



Dear Parent(s),

Welcome to Marco Polo Children's School! We are so excited to have you join our community of wonderful students, parents, and educators!

Here are some next steps for enrolling your child:

1. Fill out an **admission application agreement**, digital or paper version (if you haven't done so already).
2. Upon receipt of an **Enrollment Licensing Packet**, via email, please fill it out and return it on your child's first day of school.
3. Please accept our email invitations to Brightwheel and look out for your sign-in/sign-out pin numbers.
4. Once in Brightwheel please go to Parent Handbook to review and sign Acknowledgement Form inside the enrollment folder.
3. On the first day of school please bring:
 - Completed Enrollment Licensing Packet
 - Diapers and wipes (if necessary)
 - One change of clothes
 - Your preferred sunblock with topical form filled out
 - Any comfort items needed for your child to nap including crib sheet and blanket
 - A copy of your child's yellow immunization card
 - Any allergy medicine or emergency medication (Epi Pen, Benedryl, etc)
4. Please label all belongings with your child's name
5. Prior to the first day of school, please ensure that the following payments have been made:
 - Application fee
 - Annual materials fee
 - First month's tuition payment
 - Last month's deposit

Please note:

- All tuition payments are due on the 1st of each month.
- Please email at stacy.germain@marcopoloschool.org for all inquiries including absences, tardiness, questions, etc
- Our direct phone number is (949)-333-5388

We are looking forward to your child's first day!
All of us at Marco Polo Children's Team