

THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

AGENDA
REGULAR BOARD MEETING
December 9, 2019
3:45 pm

OPENING PROCEDURES

- **CALL TO ORDER**

- **ROLL CALL**

Michelle Lenore
Kristi Scherbaum
Kellie Peel
Monica White

Present Absent

Summer Herrin
Diana Whyte
Debra Cramsie

Present Absent

- **FLAG SALUTE**

COMMUNICATIONS

- **Oral Communications** (Non-agenda items): *According to public meeting laws, no individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*
- **Director's Report –**
 - Enrollment Update
 - Facilities Update
 - LCAP Update
 - Mandated Reporter Training
 - Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS - No presentations are scheduled this month.

CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the November 13, 2019 special board meeting.

DISCUSSION AND/OR ACTION ITEMS

1. Review/Approve: First Interim Report 2019-2020 and Certification Page
2. Review/Approve: Working Budget FY 2019-2020
3. Review/Approve: 2018-19 Wilkinson Hadley King & Co LLP Audit Report
4. Review/Approve: Field Trip Policy and Procedures
5. Review/Approve: Board Policy 3516 Emergencies and Disaster Preparedness Plan; Use of School Facilities
6. Review/Approve: Board Policy 4020 Drug and Alcohol-Free Workplace
7. Review/Approve: The Heights Charter Flier Approval Guidelines
8. For Information Only: Balance Sheet as of October 31, 2019
9. For Information Only: Cash Flow Through October 31, 2019
10. For Information Only: Profit and Loss Budget vs. Actual July-October 2019
11. For Information Only: Check Register Detail October-November 2019

ADJOURNMENT

The meeting was adjourned at _____.

Next regular meeting will be held on January 27, 2020 at 3:45 pm.

