## How to Reserve a Spot at this Retreat

# Priest Field Pastoral Center Retreat Fall 2024: September 19—September 22

Rooms with double/single occupancy: \$384/\$430 per person

Thursday dinner – Sunday breakfast included (8 meals)

We have 18 openings.

### To Reserve a Spot



You can reserve your spot <u>after</u> the Guild's April Newsletter arrives in your mailbox. That ensures everyone has a fair chance to get a spot.

#### **NOTE**: Your retreat registration form and check go to Marilyn. She will record the info she needs and then give your check to the Treasurer.

#### To reserve a spot:

1. Email/text Marilyn to sign up to attend. She will create the sign-up sheet based on the date/time of the email/text. Also, doing this ensures that she will be watching for your retreat registration form and deposit check if it is mailed.

Marilyn must receive your \$100 deposit <u>and</u> your completed retreat registration form within a week of your email/text to <u>officially</u> reserve your spot.

- 2. Print out the one-page retreat registration form from the guild's website. Complete it.
- 3. Attach a deposit check for \$100 (payable to FCQG) to the form.
- 4. If you will be at the April 9 Guild Meeting, give your registration form & deposit to Marilyn at that time.
- 5. Otherwise, mail your retreat registration form and deposit directly to Marilyn. She will let you know when your registration form and check arrive. Sign-ups will be processed in the order of email/text and then postmark date.
- 6. Any remaining spots after the August Guild Meeting will be offered to non-members.

## Please plan to give Marilyn a check for your balance on or before the September 10 Guild Meeting