



# IB-TECH Job Description

## MAINTENANCE TECHNICIAN

### Education & Experience Requirements

---

- High School Diploma AND;
- 4 years of job-specific and related experience in manufacturing general maintenance, electro-mechanical operations, and programmable logic controllers AND;
- Must possess demonstrated analytical capability; ability to work independently and as a team; excellent written and oral communication; ability to use hand tools and powered equipment; proficient computer skills, specifically in Microsoft office applications, and enterprise resource planning systems is a plus.

### Primary Roles & Responsibilities

---

- Carry out installation, troubleshooting and repair of production assembly cells, welding equipment robots, stamping presses, hydraulic presses, and other electrical mechanical components
- Check and sign daily paperwork
- Implement and maintain equipment preventative maintenance activities
- Implement kaizen continuous improvement activities to improve downtime trends
- Plan and perform emergency repairs, routine maintenance work, inspections and examinations of machinery
- Record modifications or repairs upon completion of work
- Support and maintain production uptime
- Support and sustain 5s
- Support new model activities
- Troubleshoot manufacturing problems
- Overtime may be assigned
- Travel not likely or 0%, but may be requested by Leadership
- Training needs are based on IB-TECH's training matrix for this position, relevant to ISO 9001 and ISO 14001 systems
- Other duties as assigned

### Physical Demands

---

- Associate must be able to occasionally lift up to 40lbs in single or multiple lifts. Associate must be able to occasionally push/pull up to 100lbs. Associate will frequently bend, twist, turn, squat kneel, overhead reach, climb stairs, and pinch grip small objects for up to 7 hours per day. Typical work environment includes; sitting, typing, writing in an office setting 1 hour per day and standing in manufacturing areas 7 hours per day. Associate must have a valid driver's license to operate company vehicles. Idle time between job tasks is likely to exist. Break/Lunch periods are typical in an 8.5 hour day.

<b>Grade/Classification:</b>	Labor and Helpers Associate
<b>FLSA Status:</b>	Hourly Non-Exempt
<b>Department Assignment:</b>	Maintenance
<b>Function:</b>	Maintenance
<b>Reports to:</b>	Maintenance Section Coordinator
<b>Supervises:</b>	None

IB-TECH reserves the right to change and/or otherwise amend the job description herein from time to time based on business needs. Rev 4/1/19