

1<sup>st</sup> Annual Trade Mill & Native Heritage Days  
September 14 & 15, 2019

Dear Prospective Vendor,

It is our pleasure to invite you to join us at the 1<sup>st</sup> Annual Trade Mill & Native Heritage Days Saturday, September 14, 2019 & Sunday, September 15, 2019. This is a family-friendly event which will feature primitive skills demonstrations, hit and miss engines, Native American traditional dancing and exhibitions, food, live musical entertainment, and handmade arts/crafts displays. This festival will be strictly for handcrafted items only. We are looking for food vendors and crafters who have an interest in displaying their art/handcrafted items.

If you are interested in joining us, please carefully review the enclosed Rules & Regulations and complete the Vendor Application Form and return to us with no less than three photos of your food truck/food setup or your art/craft. Photos will remain on file and will not be returned. We are working on a first come/first serve basis, so if interested please have this form and the appropriate vendor fee (\$60 art/craft, \$300 food) returned to us no later than August 1, 2019.

Questions regarding our events may be forwarded to [tradetnmill@gmail.com](mailto:tradetnmill@gmail.com) or by calling 423-895-2213. We look forward to hearing from you soon!

Sincerely,

Trade Community Center

# 2019 Trade Mill & Native Heritage Days

## Art/Craft Vendor Application

Event: 1<sup>st</sup> Annual Trade Mill & Native Heritage Days

Event Date: September 14 & 15, 2019

Location: 228 Modock Rd., Trade, TN 37691

Vendor Fee: \$60

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Art/Craft: \_\_\_\_\_

Please do not forget your \$60 Vendor Fee. Please make checks or money orders payable to: Trade Mill

Mail to: Trade Community Center – 228 Modock Rd. - Trade, TN 37691

### **Release & Indemnification Agreement – Required by All Vendors to Participate**

For good value and consideration, including participation in the Trade Mill & Native Heritage Days (hereafter known as the Event), the undersigned applicant and all successors, heirs, assigns, executors, administrators, legal representatives, employees, agents and affiliates (and if a corporation, all its officers, directors and shareholders) collectively herein known as the "Applicant", forever release and discharge the Event from all claims, demands, losses, costs, expenses, suits, damages, obligations, liabilities, causes of action and judgments whatsoever, in law or in equity, which any of the foregoing, any or all of the Applicants ever had, now or which they hereinafter can, shall or may have for, upon or by reason of any matter, cause or thing whatsoever arising out of the Event. The Applicant agrees to and does hereby assume any and all risks of personal injury to the Applicant, including death and damages to Applicant property, caused or by arising out of Applicant's involvement in the Event. The Applicant hereby agrees to defend, indemnify, and hold the Event harmless from and against any claim, demand, suit, loss, causes of action, liabilities, obligations, costs, expenses, and judgments (including without limitation, death and damages to property) as a result of the Applicant's involvement in the Event. By my signature below, I commit to participate in the 1st Annual Trade Mill & Native Heritage Days. I further acknowledge & certify that I have correctly filled out the vendor application and read ALL the event's rules & regulations & hereby agree to abide by them.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## **2019 TRADE MILL & NATIVE HERITAGE DAYS ART/CRAFT VENDORS**

### **Rules and Regulations**

1. Any vendor not abiding by the Trade Mill & Native Heritage Days Rules and Regulations may be asked to leave the event and will forfeit his or her booth space.
2. The event will be held rain or shine. Festival hours are 9am to 5pm on Saturday and 12pm to 5pm on Sunday. Setup dates and times are Friday 12pm – 6pm, and Saturday 7am – 8:30am. There will be no early closing of booths either day. No refunds will be given for any reason.
3. Each booth is 10 ft. wide x 10 ft. deep. A corner space is defined as a 10'x10' space that has customer walk-up access to the front and at least one side for display and sale of merchandise. It is important that these boundaries be observed when placing your tent to respect neighbors' rental spaces and to ensure emergency and garbage collection vehicles are able to pass through. All exhibitors must provide their own tents, shelving, tables, and chairs. All displays and supplies must stay within the 10'x10' booth space. No boxes, storage containers, or displays are allowed behind, beside, or in front of your booth at any time. Strict adherence to these rules will be enforced.
4. Vendors may show and sell only items handcrafted by themselves and approved for sale at this show by the Arts/Crafts Committee. Vendors may not show or sell kit-made items, manufactured items, items made by others, items bought or consigned for resale, or "flea market" items. If these types of items are offered for sale in your booth, you will be asked to remove them. Failure to do so will result in dismissal from this event without booth fee refund.
5. Reasonable security will be provided, but the Trade Community Center, nor their representatives, will be responsible or liable for loss, damage, or injury.
6. All vendors must staff their own booths. The event coordinators cannot staff booths for restroom and/or food breaks.
7. It is the Arts/Crafts Committee's right to deny any participant, even if they have participated in past years.
8. You will be placed in a booth at the committees' discretion, however, very effort will be made to accommodate special needs.
9. All vendors are responsible for the collection and reporting of Tennessee Sales Tax.
10. There will be a \$25.00 Returned Check Fee for all returned checks.