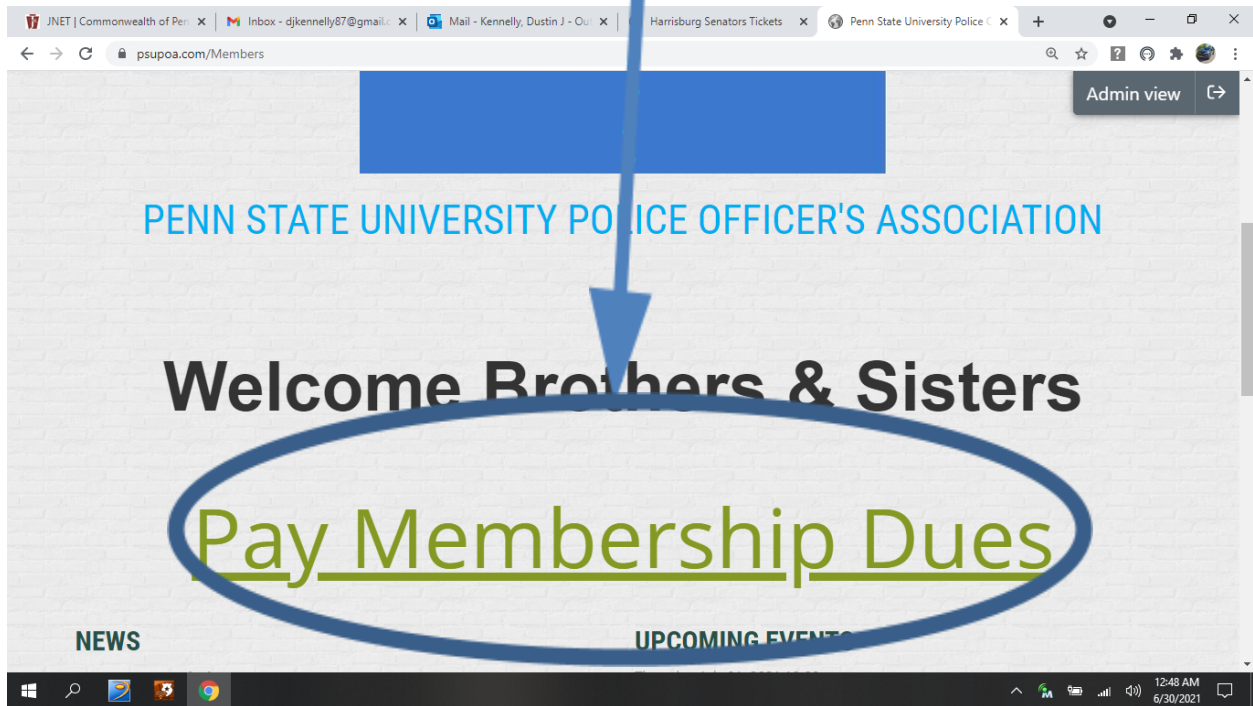


Forte Payment Instructions (checking/savings account)

On-Time Payment

- Go to PSUPOA.com and log into the website (upper right-hand corner)
- Once you log in you will be taken to the Membership Page scroll down and click on Pay Membership Dues



- This link will take you to the Unions FORTE Payment Page.

A screenshot of the FORTE payment gateway website. The browser's address bar shows 'swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQzZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F8fbcid=IwAR1oE1sUeRt5I4G...'. The website features the FORTE logo, which is a stylized 'f' inside a bracket, with the text 'a CSG Company' below it. The main content area is titled 'Billing Information' and contains the text 'Please enter your Billing Instructions here'. Below this, there are two columns of form fields. The left column is labeled 'Billing Contact' and includes fields for 'Company', 'First Name *', 'Last Name *', 'Email Address *', and 'Phone Number *'. The right column is labeled 'Billing Address' and includes fields for 'Street Address Line1 *', 'Street Address Line2', 'Zip Code *', 'City *', and a 'Select One *' dropdown menu. A green 'CONTINUE' button is located below the form fields. To the right of the form, there is a 'Contact us' section with the following information: 'PSU-POA', 'P.O. Box 307', '330 West Main Street', 'Middletown, PA 17057', 'Phone: 814-826-1810', and 'psupoa@gmail.com'. Below the contact information is a blue square logo with the text 'PSU-POA' and 'TO PROTECT & SERVE'. At the bottom of the page, there is a footer with the FORTE logo and the text 'PCI Certified Secure'.

- Billing Information Tab

1. Leave Company Name Blank
2. Enter your First Name, Last Name, Email Address, and Telephone # (xxx-xxx-xxxx)
3. Enter Address linked to your checking account
4. Click Continue

Browser tabs: JNET | Commonwealth of Pen... | Inbox - djkennelly87@gmail... | Mail - Kennelly, Dustin J - Ou... | Harrisburg Senators Tickets | Secure Web Pay

URL: swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQrZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F&fbclid=IwAR1oE1sUeFt5U4G...

forte
a CSG Company

Billing Information

Please enter your Billing Instructions here

Billing Contact

Company
First Name *
Last Name *
Email Address *
Phone Number *

Billing Address

Street Address Line1 *
Street Address Line2
Zip Code *
City *
Select One *

CONTINUE

Shipping Information

Payment Information

Review & Submit

Contact us
PSU-POA
P.O. Box 307
330 West Main Street
Middletown, PA 17057
Phone: 814-826-1810
psupoa@gmail.com

PSU-POA
TO PROTECT & SERVE

forte PCI Certified Secure

5.

Browser tabs: JNET | Commonwealth of Pen... | Inbox - djkennelly87@gmail... | Mail - Kennelly, Dustin J - Ou... | Harrisburg Senators Tickets | Secure Web Pay

URL: swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQrZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F&fbclid=IwAR1oE1sUeFt5U4G...

forte
a CSG Company

Billing Information

Please enter your Billing Instructions here

Billing Contact

Penn State University Police Officers Associ
Dustin Kennelly
psupoa@gmail.com
7179264926

Billing Address

330 West Main St
PO Box 307
17057
Pennsylvania
Middletown

CONTINUE

Shipping Information

Payment Information

Review & Submit

Contact us
PSU-POA
P.O. Box 307
330 West Main Street
Middletown, PA 17057
Phone: 814-826-1810
psupoa@gmail.com

PSU-POA
TO PROTECT & SERVE

forte PCI Certified Secure

- Shipping Information Tab
 1. Check the Same as Billing check box
 2. Click Continue

Browser tabs: JNET | Commonwealth of Pen... | Inbox - djkennelly87@gmail... | Mail - Kennelly, Dustin J - Ou... | Harrisburg Senators Tickets | Secure Web Pay

URL: swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQrZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F&fbclid=IwAR1oE1sUeFt5U4G...

Billing Information

Billing Contact	Billing Address
Penn State University Police Officers Association Dustin Kennelly psupoa@gmail.com 717-926-4926	330 West Main St PO Box 307 Middletown PA 17057

Contact us

PSU-POA
P.O. Box 307
330 West Main Street
Middletown, PA 17057
Phone: 814-826-1810
psupoa@gmail.com

Shipping Information

Please enter your Shipping Instructions here

☐ Same as Billing

1

Name

2

Street Address1

Street Address2

Postal Code

Select One

City

CONTINUE

Payment Information

Review & Submit

Browser tabs: JNET | Commonwealth of Pen... | Inbox - djkennelly87@gmail... | Mail - Kennelly, Dustin J - Ou... | Harrisburg Senators Tickets | Secure Web Pay

URL: swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQrZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F&fbclid=IwAR1oE1sUeFt5U4G...

Billing Information

Billing Contact	Billing Address
Penn State University Police Officers Association Dustin Kennelly psupoa@gmail.com 717-926-4926	330 West Main St PO Box 307 Middletown PA 17057

Contact us

PSU-POA
P.O. Box 307
330 West Main Street
Middletown, PA 17057
Phone: 814-826-1810
psupoa@gmail.com

Shipping Information

Please enter your Shipping Instructions here

☒ Same as Billing

Dustin Kennelly

330 West Main St

PO Box 307

17057

Pennsylvania

Middletown

CONTINUE

Payment Information

Review & Submit

Windows taskbar: 12:49 AM 6/30/2021

- Payment Information

1. Enter your Bank Routing #
2. Enter your Checking Account #
3. You can leave the Check # Blank
4. Re-Enter your Checking Account Number
5. Select Account Type (Savings or Checking)
6. Select Single Payments
7. Enter \$75.00 in the Payment Amount
8. Click Continue

The screenshot shows the 'Secure Web Pay' form with the following elements and numbered arrows:

- 1**: Points to the 'Routing#' field.
- 2**: Points to the 'Account#' field.
- 3**: Points to the 'Check#' field.
- 4**: Points to the 'Re-enter Account#' field.
- 5**: Points to the 'Account Type' dropdown menu.
- 6**: Points to the 'Single payment' radio button.
- 7**: Points to the 'Payment Amount' field, which is set to 100.00.
- 8**: Points to the 'CONTINUE' button.

The form also displays a check image for \$100.00 dated 06/29/2021, payable to PSU-POA. The 'Total' is 100.00.

The screenshot shows the 'Secure Web Pay' form with the following elements:

- The 'Routing#' field is filled with 231381116.
- The 'Account#' field is filled with asterisks.
- The 'Check#' field is empty.
- The 'Bank Name' is PENNSYLVANIA STATE EMPLOYEES CU.
- The 'Account Type' dropdown is set to 'Checking'.
- The 'Single payment' radio button is selected.
- The 'Payment Amount' field is set to 100.00.
- The 'Total' is 100.00.
- The 'CONTINUE' button is visible at the bottom.

- Review Payment Information

1. Review all the information (if a correction is necessary select Edit)
2. Check the check box for agreeing to the Terms and Conditions
3. Check the check box for saying you are not a robot
4. Select Submit Payment

The screenshot shows a web browser window with the URL `swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=MzUQrZAo5T&pg_continue_url=http%3A%2F%2Fpsupoa.com%2F&fbclid=IwAR1oE1sUeFt5U4GKW2...`. The page is titled "Secure Web Pay" and contains several sections:

- Billing Information:** Includes "Billing Contact" (Penn State University Police Officers Association, Dustin Kennelly, psupoa@gmail.com, 717-926-4926) and "Billing Address" (330 West Main St, PO Box 307, Middletown, PA 17057). An "EDIT" link is present.
- Shipping Information:** Includes "Dustin Kennelly" and the same address as the billing address. An "EDIT" link is present.
- Payment Information:** Shows a check icon, "PENNSYLVANIA STATE EMPLOYEES CU", and a masked card number ending in "1477". An "EDIT" link is present.
- Review & Submit:** Contains a checkbox for authorizing the account to be charged according to the Terms and Conditions, a checkbox for "I'm not a robot" (reCAPTCHA), and a green "SUBMIT PAYMENT" button.
- Contact us:** Provides contact information for PSU-POA, including the address, phone number, and email (psupoa@gmail.com).

Four numbered blue boxes with arrows indicate the steps: 1 points to the Billing Information section, 2 points to the Terms and Conditions checkbox, 3 points to the "I'm not a robot" checkbox, and 4 points to the "SUBMIT PAYMENT" button.