

The Board of Liberty Township Trustees met in Regular Meeting by teleconference on Thursday, March 4, 2021 at 8:30 a.m. with the following members in attendance, Mr. Devon Stanley, Mr. Arnold Clebone and Mr. Gregory Cizmar, presiding.

In accordance with the instructions issued by Governor DeWine, to limit the risk of community transmission of the virus COVID-19, all members of the public are invited to present their questions or concerns to the Township in writing, by email, or by telephone at any time.

Motion to approve the minutes of February 25, 2021 Regular meeting.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

Motion to approve warrant/eft expenditures for the month of February 2021 in the amount of \$544,800.28 warrants #21829 through #22021 inclusive.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes. Motion carried.

Motion to approve the Then and Now Certificates for the month of February 2021.

Motion: Mr. Stanley. Second: Mr. Cizmar.

Roll Call: Mr. Stanley, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

20-43 Motion to hire Tyler George as a probationary full time police officer at a rate of \$20.84 effective March 21, 2021.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

21-44 Motion to adopt the following appropriations for the year 2021 (**see below for detailed appropriations).

General Fund	\$2,930,294.18
Motor Vehicle	88,000.00
Gas Tax	222,800.00
Road & Bridge	1,113,612.00
Cemetery	14,900.00
Police District Fund	3,481,773.87
Fire District Fund	2,148,635.00
Drug Law Enforcement Fund	11,489.00
Law Enforcement Trust Fund	2,354.00
Enforcement and Education Fund	11,468.00
Covid Fund	34,606.00
Ambulance & Emergency Medical Fund	298,892.00
Lighting Assessment Fund	97,679.33
C.O.P. Public Safety Fund	182.57
Public Works Commission	<u>1,286.00</u>
	\$10,457,971.95

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

Remarks: Trustee Stanley thanked Trustee Clebone for his work on the appropriations.

21-45 Motion to authorize the Trumbull County Engineer to advertise for bids for the 2021 Countywide/Liberty Township Resurfacing Project. Roads to be bid on: Thomas, E Goist, Taylor, McArthur, Logan Hill, Topper Hill, Staunton, & Arbor Circle.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

21-46 Motion to continue agreement with Econ Lawn for township landscaping. No fee increases.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

Discussion: Road Foreman Tim Monroe reported the 2008 Single Axle Truck had serious transmission issues. The cost for repairs is estimated between \$8,000 and \$10,000. Tim called Trumbull County Engineers Chief Mechanic who offered to evaluate and possibly repair the vehicle at a much lower cost, pending the County Engineers and Trustees approval. The Trustees approved the County's possible assistance and thanked Tim for his initiative. Tim is working with several vendors for state purchasing quotes to start replacing older township equipment.

Chief Gus Birch informed the Board the two new squad need some bodywork and are still under warranty. He took them to Rocky's in Hubbard.

Chief Toby Meloro wanted to personally thank the Board of Trustees for hiring the last seven officers. Thanks to the Board's forethought, the value of the additional officer hired since they were elected has placed our community, residents and officer's needs and safety first!

Chief Meloro said he is working with the Girard Court Probationary Officer to utilize those who need to record community service. They will clean up our littered roadways throughout the warmer months. Weather permitting it would be weekly clean ups.

Trustee Clebone said the Little Squaw Creek Stream Restoration Project is moving forward. Work will begin as soon as the title search has been completed. Some trees will need to be removed. Since the bids came in low, we may be able to extend the stream restoration area. Also, possibly looking into Phase II of the project.

Trustee Cizmar will look into the sign that has not been replaced at the Belmont Station. The work to upgrade both stations is almost complete.

Motion to adjourn the meeting at 9:05 a.m.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

Next meeting Thursday, March 11, 2021 @ 8:30 a.m. via zoom teleconference.

**General	2021 Approp
1000-110-111-0000 Salaries - Trustees	\$68,028.00
1000-110-121-0000 Salary - Township Fiscal Officer	\$31,608.00
1000-110-122-0000 Salaries - Township Fiscal Officer's Staff	\$25,000.00
1000-110-131-0000 Salary - Administrator	\$57,000.00
1000-110-132-0000 Salaries - Administrator's Staff	\$22,000.00
1000-110-XXX-XXX Vacation Cash IN	\$10,000.00
1000-110-211-0000 Ohio Public Employees Retirement System	\$30,000.00
1000-110-213-0000 Medicare	\$3,500.00
1000-110-221-0000 Medical/Hospitalization	\$115,000.00
1000-110-221-1259 Medical/Hospitalization{GEN FUND MEDICAL EXTRA COSTS}	\$35,000.00
1000-110-230-0000 Workers' Compensation	\$4,000.00
1000-110-230-0014 Workers' Compensation{TOWNSHIP REPRESENTATIVE}	\$600.00
1000-110-311-0000 Accounting and Legal Fees	\$2,500.00
1000-110-314-0000 Tax Collection Fees	\$1,600.00
1000-110-315-0000 Election Expenses	\$3,217.90
1000-110-323-0000 Repairs and Maintenance	\$250.00
1000-110-330-0000 Travel and Meeting Expense	\$3,500.00
1000-110-341-0000 Telephone	\$6,000.00
1000-110-342-0000 Postage	\$1,300.00
1000-110-351-0000 Electricity	\$12,000.00
1000-110-352-0000 Water and Sewage	\$1,500.00
1000-110-353-0000 Natural Gas	\$1,350.00

1000-110-360-0000	Contracted Services	\$12,000.00
1000-110-360-0053	Contracted Services{CONTRACTS CLEANING}	\$1,600.00
1000-110-360-1287	Contracted Services{LEGAL SERVICES}	\$28,000.00
1000-110-360-1288	Contracted Services{IT SERVICES}	\$12,000.00
1000-110-360-1291	Contracted Services{LANDSCAPING}	\$45,000.00
1000-110-360-1292	Contracted Services{COPIER}	\$4,000.00
1000-110-370-0017	Payment to Another Political Subdivision{BOARD OF HEALTH}	\$32,540.28
1000-110-381-0000	Property Insurance Premiums	\$21,000.00
1000-110-410-0000	Office Supplies	\$4,200.00
1000-110-430-0000	Small Tools and Minor Equipment	\$25,000.00
1000-110-519-0000	Other - Dues and Fees	\$4,000.00
1000-110-599-0000	Other - Other Expenses	\$32,000.00
1000-120-323-0000	Repairs and Maintenance other improvements)	\$75,000.00
1000-130-190-0042	Other - Salaries{ZONING}	\$73,000.00
1000-130-XXX-XXX	Vacation Payout	\$8,000.00
1000-130-211-0000	Ohio Public Employees Retirement System	\$14,000.00
1000-130-213-0000	Medicare	\$1,900.00
1000-130-221-0000	Medical/Hospitalization	\$17,000.00
1000-130-221-1259	Medical/Hospitalization{GEN FUND MEDICAL EXTRA COSTS}	\$8,500.00
1000-130-323-0054	Repairs and Maintenance{VEHICLE REPAIRS}	\$500.00
1000-130-342-0000	Postage	\$1,000.00
1000-130-345-0000	Advertising	\$2,500.00
1000-130-360-0000	Contracted Services	\$10,000.00
1000-130-360-1287	Contracted Services{LEGAL SERVICES}	\$1,000.00
1000-130-360-1288	Contracted Services{IT SERVICES}	\$1,000.00
1000-130-410-0000	Office Supplies	\$500.00
1000-130-420-0021	Operating Supplies{FUEL}	\$2,500.00
1000-130-519-0000	Other - Dues and Fees	\$1,000.00
1000-130-599-0000	Other - Other Expenses	\$3,000.00
1000-130-599-1285	Other - Other Expenses{ZONING BOARD COMPENSATION}	\$4,000.00
1000-210-599-1257	Other - Other Expenses{SENIOR WATCH PROGRAM}	\$2,000.00
1000-490-150-0000	Compensation of Board and Commission Members	\$900.00
1000-490-190-0060	Other - Salaries{CIVIL SER SECRETARY}	\$500.00
1000-610-190-0047	Other - Salaries{PARKS}	\$12,000.00
1000-610-211-0000	Ohio Public Employees Retirement System	\$1,200.00
1000-610-213-0000	Medicare	\$1,000.00
1000-610-351-0000	Electricity	\$2,100.00
1000-610-352-0000	Water and Sewage	\$400.00
1000-610-360-1291	Contracted Services{LANDSCAPING}	\$2,500.00
1000-610-420-0000	Operating Supplies	\$500.00
1000-610-420-0021	Operating Supplies{FUEL}	\$1,000.00
1000-610-430-0000	Small Tools and Minor Equipment	\$500.00
1000-610-599-0000	Other - Other Expenses	\$3,000.00
1000-610-599-1224	Other - Other Expenses{COMMUNITY EVENTS}	\$3,000.00
1000-910-910-0000	Transfers - Out	\$864,000.00
1000-760-700-1314	Capital Outlay (Road Improvements)	\$1,155,000.00
Total General Fund Appropriations		<u>\$2,930,294.18</u>

Motor Vehicle

2011-330-323-0000	Repairs and Maintenance	20,000
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2011-330-420-1289	Operating Supplies{SALT}	50,000
2011-330-420-1296	Operating Supplies{COLD MIX}	10,000
2011-330-599-0000	Other - Other Expenses	8,000
Total Motor Vehicle Appropriations		<u>88,000</u>

Gas Tax

2021-330-323-0054	Repairs and Maintenance{VEHICLE REPAIRS}	30,000
2021-330-323-1284	Repairs and Maintenance{BUILDING/ REPAIR & MAINT}	15,000
2021-330-341-0000	Telephone	1,600
2021-330-342-0000	Postage	500
2021-330-345-0000	Advertising	500
2021-330-351-0000	Electricity	1,400
2021-330-352-0000	Water and Sewage	225
2021-330-353-0000	Natural Gas	2,000
2021-330-360-0000	Contracted Services	7,175
2021-330-360-1287	Contracted Services{LEGAL SERVICES}	7,300
2021-330-360-1288	Contracted Services{IT SERVICES}	500
2021-330-381-0000	Property Insurance Premiums	22,000
2021-330-410-0000	Office Supplies	100
2021-330-420-0000	Operating Supplies	25,000
2021-330-420-0021	Operating Supplies{FUEL}	500
2021-330-420-1294	Operating Supplies{FUEL -DIESEL}	20,000
2021-330-599-0000	Other - Other Expenses	1,000
2021-330-740-0000	Machinery, Equipment and Furniture (Downpayment on Equipment)	28,000
2021-820-820-0000	Principal Payments - Notes. (for new 2021 Equipment)	<u>60,000</u>
Total Gas Tax Appropriations		<u>222,800</u>

Road and Bridge Fund

2031-330-190-0000	Other - Salaries	260,000
2031-330-190-0004	Other - Salaries{OVERTIME}	10,000
2031-330-190-1000	Other - Salaries{CLOTHING ALLOWANCE}	6,000
2031-330-211-0000	Ohio Public Employees Retirement System	36,400
2031-330-213-0000	Medicare	3,770
2031-330-221-0000	Medical/Hospitalization	80,000
2031-330-221-1273	Medical/Hospitalization{EXTRA MEDICAL COSTS}	30,000
2031-330-230-0000	Workers' Compensation	2,500
2031-330-230-0014	Workers' Compensation{TOWNSHIP REPRESENTATIVE}	442
2031-330-314-0000	Tax Collection Fees	7,500
2031-330-420-1297	Operating Supplies{ASPHALT-HOT MIX}	40,000
2031-330-420-1298	Operating Supplies{CHIP A& SEAL/GRAVEL}	40,000
2031-330-519-1303	Other - Dues and Fees{EASTGATE ADMIN FEE}	25,000
2031-330-599-0000	Other - Other Expenses	12,000
2031-820-820-0000	Principal payment on \$1,400,000 OPWC	140,000
2031-330-790-1310	Other - Capital Outlay{2019 CAP OUTLAY-ROAD IMPROVEME}	<u>420,000</u>
Total Road and Bridge Fund Expenditures		<u>1,113,612</u>

Cemetery

2041-410-190-0000	Other - Salaries	
2041-410-360-1291	Contracted Services{LANDSCAPING}	12,500.00

2041-410-599-0000	Other - Other Expenses	2,400.00
Total Cemetery		<u>14,900.00</u>

Police Fund

2081-210-190-0000	Other - Salaries	1,400,000
2081-210-190-0003	Other - Salaries{SEVERANCE PAYS}	215,467
2081-210-190-0004	Other - Salaries{OVERTIME}	100,000
2081-210-190-0006	Other - Salaries{CVLN/SEC}	35,000
2081-210-190-1000	Other - Salaries{CLOTHING ALLOWANCE}	20,000
2081-210-190-1212	Other - Salaries{DUI 2001 PROGRAM GRANT}	250
2081-210-190-1281	Other - Salaries{OVERTIME-TOW YARD}	3,500
2081-210-190-1290	Other - Salaries{SICK LEAVE BONUS}	30,000
2081-210-190-1295	Other - Salaries{CERTIFICATION/SHOOTING BONUS}	14,250
2081-210-211-0000	Ohio Public Employees Retirement System	300,000
2081-210-211-0006	Ohio Public Employees Retirement System{CVLN/SEC}	5,500
2081-210-213-0000	Medicare	25,000
2081-210-213-0013	Medicare{CIVILIAN}	600
2081-210-221-0000	Medical/Hospitalization	290,000
2081-210-221-1273	Medical/Hospitalization{EXTRA MEDICAL COSTS}	80,000
2081-210-230-0000	Workers' Compensation	40,000
2081-210-230-0014	Workers' Compensation{TOWNSHIP REPRESENTATIVE}	2,750
2081-210-314-0000	Tax Collection Fees	21,307
2081-210-318-0000	Training Services	20,000
2081-210-323-0026	Repairs and Maintenance{PARTS}	0
2081-210-323-0054	Repairs and Maintenance{VEHICLE REPAIRS}	35,000
2081-210-323-1284	Repairs and Maintenance{BUILDING/ REPAIR & MAINT}	15,000
2081-210-330-0000	Travel and Meeting Expense	1,000
2081-210-341-0000	Telephone	12,000
2081-210-342-0000	Postage	4,000
2081-210-351-0000	Electricity	8,000
2081-210-352-0000	Water and Sewage	2,000
2081-210-353-0000	Natural Gas	3,000
2081-210-360-0000	Contracted Services	30,000
2081-210-360-0051	Contracted Services{9-1-1}	70,000
2081-210-360-0053	Contracted Services{CONTRACTS CLEANING}	5,000
2081-210-360-1287	Contracted Services{LEGAL SERVICES}	25,000
2081-210-360-1288	Contracted Services{IT SERVICES}	25,000
2081-210-360-1292	Contracted Services{COPIER}	3,500
2081-210-382-0000	Liability Insurance Premiums	25,000
2081-210-410-0000	Office Supplies	7,000
2081-210-420-0000	Operating Supplies	20,000
2081-210-420-XXXX	Operating Supplies K-9	10,000
2081-210-420-0021	Operating Supplies{FUEL}	51,000
2081-210-420-0049	Operating Supplies{TOWNSHIP BUILDING}	3,500
2081-210-430-0050	Small Tools and Minor Equipment{POLICE AUTOS}	30,000
2081-210-519-0000	Other - Dues and Fees	150
2081-210-599-0000	Other - Other Expenses	200,000
2081-210-599-1270	Other - Other Expenses{TOW YARD}	10,000
2081-760-750-0000	Motor Vehicles	200,000

2081-XXX-XXX-XXXXTasers	18,000
2081-XXX-XXX-XXXXGuns	5,000
2081-XXX-XXX-XXXXFlooring	10,000
2081-XXX-XXX-XXXXCommunity Oriented Police Activities	50,000
Total Police Fund Appropriations	<u>\$3,481,773.87</u>

Fire

2111-220-190-0000 Other - Salaries	990,000
2111-220-190-0003 Other - Salaries{SEVERANCE PAYS}/Back Pay	60,000
2111-220-190-0008 Other - Salaries{VOLUNTEERS}	550
2111-220-190-0009 Other - Salaries{OVERTIME/EXTRA-FULLTIME FIREMN}	21,600
2111-220-190-1293 Other - Salaries{CASH IN}	48,000
2111-220-190-1304 Other - Salaries{CASH IN VAC/ PH}	7,800
2111-220-211-0000 Ohio Public Employees Retirement System	13,750
2111-220-212-0000 Social Security	550
2111-220-213-0000 Medicare	14,000
2111-220-215-0000 Ohio Police and Fire Pension Fund	249,600
2111-220-221-0000 Medical/Hospitalization	270,000
2111-220-221-1273 Medical/Hospitalization{EXTRA MEDICAL COSTS}	90,000
2111-220-230-0000 Workers' Compensation	25,000
2111-220-230-0014 Workers' Compensation{TOWNSHIP REPRESENTATIVE}	2,402
2111-220-314-0000 Tax Collection Fees	17,000
2111-220-318-0000 Training Services	2,300
2111-220-323-0054 Repairs and Maintenance{VEHICLE REPAIRS}	20,000
2111-220-323-1284 Repairs and Maintenance{BUILDING/ REPAIR & MAINT}	10,000
2111-220-330-0000 Travel and Meeting Expense	800
2111-220-341-0000 Telephone	7,500
2111-220-342-0000 Postage	500
2111-220-345-0000 Advertising	500
2111-220-351-0000 Electricity	8,000
2111-220-352-0000 Water and Sewage	2,000
2111-220-353-0000 Natural Gas	4,000
Contracted Services Verizon Time Warner	3,500
2111-220-360-0000 Contracted Services	17,000
2111-220-360-0051 Contracted Services{9-1-1}	13,000
2111-220-360-1276 Contracted Services{HAZMAT - FIRE}	2,000
2111-220-360-1287 Contracted Services{LEGAL SERVICES}	25,000
2111-220-360-1288 Contracted Services{IT SERVICES}	6,000
2111-220-360-1292 Contracted Services{COPIER}	2,400
2111-220-360-1305 Contracted Services{CONTRACT SERVICE -LEXIPOLL}	8,000
2111-220-381-0000 Property Insurance Premiums	27,000
2111-220-410-0000 Office Supplies	3,000
2111-220-420-0000 Operating Supplies	3,321
2111-220-420-0021 Operating Supplies{FUEL}	10,050
2111-220-420-1294 Operating Supplies{FUEL -DIESEL}	8,000
2111-220-430-0000 Small Tools and Minor Equipment	10,000
2111-220-490-0029 Other - Supplies and Materials{TURNOUT GEAR}	15,000
2111-220-490-1000 Other - Supplies and Materials{CLOTHING ALLOWANCE}	1,500
2111-220-519-0000 Other - Dues and Fees	2,000
2111-220-519-0216 Other - Dues and Fees{CIVIL SERVICE FEES}	1,000

2111-220-599-0000	Other - Other Expenses& Radio Supplies & Mntce	18,000
2111-820-820-0000	Principal Payments - Notes	42,000
2111-830-830-0000	Interest Payments	15,012
2111-XXX-XXX-XXXX	Capital Improvements	50,000
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		2,148,635

Drug Law Enforcement

2221-210-318-0000	Training Services	\$5,000.00
2221-210-490-0000	Other - Supplies and Materials	\$2,500.00
2221-210-599-0000	Other - Other Expenses	\$3,989.00
	Total Drug Law Enforcement	<hr/> \$11,489.00

2261-760-590-0000	Other Expenses (Law Enforcement Trust)	\$2,354.00
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2271-210-599-0000	Other - Other Expenses (Enforcement & Education)	\$11,468.00
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2272-190-590-1312	Other Expenses{COVID-19 EPSL}	\$34,606.00
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EMS

2281-220-314-0000	Tax Collection Fees	25,000
2281-230-190-0000	Other - Salaries	150,000
2281-230-212-0000	Social Security	12,000
2281-230-213-0000	Medicare	2,500
2281-230-230-0000	Workers' Compensation	7,000
2281-230-318-0000	Training Services	3,000
2281-230-323-0000	Repairs and Maintenance	6,500
2281-230-360-0000	Contracted Services	3,000
2281-230-420-0000	Operating Supplies	35,000
2281-230-420-0021	Operating Supplies{FUEL}	5,500
2281-230-599-0000	Other - Other Expenses	5,000
2281-820-820-0000	Principal Payments - Notes	38,979
2281-830-830-0000	Interest Payments	5,413
	total EMS	<hr/> 298,892

Lighting

2401-310-314-0000	Tax Collection Fees	\$4,081.43
2401-310-314-0101	Tax Collection Fees{COLONIAL DRIVE}	\$100.00
2401-310-314-0102	Tax Collection Fees{LOGAN ARMS ESTATES}	\$100.00
2401-310-314-0103	Tax Collection Fees{LOGAN ARMS DRIVE}	\$100.00
2401-310-314-0104	Tax Collection Fees{HIGHLANDS}	\$100.00
2401-310-314-0105	Tax Collection Fees{MONTICELLO}	\$100.00
2401-310-314-0106	Tax Collection Fees{FREDERICK STREET}	\$100.00
2401-310-314-0107	Tax Collection Fees{ST ANDREWS MANOR}	\$100.00
2401-310-314-0108	Tax Collection Fees{FAIRWAY/ORIOLE DRIVE}	\$100.00
2401-310-314-0109	Tax Collection Fees{MILL RUN DRIVE}	\$100.00
2401-310-314-0110	Tax Collection Fees{MANSELL DRIVE}	\$100.00
2401-310-314-0111	Tax Collection Fees{PARK STREET}	\$100.00
2401-310-314-0112	Tax Collection Fees{BEVERLY HILLS DRIVE}	\$100.00
2401-310-314-0113	Tax Collection Fees{POWDER MILL RUN}	\$100.00
2401-310-314-0114	Tax Collection Fees{SAMPSON DRIVE}	\$100.00

2401-310-314-0115	Tax Collection Fees{MCARTHER DRIVE}	\$100.00
2401-310-314-0116	Tax Collection Fees{SAMPSON DRIVE-2}	\$100.00
2401-310-314-0117	Tax Collection Fees{WILL-O-WOOD DRIVE}	\$100.00
2401-310-314-0118	Tax Collection Fees{FOX DEN}	\$100.00
2401-310-314-0119	Tax Collection Fees{PINECREST}	\$100.00
2401-310-314-0120	Tax Collection Fees{KLINES FARM PHASE I}	\$100.00
2401-310-314-0121	Tax Collection Fees{PINECREST II}	\$100.00
2401-310-314-1249	Tax Collection Fees{KLINES FARM DUNN DRIVE #1}	\$100.00
2401-310-314-1250	Tax Collection Fees{KLINES FARM DUNN DRIVE #2}	\$100.00
2401-310-314-1251	Tax Collection Fees{KLINES FARM POTTER CIRCLE}	\$100.00
2401-310-314-1252	Tax Collection Fees{ROCKWOOD}	\$100.00
2401-310-360-0000	Contracted Services	\$91,097.90
Total Lighting		\$97,679.33

2901-210-599-0000 Other - Other Expenses (Cops Public Safety) \$182.57

Public Works Commission

4401-760-790-0000 Other - Capital Outlay (OPWC Road Grant) \$1,286.00

\$10,457,971.95

STEVE SHELTON, FISCAL OFFICER

GREG CIZMAR, CHAIRPERSON