

**THE HEIGHTS CHARTER**  
2710 Alpine Blvd. Suite E, Alpine CA 91901

**REGULAR BOARD MEETING**  
**AGENDA**

**September 16, 2024**  
**4:15 pm**

**REASONABLE ACCOMMODATION**

*In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.*

**OPENING PROCEDURES**

- **CALL TO ORDER**

• <b>ROLL CALL</b>	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Kristi Scherbaum			Cassie Andrews		
Kellie Peel			Jenna Andrus		
Casey Larsen			Debra Cramsie		
Angie Sandkuhl					

- **FLAG SALUTE**

**COMMUNICATIONS**

**Oral Communications/Public Comment** (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director's Report –**
  - Enrollment Update
  - Personnel
  - Upcoming Events
  - Other

**REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS –** No presentations this month.

**CONSENT ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.*

1. Approval of Minutes. It is recommended that the Board approve the minutes from the August 26, 2024 Regular Board meeting.

**DISCUSSION AND/OR ACTION ITEMS**

1. For Information Only: Budget vs Actuals as of 8/31/24  
Public Comments
2. For Information Only: Semi-Annual Food Health Inspection  
Public Comments
3. Review/Approve: Update to Identification and Education Under Section 504 Policy. The word 'district' has been replaced with the word 'school' in these updates.  
Public Comments
4. Nominate/Elect: Election of Officers. Nominations from the floor are to be made for each of the Board office positions. Chairman, Incumbent Kristi Scherbaum; Vice-Chairman, Incumbent Kellie Peel; Secretary, Incumbent Debra Cramsie; Treasurer, vacant.  
Public Comments

## **CLOSED SESSION**

**PERSONNEL MATTERS:** The Governing Board will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(b)(1):

1. Appointment, Employment, Evaluation of Performance, Discipline of a Public Employee, Public Employee Dismissal/Release.
  - A. Evaluation of Executive Director

## **ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

Next meeting October 21, 2024 at 4:15 pm.