

## **Trade Mill & Native Heritage Days**

### **Vendor Rules and Regulations**

1. Any member not abiding by the Trade Mill & Native Heritage Days rules and regulations may be asked to leave the event and will forfeit his or her booth space.
2. The event will be held rain or shine. Festival hours are 9am to 9pm on Saturday and 12pm to 5pm Sunday. Setup dates and times are 12pm – 6pm on Friday and 7am – 8:30am on Saturday. There will be no early closing of booths on either day. No refunds will be given for any reason.
3. Each Booth is 10' wide by 10' deep, A corner space is defined by a 10' x 10' space that has a customer walk-up access to the front and one side for display and sale of merchandise. It is important that these boundaries be observed when placing your tents to respect your neighbors rental spaces as well, and to ensure that safe and effective emergency and Garbage service vehicles are able to pass threow safely. All exhibitors must provide their own tents, shelving, tables and chairs. All displays and supplies must stay within the 10' x 10' booth area. No boxes storage containers and displays are allowed behind, beside or in front of your booth space at any time. Strict adherence to these rules will be enforced.
4. Vendors may show and sell only the items represented on their application.
5. Reasonable security will be provided, but the Trade Community Center, nor their representatives will be responsible or liable for any loss, damage or injury
6. All vendors must staff their own booths. Event coordinators cannot staff booths for restroom and or food breaks
7. It is the Trade Community Center Committee's right to deny any participant, even if they participated in past years.
8. You will be placed in a booth space at the committees discretion, however, every effort will be made to accommodate any special needs.
9. All vendors are responsible for the collection and reporting of the Tennessee sales tax.
10. There will be a 25.00 dollar returned check fee for all returned checks.