

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

REGULAR BOARD MEETING
AGENDA
December 7, 2020
3:45 pm

This Board Meeting will be held using the guidelines in Governor Newsom’s Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.

REASONABLE ACCOMMODATION

In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.

OPENING PROCEDURES

- **CALL TO ORDER**

- **ROLL CALL**

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Michelle Lenore			Summer Herrin		
Kristi Scherbaum			Monica White		
Kellie Peel			Debra Cramsie		

- **FLAG SALUTE**

COMMUNICATIONS

- **Oral Communications** (Non-agenda items): *According to public meeting laws, no individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director’s Report –**
 - Enrollment Update
 - Digital Learning
 - Major Use Permit Update
 - Special Education MOU
 - Personnel
 - Upcoming Events
 - Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS - No presentations are scheduled this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the October 19, 2020 regular board meeting and the minutes from the November 16, 2020 special board meeting.

DISCUSSION AND/OR ACTION ITEMS

1. For Information Only: Charterwise Financial Update. Stephanie Whitehouse will give a Powerpoint presentation to the Board.

2. For Information Only: July 2020 to July 2021 Budget vs Actuals.

3. For Information Only: FY2020-2021 Cash Flow Projection.

4. Review/Approve: FY2020-2021 First Interim Report July 1, 2020 to October 31, 2020. The Interim Report Certification page will need the Director's signature before being sent to Dehesa.
5. Review/Approve: First Interim Budget FY2020-2021 to 2023.
6. Review/Adopt: LCFF Budget Overview for Parents. For 2020–21, local governing boards are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report.
7. Review/Approve: COVID-19 Related Protocols. Members of the Board have requested that COVID-19 related protocols be placed on the agenda. This topic has been recently considered and acted upon by the Board. The action required at this meeting is for the Board to decide whether or not to reconsider the agenda topic, providing there is new and relevant information. If approved, it shall be reviewed and discussed at the next regular Board meeting.
8. Review/Approve: Operations Memorandum of Understanding (MOU) with Dehesa. The Heights Charter operates under the authorization and oversight of Dehesa. This operations MOU outlines the parties' agreements governing their respective fiscal and administrative responsibilities, their legal relationships, the operation of the Charter School, and other matters of mutual interest.
9. Review/Approve: 2020-2021 Parent/Student Handbook. This handbook has been recently revised and updated and is to be reviewed and approved by the Board.
10. Review/Approve: The Heights Charter Bylaws Revision. The bylaws have been recently revised and are to be reviewed and approved by the Board.
11. Review/Approve: The Heights Charter BP 0410, Non-Discrimination in District Programs and Activities. This policy has been updated and is to be reviewed and approved by the Board.
12. Review/Approve: Title IX. This policy has been updated and is to be reviewed and approved by the Board.
13. Review/Adopt: Diversity Recruitment Plan.
14. Review/Adopt: Board Meeting/Agendas and Supporting Information Policy.

ADJOURNMENT

The meeting was adjourned at _____.

Next meeting January 25, 2021 at 3:45 pm.