

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF APRIL 19, 2021
REGULAR BOARD MEETING

CALL TO ORDER

Kristi Scherbaum called the regular meeting of the governing board to order at 3:50 pm. **This Board Meeting was held using the guidelines in Governor Newsom's Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.**

DIRECTORS PRESENT

The following members were present at the meeting: Online: Michelle Lenore, Kellie Peel, Summer Herrin, Kristi Scherbaum, Monica White; in person: Debra Cramsie.

FLAG SALUTE

PRESENTATIONS – No presentations scheduled this month.

COMMUNICATIONS (non-agenda items)

Oral Communications – There were no oral communications this month.

Director's Report –

- COVID-19 Update: No additional cases reported. CDC has changed the desk spacing from 6 feet apart to 3 feet apart. An email was sent out to parents to explain the masking situation in regards to the return to full school days. All COVID-19 preventive protocols remain in place.
- Enrollment Update: 278 students are currently enrolled.
- Digital Learning: Now that most students have returned to the full time schedule 4 days/week, digital learning is only offered on Fridays. Kindergarten has an additional day of Zoom lessons.
- Personnel: A part-time clerical aide has just been hired.
- Upcoming Events: The plays are being recorded onto DVDs and will be available free of charge to interested families. There will be a choice of either an actual DVD or a digital upload. This is all being done in-house by Lissette Ryan and other staff who are helping behind-the-scenes.
- LCAP Parent and Student Surveys: The Board is being asked to review and comment on the surveys before they are sent out to parents. The surveys were created and customized in-house specifically for The Heights Charter. Once their feedback is received, along with other stakeholder input, the surveys will be emailed. During the discussion, it was noted that the California Safe Student Surveys created by the state contain items that many people in the community think are not appropriate for Heights Charter grade levels. Parents may opt their student out of participating. The survey is intended for grades 5-8.
- Other: Medical exclusions no longer valid.
- Other: AB1316 anti-charter legislation is about to be put before the state legislature. This legislation would cut funding for all non-classroom based schools by 30% which may cause school closures and/or hamper operating funds.

CONSENT ITEMS

1. Approval of Minutes: The minutes from the March 22, 2021 regular board meeting were approved as presented.

DISCUSSION AND/OR ACTION ITEMS:

1. Reviewed/Approved: Budget vs Actuals FY 2020-21 2nd Interim Budget. Stephanie Whitehouse reviewed the budget and clarified information for the Board. Monica White made a motion to approve the

2nd Interim Budget as presented. The motion was seconded by Michelle Lenore. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.

2. Reviewed/Approved: Non-Classroom Based Funding Determination Form FY 2020-21. This funding determination process is usually completed every five (5) years, but due to COVID-19 it was changed to every two (2) years. The next reporting period will be due in 2022-23. The form will need to be signed and then scanned to CDE. After reviewing the Non-Classroom Based Funding Determination Form, Monica White made a motion to approve the form as presented. The motion was seconded by Kellie Peel. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.
3. Reviewed/Approved: Non-Classroom Based Funding Determination Form FY 2020-21- Supplemental Page. After review of the supplemental page, Monica White made a motion to approve the page as presented. Michelle Lenore seconded the motion. Motion carried 6-0. Ayes: Lenore, Scherbaum, Herrin, White, Peel, Cramsie. Noes: 0. Absent: 0.

ADJOURNMENT

The board meeting was adjourned at 4:30 pm.

The next board meeting will be held at 3:45 pm on Monday, June 21, 2021.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Board of Directors on April 19, 2021.

Debra Cramsie

Secretary