

**Job Role: Assistant Manager - Supported Living****Location:**

**Hours of work: Monday to Friday (37.5 hours) plus responsibility to share on call**

**Salary: Up to £28000 D.O.E**

**Job Role and Client:**

I have a brand-new opening for an ASSISTANT MANAGER to join an established, person centred provider of supported living services for adults with learning disabilities, complex behaviours and needs

You will become a key member of the management team for a person-centred provider who is committed to promoting choice, independence and dignity for people who hold their own tenancies and who are fostering their journey to independent living.

**Duties and responsibilities:**

Working closely with the Registered Care Manager, you will ensure the delivery of high-quality care in line with both company and CQC guidelines. You will actively manage a team of staff including care and support staff and liaise effectively with external agencies.

You will develop and amend care and support plans, effectively deliver positive behaviour support, and ensure that all care delivered is in line with the Transforming Care Act agenda.

You will have a 'can do' attitude and will always delegate effectively and lead by example. You will be part of the 'on call' rota which is shared amongst the staff team.

**About you:**

I am looking for applications from candidates who have a proven background within the learning disabilities sector and are competent in working within a busy office, overseeing many care hours. You may already be a highly skilled care coordinator/senior support worker/team leader/deputy manager looking for the next step. Ideally you will have secured your experience from supported living settings, however, transferable skills and knowledge will be considered.

You will hold the QCF level 3 in health and social care or above, have a full UK driving licence with access to your own vehicle and be flexible to work the 'on call' rota.

**Salary and Benefits:**

This exciting role is offering:

- ' A generous salary up to £28000
- ' Continued training and development
- ' Paid mileage for care calls
- ' Internal progression opportunities
- ' Generous holiday allowance
- ' Pension scheme