

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF AUGUST 11, 2025
SPECIAL BOARD MEETING

CALL TO ORDER

Kellie Peel called the special meeting of the governing board to order at 4:17 pm. This Board Meeting was held at 2710 Alpine Blvd, Suite E, in Alpine.

DIRECTORS PRESENT

The following members were present at the meeting: Kellie Peel, Jenna Andrus, Kristi Scherbaum, Casey Larsen, Debra Cramsie. Absent: Cassie Andrews, Angie Sandkuhl.

FLAG SALUTE

PRESENTATIONS – No presentations this month.

COMMUNICATIONS (non-agenda items)

Director's Report – No Director's Report at this meeting.

CONSENT ITEMS:

1. Approval of Minutes: No minutes were approved at this meeting.

DISCUSSION AND/OR ACTION ITEMS:

1. Reviewed/Approved: Resolution to Authorize Submission of Charter Renewal Petition. Casey Larsen made a motion to approve the Resolution to Authorize Submission of Charter Renewal Petition, as presented. Kristi Scherbaum seconded the motion. Motion carried 5-0. Ayes: Scherbaum, Peel, Andrus, Larsen, Cramsie. Noes: 0. Absent: Andrews, Sandkuhl.

Public Comments. There were no public comments made on this item.

2. Reviewed/Approved: SDCOE Services Agreement (MOU) for Teacher Induction Support. Kristi Scherbaum made a motion to approve the SDCOE Services Agreement for Teacher Induction Support, as presented. Casey Larsen seconded the motion. Motion carried 5-0. Ayes: Scherbaum, Peel, Andrus, Larsen, Cramsie. Noes: 0. Absent: Andrews, Sandkuhl.

Public Comments. There were no public comments made on this item.

3. Reviewed/Approved: Updated Policy for Use of Student Cell Phone Pouch. This will policy be added to the Parent Student Handbook. Casey Larsen made a motion to approve the updated Policy for Use of Student Cell Phone Pouch, as presented. Kristi Scherbaum seconded the motion. Motion carried 5-0. Ayes: Scherbaum, Peel, Andrus, Larsen, Cramsie. Noes: 0. Absent: Andrews, Sandkuhl.

Public Comments. There were no public comments made on this item.

ADJOURNMENT

The Board meeting was adjourned at 4:26 pm.

The next board meeting will be held at 4:15 pm on Monday, August 25, 2025.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Board of Directors on August 11, 2025.

Minutes Adopted by the Board at a regular meeting of the Board held on September 15, 2025.

Debra Cramsie
Secretary