the sewer tie in with Trustee Cizmar. Also, the sign will be put back in place at the Belmont Fire Station.

Chief Toby Meloro reporting on the successful 2nd Harvest Food Drive. They were able to donate 2,125 pounds of food as well as, \$2,146.00 in monetary donations. Gasser Chair will be donating chairs to the Police Department and Conference room.

Trustee Arnie Clebone shared a new logo in development to promote local businesses.

Motion to end meeting at 9:12 a.m.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

Next meeting Thursday, December 10, 2020 @ 8:30 a.m. via zoom teleconference.

STEVE SHELTON, FISCAL OFFICER

GREG CIZMAR, CHAIRPERSON