

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

REGULAR BOARD MEETING
AGENDA

August 28, 2023
4:00 pm

REASONABLE ACCOMMODATION

In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.

OPENING PROCEDURES

• **CALL TO ORDER**

• **ROLL CALL**

Kristi Scherbaum
Kellie Peel
Casey Larsen
Angie Sandkuhl

Present Absent

Loni Paine
Cassie Andrews
Debra Cramsie

Present Absent

• **FLAG SALUTE**

COMMUNICATIONS

Oral Communications/Public Comment (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

• **Director's Report –**

- Enrollment Update
- COVID-19 Update
- Personnel
- Upcoming Events
- Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS – No presentations this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the June 22, 2023 Regular Board meeting and from the August 8, 2023 Special Board Meeting.

DISCUSSION AND/OR ACTION ITEMS

1. For Information Only: Charterwise Board Presentation
2. For Information Only: FY 2022-2023 Budget vs Actuals 2nd Interim
3. For Information Only: FY 2022-2023 Cash Flow Projections
4. Review/Approve: 2022-2023 Charter School Unaudited Actuals Financial Report
5. Review/Approve: FY 2022-2023 Prop 30 Final EPA Expenses.
6. Review/Approve: FY 2023-2024 Prop 30 EPA Projected Expenditures
7. Review/Approve: FY 2023-2024: Consolidated Application
8. Review: 2022-23 Final Copy of Oversight Report

9. Review/Approve: 2023-24 Parent/Student Handbook
10. Review/Approve: 2023-24 Employee Handbook
11. Review/Approve: 2023-24 Charterwise Contract
12. Review/Approve: 2023-24 8th Grade Camp Contract
13. Review/Approve: 2023-24 6th Grade Camp Contract
14. Review/Approve: School Integrated Pest Control Management Plan
15. Review/Approve: Amend Fiscal Policies and Procedures Manual. Page 4 "Bank Reconciliation" and page 5 "Cash Receipts, Item 1.
16. Review/Approve: Nominations/Appointments for Board Members Whose Terms are Expiring in August 2023.
17. Review/Approve: Williams Complaint Annual Notice
18. Review/Discuss: Brown Act Emergency Teleconferencing Extension – This bill was signed by Governor Newsom. AB 361 extends the COVID-19 teleconference with specific requirements for Board meetings under the Brown Act. This is a month-to-month teleconferencing determination extension until January 1, 2024 during states of emergency based on governing board findings, and incorporates into law the increased flexibility for charter school boards during the pandemic.

ADJOURNMENT

The meeting was adjourned at _____.

Next meeting September 18, 2023 at 4:00 pm.