



NEW DENTCARE MEMBER PORTAL

Here are the steps to create your new member portal:

1. Sign onto www.yourdentalplan.com/healthplex
2. Click on Register in top right corner, it will say lets get you registered



3. Fill out your First name/Last name/Date of Birth

First Name	<input type="text" value="John"/>
Last Name	<input type="text" value="Smith"/>
Date of Birth (mm/dd/yyyy)	<input type="text" value="mm/dd/yyyy"/>

4. Then it will ask you for your 5 digit member ID # which can be found on your ID card

Member ID	<input type="text"/>
<input type="button" value="Continue"/>	

You will be able to view your new ID Card after you sign in to the portal.

After you follow these simple steps it will ask you to continue and you can make a user name and password. Once you do this please store in a safe place.

