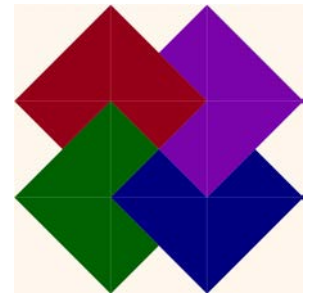




# Four County Quilters Guild

Founded in 1988



## Quilt Forward!

**September 8, 2020 – 7:00pm  
Virtual Guild Meeting**

### Happy Birthday!

Sharon Harris	2-Sep
Karen Amelia Brown	4-Sep
Terry Stafford	10-Sep
Ginny Brown	12-Sep
Jeanne Luke	18-Sep
Marilyn Whalen	19-Sep
Cheryl Windsor	19-Sep
Susan Eitnier	20-Sep
Carol Buswell	23-Sep
Janie Tegeler	29-Sep

### 2020-2021 Guild Officers

Bonny Kindt	President
Melinda Horner	VP Programs
Marilyn Whalen	Secretary
Sharon Harris	Treasurer

***Renew Your Membership!  
Update Your Information***

If you haven't already renewed your membership, please do so now at: [Online Membership Renewal](#)

**The directory is being finalized.**



**Zoom Meeting – Tuesday, September 8, 7:00pm**

Topic: 4 County Quilt Guild July Meeting

Time: September 8, 2020 07:00 PM Eastern Time (US, Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/4041727482?pwd=aStPV0tMQy9COTR2UEt2UGJ6NFA2UT09>

Meeting ID: 404 172 7482

Password: 4cggisfun

One tap mobile

+13017158592,,4041727482#,,,0#,,800720123# US

(Germantown)

+13126266799,,4041727482#,,,0#,,800720123# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 404 172 7482, Password: 800720123

7:00: Bonny Kindt will open meeting and discuss agenda

Melinda Horner will introduce speaker Kathy Doughty

Guild Business:

Highlights of newsletter items

Vicki Brewer and Picnic plans

Voting from members

Brief group discussion

Conclusion

### President's Message,

It is a great time of year to be out of the house. Our old friend and fellow quilter Sherry Gardner used to sit on her porch and sew on her featherweight. My mom used to sit on the sun porch with the windows open, sewing on her old singer and a mocking bird would come and sing along with it.

I urge each of you to try some outside needle work this month. If there are bugs, then get a fan. If it's hot, dress for the beach, The lighting is free. Maybe your mocking bird has been waiting for you all this time!

On that note. Plans are going forward for our guild picnic. Stay tuned.

Bonny Kindt  
President

**FCQG August 11, 2020, Meeting Minutes via Zoom**

President Bonny Kindt welcomed 48 members, acknowledged August birthdays and thanked members for their opinions that have been sent to her and the board.

Concerning the money in our savings account, Nanci O'Brien requested balances in guild accounts be published monthly, and treasurer Sharon Harris said that in addition to the monthly budget update, the balance in our savings and checking accounts will be posted in the monthly newsletter from now on. Ann Marie Schmelter mentioned that info about the savings and checking balances had not been asked for before.

Bonny has set up a special business meeting on Tuesday, August 18, from 7:00-9:00, to address any further budget concerns. She verified that the guild's 501-3-c status is not dependent on the balance in any of our accounts.

The Apple Festival at Piney Run Park has been cancelled by Carroll County. Our "Quilts in the Park" event is also cancelled. However, Bonny is suggesting that we have an informal guild picnic at the same pavilion location on either Friday, September 25 or Saturday, September 26. She noted that the park is crowded on Saturdays and less populated on Fridays. Time will be determined but includes bringing a packed lunch, lawn chair and quilts/projects to share—perhaps items you completed in the past five months. We would observe distancing and just enjoy physically seeing one another. Bonny will gauge the volume of park visitors on Fridays/Saturdays for the next few weeks and report back.

Dawn Cynamon volunteered to be the Chair for Philanthropy and will gather a committee. Bonny suggested trying to include at least one member from each of our four counties.

The By-law Committee has submitted their recommended changes, they will be printed in the September newsletter and the membership will vote on acceptance at the September meeting.

Vicki Brewer announced that photos of the entries for the "Where's Waldo?" Challenge will be on the website. Members can vote over the next three weeks. Vicki will deliver the awards and winners will show their quilts and awards at the September meeting.

Chris Rhodes agreed to remain Chair for Membership. So far 105 members have renewed their membership (free this year); 38 members still have to respond. You can check your status with Chris ([chrisrhodes2750@yahoo.com](mailto:chrisrhodes2750@yahoo.com)).

Bonny asked for Chairs for Banquet Committee—one member for a virtual holiday party and another member for a virtual spring party. Email her to volunteer [bonfire181@hotmail.com](mailto:bonfire181@hotmail.com).

Margaret Minton reminded members about "Scrap, Snap Quilt-A-Long." Info is in the August newsletter.

Vice-President Melinda Horner introduced our guest speaker Eleanor Levie. Eleanor presented "12 Ways to Rock Your Quilting" sharing ideas and samples of her creations and motivating us to try something new to personalize our own work. At the conclusion of the presentation, Melinda shared sign-up info about Ellie's upcoming weaving workshop on Saturday, August 15.

Show & Tell: Sharing tonight were Linda Kalman, Robin Keyser, Ann Marie Schmelter, Sandy Dunning and Melinda Horner.

Junior member Emma Bauer is still accepting quilt donations (with or without batting) for her Girl Scout project for a neo-natal unit. Size should be about 24" x 36." Contact Emma at [emma21bauer@gmail.com](mailto:emma21bauer@gmail.com).

Bonny congratulated Karen Brown, Joan Watkins and Carol Yonetz for having their quilts on display at The Delaplaine Art Center's "Over 70 Show."

Kate Warner asked one of the clerk's at Patches if our guild discount on meeting days would still be in effect . . . waiting for a response on that.

Bonny had a request from Piney Run Nature Center for guild volunteers to teach a beginning quilting class for 20 people at their indoor nature center. Bonny countered that we could possibly think about some type of outdoor instruction scenario at a pavilion. If interested in pursuing this idea, email Bonny [bonfire181@hotmail.com](mailto:bonfire181@hotmail.com).

Door prizes donated by Web Fabrics were won by: Cheryl Windsor, Dawn Cynamon, Billie Mesecke, Robin Keyser and Jackie Miller.

Respectfully submitted,

Marilyn Whalen  
Secretary

#### **Four County Quilters Business Meeting August 18, 2020, via Zoom**

President Bonny Kindt called the meeting to order at 7:10 and welcomed 28 members.

She opened the floor for members to voice any concerns.

- Dawn Cynamon heard that at Patches an employee who is not a member of FCQG said our guild had someone hiding money—obviously incorrect. The recommendation was made that we refrain from talking about guild business in public.
- Kay Worley complimented officers and members on all the good things they do for the guild.
- Margaret Minton had questions about the guild's 501-3-c status. We clarified that we are a non-profit, not a charity. To get our status as a non-profit, we are under the "educational" subsection of the IRS codes (#9). Sue Dieringer-Boyer will send this code information, which is taken from the IRS website, to all members.
- Based on suggestions bees and members have made for philanthropy donations, Dawn clarified that members are misunderstanding the activities that we can do under "philanthropy" to stay true to the guild's purpose under Article II of the by-laws: "to create, stimulate, maintain, and record interest in all matters pertaining to the making, collecting, and preserving of quilts while promoting educational and philanthropic endeavors through quilts." For example, donating guild funds to local foodbanks does not meet our purpose. Dawn will work with the Philanthropy Committee to focus on ideas that would meet the guild's purpose, keeping in mind that \$250 is budgeted for this year.
- Discussion ensued over treasurers' records being kept in Quickbooks for a number of years and then in Excel in recent years. Dawn voiced concerns that because of the different formats, the guild cannot analyze trends in budgeting. She thinks Quickbooks is the program that should be used because it was bought by the guild for bookkeeping purposes. Dawn has contacted past treasurers to determine where older stored budget data is so she can access it to recreate the guild's financial history and generate visual graphs and charts that could aid in future budgeting decisions. To do this all data will have to be input (or converted) into the same format. Some members questioned the value of going back more than a few years as we are an all volunteer organization and spending a lot of time on this task may not produce results that would be useful as the guild moves forward. Current treasurer Sharon Harris said she spent many hours already working with our last treasurer Carol Collins (a retired CPA) on smoothly transitioning data using Excel, and she is not willing to donate any more time to learn to use Quickbooks. No final decision was reached.

- Debbie Brehm brought up the importance of establishing written standards for all situations that the guild faces and suggested a committee be formed to oversee the keeping of guild records. Megan Harris volunteered to set up separate email accounts for each board member (ex.: presidentfcqg@\_\_\_\_). Emails would serve as a correspondence record that could be transferred to members holding that position in the future. Iris Johnson added this would go along with using Google Drive to store historical data. Megan Harris made a motion that the guild create email addresses for all guild business to be conducted via the board office title for continuity of information. Kay Worley seconded the motion and it passed.
- Any members who have guild equipment/materials in their homes should let Sharon know the specifics so an updated inventory can be maintained on Google Drive as a shared document. This request will be repeated in the September newsletter.
- As we develop plans to move forward, one concern is a future meeting place because information continues to be that Calvary Methodist Church will be closing in the foreseeable future. Dawn said the last board began looking for new spots, but finding a place that meets the criteria established by the search committee is a challenge. Iris said St. Michaels in Poplar Springs will take us (when they open for public use) and their facility meets our major criteria. Rental fees have not been discussed.
- As we move forward, Iris said two plans were left hanging: outreach to members via focus groups and a guild cookbook. The cookbook will probably be dropped because not enough recipes were submitted.
- Melinda Horner asked for feedback on this year's Opportunity Quilt which was donated by the ME (Machine Embroidery) bee. Normally, it would be raffled off at the December 2020 banquet. Currently, no tickets have been sold. Members would like to see the quilt raise the maximum amount of funds. Nancy Willett made a motion that we wait until 2021 to evaluate having a raffle for the ME quilt. The motion was seconded by Nancy Willett and unanimously passed.
- Using some of our guild savings to pay all or part of a workshop fee for each member was briefly discussed. Then need to be equitable to all members was underscored as well as the need for all workshops to be self-sustaining.
- Iris reminded members that a board meeting with guild attendance is to occur once per quarter. Therefore, we need one by the end of September announced in advance. The last open board meeting was in May.
- Bonny mentioned trying to have a guild get together, perhaps a small picnic, at Piney Run Park in late September. If we proceed with this idea, we would have to rent a pavilion for \$150. At present, no funds are budgeted for this event. The plan would be to gather and display some of the items members have been working on for the past several months in a safe, socially distanced scenario.
- Bonny would like to present a "President's Gift Exchange" at the December Zoom meeting. The following members volunteered to help on a committee: Kay Worley, Nancy Willett, Marilyn Whalen, Chris Rhodes and Melinda Horner.

Bonny thanked members for participating and adjourned the meeting at 8:40.

Respectfully submitted,

Marilyn Whalen  
Secretary





## September Guild Program: Kathy Doughty of Material Obsession, Drummoyne, NSW, Australia

Kathy Doughty joins us virtually from outside Sydney, Australia, where she lives with her husband and three sons.

Originally from Ohio, Kathy moved to Australia in 1990 and began quilting and sewing to keep her connected to her American roots.

Her Quilt Shop, Material Obsession, is also the name of one of her books. Her latest book, *Organic Appliqué: Creative Hand-Stitching Ideas and Techniques*, explores the use of symbols, pattern, colors, and techniques to make textile creations that reflect *your* perspective. With its organic lines, hand appliqué is the perfect medium for artistic expression. Kathy is also a designer for *Free Spirit Fabrics*



### FCQG Bylaws

Earlier this year the bylaws committee was tasked with reviewing and amending the bylaws. We have thoroughly studied the bylaws and recommend changes. The proposed bylaws are being published with the September newsletter and we will ask for a yes/no vote at the October meeting. Please take time to read the entire document.

Please submit any questions, concerns or comments to Joan Watkins [joanspatches@gmail.com](mailto:joanspatches@gmail.com) by the end of September. The committee will discuss and respond to these so we can proceed at the meeting without too much time spent on discussion at the meeting.

After the October meeting the committee will commence work on a guild policies and procedures handbook that we can use as an operating manual.

Joan Watkins and Bylaws Committee

***The Bylaws are attached at the end of this newsletter***

### FCQG Bylaws Q & A

From Joan Watkins

As “keeper of important papers” I have addressed some questions that have come up recently in and out of guild meetings.

Q. What is the status of Four County Quilters Guild Inc (FCQG) with the Internal Revenue Service (IRS)?

A. FCQG has a “letter of determination” from the IRS stating that we have exempt status as an organization described in section 501 (c) (3).

Q. What does that mean?

A. For one thing, contributors to FCQG may be able deduct contributions on their income taxes. More importantly, we do not have to pay federal income tax and we file a short informational form each year if our annual receipts are \$50,000 or less.

Q. Is there a limit to how much money we can have in the bank?

A. No.

Q. Are there restrictions on how we spend money?

A. Yes, the IRS has guidelines. *The organization must not be organized or operated for the benefit of private interests, and no part of a section 501(c)(3) organization's net earnings may inure to the benefit of any private shareholder or individual. (from the IRS website)*

Q. Does this mean members cannot receive any money from FCQG?

A. No, members can be paid or reimbursed for expenses or services performed. Those are not considered benefit in the statement above.

Q. Are there other restrictions?

A. Yes. We must file the annual informational form with the IRS. We are not allowed to endorse political candidates. If we cease operations, there are restrictions on the types of organizations to which our remaining assets may be transferred.

### **Picnic Proposal – October 2**

Calling all FCQG members! It has been a long time since we have seen each other in person and celebrated our mutual love of all things fabric! We have come up with a proposal to remedy that! How about a picnic and outdoor quilt display providing plenty of social distancing? Since the Spring Banquet and the Holiday Party have both been cancelled, there are funds available to provide for pavilion rental and lunch catering for a Quilts in the Park Picnic! Our president, Bonny, has tentatively arranged the activity with the managers of Piney Run Park in Sykesville, pending a vote from members. The proposed date is Friday October 2. from 11:00 to ? At our September monthly meeting, held virtually on Zoom, a formal proposal will be made. If our members approve, the plan will proceed. Sign in and vote!

### **Where's Waldo?**

By this time, the Where in the World is Waldo? 2020 Challenge is complete! Join the zoom meeting to see quilter's identities revealed and the winners announced!

Vicki Brewer

### **Dear Members,**

It seems we have a windfall of money we didn't know about. I understand many of you are angry about not knowing it was there.

Like yesterday, it is done. It is a benefit, not a deficit. The people involved were volunteers who did the best they could with their task.

Today we need to be thankful we have a surplus that does not affect our incorporation or IRS standing. We need to focus on the best use of the money for now and for the future of the Guild. Anger does not solve problems, painstaking search through the financial books changes nothing but hurts those who were not trying to deceive.

Tomorrow we should plan to use the money wisely and choose the best system to process the book keeping for the future.

And I thank Bonny for accepting this challenge of keeping us together through "covid" meetings and monetary confusion. She needs positive ideas not negative complaints to do the job.

Sincerely,

Carol Yonetz  
Founding Mother and Former President

## Renew Your Membership – no dues for 2020-2021

Renew at: [RENEW](#)

For discounts in stores, print and complete the membership card on page 1 of the June newsletter.

*Continue your membership and keep the FCQG newsletter coming.*

***The guild Directory is being finalized now.***

Send photos for directory to Chris: [chrisrhodes2750@yahoo.com](mailto:chrisrhodes2750@yahoo.com)

Chris Rhodes

## Community Service Opportunity – Catoctin Furnace Historical Society

Damita Green ([damita.green@comcast.net](mailto:damita.green@comcast.net)) is a member of The Four County Quilters Guild as well as a member of Catoctin Furnace Historical Society (CFHS) in Thurmont, Md. She is requesting volunteer assistance from 4CQC for a mask sewing project. Information about CFHS can be found at this website – <https://catoctinfurnace.org>

She explained that at present, the Catoctin Furnace Historical Society's museum is closed due to the COVID19 pandemic. But when the museum opens again, they are hoping to be able to provide masks to their visitors. They are hoping to find some volunteers to sew masks for both adults and children (ratio 75% adult masks, 25% children masks). The 100% cotton fabric chosen closely resembles fabric designs of the museum period.

We would like to ask Guild members if they would be willing to support this project.

The Society will supply kits containing the prewashed fabric, thread, and elastic.

They are using an online tutorial that is easy to follow and here is a link. It is called "Lena Day Face Mask tutorial."

Adult & Children's facemask tutorials (downloadable pattern below video):

<https://leahday.com/pages/how-to-make-a-face-mask-free-pattern>

Any number of volunteers would be welcome and the guild would receive recognition for their contributions.

Thank you very kindly.

Olga

*Note: Sign up for kits and pickup locations will be emailed to you shortly.*

## Snap Scrap Quilt-A-Long with Margaret

Continuing this great project to address your scrap basket! Please look at the instructions at [Snap Scrap Quilt Along](#) (follow all January blog posts). No sign-up is required, so jump in any time. Many thanks to Kari Vojtechovsky of Quilts for the Making for designing this project. Margaret Minton will serve as chief scrapholder to coordinate this effort.

Kari has given permission to distribute a Snap Scrap tutorial, which was attached to the August newsletter email.

## Request for Fabric for Child's Mask

Terry Stafford is making a special request for Sesame Street or "Thomas the Tank Engine" fabric for a special little boy with Downs Syndrome and Autism. Terry's friend's son doesn't like anything near or on his face and his mother is hoping the characters from his favorite shows will help him accept wearing a mask. Please contact Terry if you have fabric to share. [eeyorefan5@yahoo.com](mailto:eeyorefan5@yahoo.com)

## SALE!

There will be a sale of all kinds of craft items, including beads, books, patterns, knitting, yarn, batting, thread, stamping supplies, and other craft items...also a Viking freesia 425 sewing machine and table, purses, knickknacks and misc. it will be inside. This is a friend of mine who's wife passed away in February. His name

is Ron Maj, pronounced May. His address is 12 Beecham Dr, Owings Mills. The sale is Sept 4 and 5 from 9-6. If you have questions, please text, email or call me. Jan and I have been to his house and he has lots of stuff at reasonable prices. Most is brand new...hope to see you at the sale!

Val Koegel, [gabl\\_lyn@yahoo.com](mailto:gabl_lyn@yahoo.com) from Everybody's Quilt Guild, via Bonny Kindt

**FOR SALE! HUSQVARNA/Viking Mega Quilter and Frame**

This is a must see and consider if you are wanting to introduce yourself to the world of long arm quilting at a modest investment - HUSQVARNA/Viking Mega Quilter and Frame



*About the machine:*

- 9" throat, considered mid-range machine
- 1 owner, original paperwork, tool kit, user guide, DVD demo
- removable free-arm surface extender and knee lift handle
- Quilter's Cruise Control stitch regulator, laser pointer, foot pedal, duel handles f/b of machine
- extra oversized bobbins purchased.

*About the frame: Next Generation Grace Company*

- can be set up 5' or 10' wide.
  - 4 rails ( take up, backing, batting, and quilt top)
  - lower shelf storage (very handy)
  - 4 tension grip handles to secure quilt along the side edges
  - Fully operating ratchets to make loading and rolling quilt easy. Ratchets lock in place to secure your project while stitching.
  - DVD instructions for operating table options.
- Asking price: \$695.00 for machine and frame listed above.



Contact: Jane Duggan, [jkdquilter@gmail.com](mailto:jkdquilter@gmail.com) (301)606-1239

<b>Upcoming Quilting Events</b>		
Cancelled	Howard County Fair	
Cancelled	Maryland State Fair	
Cancelled	The Great Frederick Fair	
Cancelled	Piney Run Park & Nature Center Annual Apple Festival	
Postponed	Four County Quilters Guild Bingo	<a href="#">Four County Quilters Guild</a>
Cancelled	Houston Quilt Market and Festival	

**Currently, all FCQG Meetings are Virtual, Join us the 2<sup>nd</sup> Tuesday of each month at 7:00pm via Zoom!**



**Four County Quilters Guild, Inc.**  
**Budget vs Actual Totals July 1, 2020 - June 30, 2021**  
**As of July 31,2020**

**Beginning Cash Balance PNC Bank 7/1/2020** **\$ 47,323.58**

<u>Revenue</u>	<u>Budget</u>	<u>Actuals</u>
Amazon Smile	250.00	-
Chance Auction	350.00	-
Interest	250.00	-
Membership Dues	375.00	-
Meeting Guest Fees	-	-
Miscellaneous Revenue	-	-
Quilt Bingo	-	-
Quilt Raffle	2,500.00	-
Quilt Show	1,000.00	-
Workshops/Classes		-
<b>Total Revenue</b>	<b>4,725.00</b>	<b>-</b>

**Expenses**

Bank Charges/Pay Pal	50.00	-
Challenge	200.00	-
Community Philanthropy	250.00	-
Door Prizes	200.00	-
Insurance	275.00	261.00
May Banquet	-	-
Membership	50.00	-
Miscellaneous (PO Box, Stamps, etc.)	125.00	127.11
Newsletter	50.00	-
President's Mystery Quilt Prizes	50.00	-
President's Quilt	200.00	-
Printing & Reproduction	50.00	-
Program Speaker	5,500.00	375.00
Quilt Bingo	-	-
Quilt Show	1,000.00	-
Raffle Permit/online fees	298.00	-
Raffle Quilt (2021)	1,248.00	-
Raffle Quilt Design (2020-2021)	-	-
Refreshments	50.00	-
Rent	450.00	-
Service Project	250.00	-
Sunshine Committee	150.00	-
Taxes	150.00	-
Thank You Gifts (President's Fund)	100.00	-
Web Site	-	-
Winter Party	-	-
Workshop/Classes	-	-
<b>Total Expenses</b>	<b>10,696.00</b>	<b>763.11</b>
<b>Net Profit(Loss)</b>	<b>(5,971.00)</b>	<b>(763.11)</b>

**Ending Cash balance PNC bank 7/31/2020** **\$ 46,560.47**

## BYLAWS

### FOUR COUNTY QUILTERS GUILD, INC.

#### ARTICLE I: NAME **No change to this article**

The name of the organization shall be as stated in the Articles of Incorporation "Four County Quilters Guild, Inc.," hereinafter referred to as "the Guild." Incorporation is under the laws of the state of Maryland as a non-profit corporation for the following educational and charitable purposes:

The purposes for which the corporation is organized are exclusively charitable, literary and educational within the meaning of section 501(c) (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law.

Notwithstanding any other provision of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Revenue law.

#### ARTICLE II: PURPOSE **No change to this article**

The purpose shall be to create, stimulate, maintain, and record interest in all matters pertaining to the making, collecting, and preserving of quilts while establishing and promoting educational and philanthropic endeavors through quilts.

#### ARTICLE III: MEMBERSHIP **One change—add section 5**

Section 1. Active membership shall be open to any person over the age of 18 in agreement with the stated purposes of the Guild upon payment of dues.

Section 2. Membership shall be open to any interested person under the age of 18 as a Junior Member. Junior members will have all the privileges of membership except voting. They must be sponsored and supervised by an active guild member at any guild function.

Section 3. A Membership Directory shall be published for the exclusive use of the Guild members. Members who pay dues by the announced date will be listed in the Directory. Information on members joining after the Directory is published will be given online.

Section 4. No person shall use the Guild membership or meetings to solicit business for personal profit or commercial enterprise or charitable purpose without the approval of the Board of Directors.

**Add**

**Section 5. A member may be paid at the prevailing rate for services rendered that are comparable to those rendered by nonmembers. However, any member is asked to do so at a free or reduced rate to support the guild.**

ARTICLE IV: OFFICERS **Changes in section 2 c and d**

Section 1. The officers shall be President, Vice-President, Secretary, and Treasurer. All officers shall be members in good standing and elected to the Officer position as outlined in Article V.

Section 2. Duties:

a. The President shall preside at meetings of the general membership and of the Board of Directors, appoint chairs of committees, and have such usual powers of management and supervision as may pertain to the office.

b. The Vice President shall assist the President and assume the duties of the President in the President's absence and shall serve as chair of the Program Committee.

c. The Secretary shall conduct correspondence as directed by the Board of Directors and record and prepare written minutes of the meeting of the Board of Directors and of the monthly general membership meetings **[delete bracketed text –The minutes taken at the monthly general meeting]** **add: which** will be printed in the monthly newsletter. The Secretary shall maintain a permanent record of minutes for both the Board and the general membership.

d. The Treasurer shall collect, disburse and deposit all funds as directed by the Board of Directors, maintain current and proper records of all receipts and disbursements and prepare an annual budget for approval of the Board of Directors and the membership. The budget is to be presented to the general membership in the Newsletter prior to the Annual Meeting and at the Annual Meeting. The Treasurer's financial records shall be open at any time to inspection by any Officer. The records are to be maintained **[delete bracketed text on a computer generated program provided by the Guild]** **Add: electronically.** The Treasurer's records are to be audited annually by a committee **Add: or professional** appointed by the Board. **Add: Any expense relating to recordkeeping or audit will be paid by the Guild.**

Section 3. When elected, Officers shall take their respective offices at the close of the June Meeting and serve for terms of one year or until their successors are installed. If any officer dies, resigns, or is removed for cause, a majority of the remaining Officers may elect a successor to hold the vacated office for the remainder of the term.

Section 4. An Officer shall serve no more than two consecutive terms.

Section 5. Any Officer may be removed from office for nonperformance of duties, malfeasance, or misfeasance by majority vote of the Board of Directors or by a two thirds majority vote of the general membership present.

**ARTICLE V: NOMINATIONS AND ELECTIONS OF OFFICERS** **Change in section 1c**

Section 1. Nominations:

a. The Nominating Committee will present a slate of candidates for office at the April meeting.

b. Nominations shall be invited from the general membership at that time.

c. The Nominating Committee shall provide the slate to the Newsletter Committee for publication in the **[delete April]** newsletter prior to the Annual Meeting.

Section 2. Elections:

a. Elections shall be by a majority vote of members present at the Annual Meeting along with any absentee votes that have been returned to the Nominating Committee prior to the Annual Meeting.

b. If only one candidate for each office is nominated, elections shall be by voice vote.

**ARTICLE VI: BOARD OF DIRECTORS** **No change to this article**

Section 1. The Board of Directors shall manage the affairs, set policy, and control the funds and property of the Guild. Each member of the Board shall have an equal vote when motions are proposed and voted upon. A majority of the members present at any meeting shall prevail.

Section 2. The Board of Directors shall consist of four elected Officers: the President, Vice President, Secretary and Treasurer.

Section 3. The Board of Directors shall meet at least four times per year.

Section 4. It will be the privilege of retiring officers to serve as ex officio members of the Board of Directors to provide continuity and advice.

**ARTICLE VII: MEETINGS** **Change in sections 1, 3, 4**

Section 1. The Annual Meeting of the membership shall be conducted in **[delete the month of]** May at a location, time, and date established by the Board of Directors. The

Annual Meeting shall be advertised to the membership no less than ten days prior to the actual meeting. The members will vote on the proposed Board Nominations

Section 2. Reports of the Guild's activities, membership dues, and budget shall be presented at the Annual Meeting. Additional meeting agenda items may be added when approved by the Board of Directors.

**Replace this section** Section 3. Monthly meetings shall be held at 7:00 PM on the second Tuesday of each month at the Calvary United Methodist Church in Mt. Airy, Maryland, or such other time or location as the Board of Directors may deem appropriate.

**New text:**

**Section 3. Monthly meetings shall be held on the second Tuesday of each month at a time and location the Board of Directors may deem appropriate.**

Section 4. Emergency Snow Closing Policy. Monthly meetings will be canceled due to snow, ice or inclement weather any time schools are closed for the day or close early in any of the following Maryland counties: Carroll, Frederick, Howard or Montgomery. Announcements ~~are made on local radio stations and~~ will be emailed to the general membership.

Section 5. Special meetings may be held from time to time at the discretion of the Board of Directors for the purpose of conducting Guild business or for providing workshops to the membership and the general public. A fee may be charged to cover the cost of a teacher, speaker, advertising, room and equipment rental, and supplies for such workshops. Such meetings and workshops shall be announced in the monthly newsletter or a special mailing as directed by the Board of Directors.

#### ARTICLE VIII: COMMITTEES **Change in sections 1 and 2**

Section 1. The Guild is under the direction of the Board of Directors. The Board is assisted by members serving on ~~the committees listed below or other~~ committees as the Board shall deem necessary. No committee member shall be personally compensated for time or activities performed while serving on a Guild committee, although nominal gifts, within the assigned budget, may be distributed at the discretion of the President, at the Annual Meeting.

Section 2. Standing Committees and Duties: **numerous changes and "renumbered"**

a. The Membership Committee shall collect dues starting July 1st from any person wishing to join the Guild. The membership year is from July to the following June. The Committee will publish a directory of all paid members as of the September monthly meeting.



b. The Newsletter Committee shall produce and distribute a monthly digital newsletter and other communications as necessary. Within assigned budget, the Newsletter Committee is authorized to purchase ~~paper, postage, printing and~~ supplies as necessary to perform this duty.

c. The Program Committee, chaired by the Vice President, shall plan the programs for monthly meetings, special meetings and workshops. The Program Committee is authorized to solicit and engage qualified speakers, teachers or facilitators for the above meetings, within their assigned budget. The Guild will pay speaker fees for a professional speaker. ~~Any Guild member or committee presenting a program is asked to do so as a service to the Guild.~~

d. The Welcome Committee will introduce new members at guild meetings and provide a new member packet to each new member. Junior members will receive a Junior Member Packet.

e. The Quilt Show Committee shall organize, plan and promote a quilt show that will create, stimulate and educate the public in the making, collecting and preserving of quilts. Within their assigned responsibilities, the Quilt Show Committee is authorized to reserve a facility, sell space for vendors, and rent or purchase necessary equipment and supplies to accomplish the task.

f. The Hospitality Committee shall solicit volunteers to provide refreshments and cleanup for all meetings and shall purchase needed supplies, within assigned budget. The Hospitality Committee shall provide a list of volunteers for publication in the newsletter.

g. The Philanthropy committee will identify one or more nonprofit organizations to which the guild ~~will~~ **add: may** donate money within the assigned budget.

h. The Service Project Committee shall identify a nonprofit organization in need of a sewing/quilted item. Guild members may work at home or at an organized meeting or workshop to construct these items. Materials to complete these items ~~are usually donated by Guild members.~~ **add: may be donated or purchased within the assigned budget.**

i. The Banquet Committee shall plan and organize all activities for ~~the Annual Meeting~~ **add: any meeting that typically includes a meal. The assigned budget may be supplemented by participant fees. [delete within the assigned budget. The time and place of this meeting will be published in two newsletters prior to the event. The fee associated with this activity will be paid by each participant.]**

j. The President's Quilt Committee. The previous President will form a committee to prepare a "Thank You" quilt for the serving President. In the event this is not possible, and/or in the event the President serves a second term, the Vice President will oversee the making of the quilt. The quilt, wall hanging size **add: or larger**, is to be completed and

presented at the Annual Meeting. A budget for this activity will be approved by the Board of Directors.

k. The Quilt Bingo Committee shall organize, plan and promote a fund-raising bingo. Within their assigned responsibilities, the Quilt Bingo Committee is authorized to reserve a facility, arrange for food service and rent or purchase necessary equipment and supplies to accomplish the task.

### Section 3. Special and Traditional Appointments

The President will appoint members or committees as needed to execute ~~[delete the]~~ **Add: other** activities of the guild. ~~[Delete These may include and are not limited to traditional budgeted appointments such as sunshine, history, photography, holiday, webmaster, raffle quilt, library, challenge, block of the month, and silent auction.]~~

## ARTICLE IX: FINANCES **changes in section 2 and 3**

Section 1. Obligations. No member may obligate the Guild to any unbudgeted financial expense without the approval of two elected officers. No officer may approve an unbudgeted expenditure exceeding \$75.00 without the approval of the majority of Guild members present at the monthly Guild meeting. Any committee exceeding its assigned budget shall present information to the Board of Directors for approval beforehand explaining the additional requirement.

Section 2. Property. The Treasurer shall maintain inventory of Guild property such that type, model, serial number, initial value, date purchased, and current location are readily determined at any time. If the Board determines that an item is no longer needed, ~~[delete the stated item will be sold at the current market value and the money deposited in the Guild account.]~~ **add: or obsolete, the stated item will be disposed of at the discretion of the Board.**

Section 3. Membership Dues. The amount of annual dues shall be established by a majority vote of the membership at the Annual Meeting. Full dues for current members will be accepted starting July 1st and must be paid by the September meeting to be included in the Guild Directory. **Add: Members joining the Guild January through June will pay 50% of the full dues amount.**

Section 4. Fiscal Year. The fiscal year shall be July 1 through June 30.

Section 5. Fees. Nonmembers are welcome to attend guild meetings. There will be a nominal fee of five dollars per meeting when the guild hosts a paid speaker. Within a fiscal year, guests may join and apply guest fees to membership with a receipt showing fees paid.

## ARTICLE X: AMENDMENTS **changes**

These bylaws may be amended at any regular meeting of the Guild by majority vote of those members present, provided that the amendment has been submitted ~~in writing to the members at least 30 days in advance of the meeting.~~ **add: to the members in the newsletter prior to the meeting. Bylaws will be effective immediately after acceptance by the members and Board of Directors.**

Accepted by the ~~Board of Directors~~ **add: members** of Four County Quilters Guild, Inc. this **update when approved: 11<sup>th</sup> day of March 2014.**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary