

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

SPECIAL BOARD MEETING
AGENDA
May 29, 2020
3:45 pm

This Board Meeting will be held using the guidelines in Governor Newsom’s Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.

OPENING PROCEDURES

- **CALL TO ORDER**
- **ROLL CALL**

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Michelle Lenore			Summer Herrin		
Kristi Scherbaum			Diana Whyte		
Kellie Peel			Debra Cramsie		
Monica White					
- **FLAG SALUTE**

COMMUNICATIONS

- **Oral Communications** (Non-agenda items): *According to public meeting laws, no individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*
- **Director’s Report** – There is no Director’s Report this month.

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS - No presentations are scheduled this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. No Consent Items to approve at this meeting.

DISCUSSION AND/OR ACTION ITEMS

1. Review/Approve: Sprotte Watson Architecture Planning Proposal to Complete Major Use Permit Documents with the County of San Diego. Sprotte Watson proposes to provide the following scope of work: 1) Provide a solution/documentation regarding the accessible path of travel at the existing driveway curb cuts; 2) Provide documentation required for sight distance; 3) Provide documentation for stormwater quality management plan; 4) Provide a solution for the accessible path of travel from the public right of way; 5) Provide scaled plot plan; 6) Provide site visits to become familiar with existing conditions and take measurements; 7) One meeting or teleconference with the County of San Diego Planning and Development Services, if needed. Snipes-Dye Associates Civil Engineers and Land Surveyors will provide the civil portion of the proposal at a not-to-exceed cost of \$4700.00. Sprotte Watson will provide the architecture and coordination portion of the proposal at a not-to-exceed cost of \$500.00. The rest of the details are included with the attached proposal. It is recommended that the Board approve the not-to-exceed proposal as submitted.
2. For Information Only: Major Use Permit Update

ADJOURNMENT

The meeting was adjourned at _____.

Next regular meeting will be held on June 22, 2020 at 3:45 pm.