

**THE HEIGHTS CHARTER**  
**2710 Alpine Blvd. Suite E, Alpine CA 91901**

**REGULAR BOARD MEETING**  
**AGENDA**

**November 18, 2024**  
**4:15 pm**

**REASONABLE ACCOMMODATION**

*In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.*

**OPENING PROCEDURES**

- **CALL TO ORDER**

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
• <b>ROLL CALL</b>					
Kellie Peel			Cassie Andrews		
Kristi Scherbaum			Jenna Andrus		
Casey Larsen			Debra Cramsie		
Angie Sandkuhl					

- **FLAG SALUTE**

**COMMUNICATIONS**

**Oral Communications/Public Comment** (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director's Report –**
  - Enrollment Update
  - Personnel
  - Upcoming Events
  - Parent Association Meeting Update
  - Other

**REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS** – No presentations this month.

**CONSENT ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.*

1. Approval of Minutes. It is recommended that the Board approve the minutes from the October 21, 2024 Regular Board meeting.

**DISCUSSION AND/OR ACTION ITEMS**

1. For Information Only: Budget vs Actuals as of 10/31/24  
Public Comments
2. Review/Approve: 2024-2025 Employee Handbook Update. Due to new legislation, the section on Bereavement Leave has been updated and expanded to include Reproductive Loss Leave.  
Public Comments
3. Review/Adopt: Instruction for English Learners Administrative Regulation AR6174 Update. Per direction from the oversight team, an update to the wording of the first paragraph of the Identification and Assessment section has been made. It was previously reviewed in August 2024. BP6174 does not require any update at this time.  
Public Comments

4. Review/Adopt: Updates to AR 5144 Discipline and BP 5144 Discipline. The word 'district' has been replaced with the word 'school' in these policies.  
Public Comments

**ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

Next meeting December 9, 2024 at 4:15 pm.