

# How It Works:

### Preparation:

- Please put Toothsavers consent forms into the back to school packets to go home to parents/guardians.
- Put one teacher information form in each Teacher's box.
- Teachers or office staff collect forms and put in provided Toothsavers folder.
- Toothsavers staff will stop by most local schools to pick up returned forms about 2-3 weeks after the start of the school year.
- Please scan any other forms received (just the front page) to our HIPAA complaint email address
  info@toothsaverswashington.com at least 3 days prior to our clinic date. We accept all forms that come in up to
  the day of the clinic.
- Please place a Robo call about one week prior to clinic day reminding families to turn in forms or to sign up online. We
  have included a script in this packet for your convenience.

## Clinic Day:

- Our team will arrive to set up approximately 30 minutes prior to start of school and finish seeing students before the
  end of the school day. All we need is a small space with a power outlet, a table and two chairs. We can conduct our
  clinic in an office, a conference room, an empty classroom, the back of the stage, library, a modular etc. We need a
  minimum of 15 kiddos signed up to conduct our clinic.
- We will send a runner to each classroom and ask the students signed up to join us for approximately 5-10 minutes each, depending on services needed. We get kids back to class ASAP!

\*Toothsavers directly bills Medicaid/Apple Health, select PPO insurance, and offers minimal fees uninsured families\*

There are never any financial responsibilities put on the school.

We send each child home with a report of services that were completed, description of findings, dentist referrals, as well
as a new toothbrush and a prize. Any urgencies will be reported to the school nurse and parents will be called by
Toothsavers.

# Helpful Hints for a Successful Tooth Savers Clinic:

- Ensure teachers review their teacher information forms and encourage their students to sign up, as our services are FUN
  and PAIN FREE!
- Making announcements at the school to remind teachers & students to turn in consents or get a new one at the office.
- Putting out a Robo -call one week before our clinic! This reminds parents to take advantage of this valuable opportunity
  and to return consents.
- Post info about the upcoming clinic on school website & Facebook pages.

#### For more information, Please contact:

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Thank you for doing your part to improve children's oral health in our community!

