

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

REGULAR BOARD MEETING
AGENDA
September 20, 2021
3:45 pm

This Board Meeting will be held using the guidelines in Governor Newsom’s Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.

Main Office is inviting you to a scheduled Zoom meeting.
Topic: My Meeting
Time: Sep 20, 2021 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/97191931790?pwd=YkYvcDVadTZmcmsyTVk3VnMvSVdpUT09>

Meeting ID: 971 9193 1790
Passcode: kxu2ip

REASONABLE ACCOMMODATION

In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.

OPENING PROCEDURES

- **CALL TO ORDER**

ROLL CALL	<u>Present</u>	<u>Absent</u>	<u>Present</u>	<u>Absent</u>
Michelle Lenore			Summer Herrin	
Kristi Scherbaum			Monica White	
Kellie Peel			Debra Cramsie	
Casey Larsen				

- **FLAG SALUTE**

COMMUNICATIONS

Oral Communications/Public Comment (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director’s Report –**
 - Enrollment Update
 - COVID-19 Update
 - Personnel
 - Upcoming Events
 - Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS - No presentations are scheduled this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the September 7, 2021 special Board meeting.

DISCUSSION AND/OR ACTION ITEMS

1. For Information Only: FY2021-22 Budget to Actuals Update for July-August 2021 from Stephanie Whitehouse, Business Manager, CharterWise.

2. Review/Approve: Memorandum of Understanding (MOU) with California Department of Public Health for COVID-19 Testing.
3. Review/Approve: Food Services Contract with Top Notch Catering.
4. Review/Adopt: Child Abuse Reporting Policy. This policy needs to be reviewed and updated.
5. Review/Adopt: Modify the Diversity Recruitment Plan. The Diversity Recruitment Plan that was adopted December 2020 is in need of an update.
6. Review/Approve: Results of School Board Voting.
7. Review/Approve: Election of School Board Officers.

CLOSED SESSION

PERSONNEL MATTERS: The Governing Board will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(b)(1):

1. Appointment, Employment, Evaluation of Performance, Discipline of a Public Employee, Public Employee Dismissal/Release.
 - A. Evaluation of Executive Director

ADJOURNMENT

The meeting was adjourned at _____.

Next meeting October 18, 2021 at 3:45 pm.