

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF FEBRUARY 22, 2021
REGULAR BOARD MEETING

CALL TO ORDER

Kristi Scherbaum called the regular meeting of the governing board to order at 3:55 pm. **This Board Meeting was held using the guidelines in Governor Newsom's Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.**

DIRECTORS PRESENT

The following members were present at the meeting: Online: Kristi Scherbaum, Michelle Lenore, Kellie Peel, Summer Herrin, Monica White; in person: Debra Cramsie.

FLAG SALUTE

PRESENTATIONS – No presentations scheduled this month.

COMMUNICATIONS (non-agenda items)

Oral Communications – There were no oral communications this month.

Director's Report –

- COVID-19 Update: There have been no new cases. The couple of contacts from last month are now back to school. All COVID-19 preventive protocols remain in place.
- Enrollment Update: At this time, there are 279 students enrolled.
- Digital Learning: No changes to digital learning at this time. It was noted that 72% of the students enrolled this year have been coming to the hybrid on-site classes since the beginning of this school year.
- Personnel: No staff changes at this time.
- Upcoming Events: 1) MAP testing is scheduled to begin at the beginning of March. It is a system in place that is an effective way to measure student progress.
- Other: No field trips can be scheduled as the State of California has not released the ability to do this yet.

CONSENT ITEMS

1. Approval of Minutes: The minutes from the January 25, 2021 regular board meeting were approved as presented.

DISCUSSION AND/OR ACTION ITEMS:

1. For Information Only: Financial Presentation to the Board by Stephanie Whitehouse of Charterwise. The highlights of the budget were shared with the Board. The Powerpoint presentation slides were provided to the Board.
2. Reviewed/Approved: 2020-21 Budget vs Actuals 2nd Interim Budget. After reviewing the Budget vs Actuals 2nd Interim Budget, Michelle Lenore made a motion to approve the 2nd interim budget as presented. The motion was seconded by Monica White. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.
3. Reviewed/Approved: July 2020 to January 2021 2nd Interim Report and Certification Page. The 2nd Interim Report was reviewed with the Board. After review, Monica White made a motion to approve the 2nd Interim Report as presented. Kellie Peel seconded the motion. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.

4. Reviewed/Approved: Annual Review of The Heights Charter Safety Plan. Kim Koenig shared highlights of the safety plan with the Board. It was noted that Kim Koenig and her team are to be commended for all their work on maintaining and updating this very large document. Michelle Lenore made a motion to approve the 2020-2021 annual review of the Safety Plan as presented. Monica White seconded the motion. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.
5. Reviewed/Approved: Cox Communications Contracts. Kim Koenig gave background information to the Board about where we were and where we will be as far as the process of updating equipment, routers, and modems for improved and more reliable internet service. It has taken over a year to discover that the equipment could not keep up with the speed. There are four contracts that are broken down by suite numbers. These new connections will have higher speed. The contracts cover updating the equipment and the prices are very close to the original costs. Monica White made a motion to approve the four Cox Communications contracts as presented. Kellie Peel seconded the motion. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.

ADJOURNMENT

The board meeting was adjourned at 4:25 pm.

The next board meeting will be held at 3:45 pm on Monday, April 19, 2021.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Board of Directors on February 22, 2021.

Debra Cramsie

Secretary