

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF JULY 5, 2019
SPECIAL BOARD MEETING

CALL TO ORDER

Kristi Scherbaum called the special meeting of the governing board to order at 12:08 pm. The meeting was held at 2710 Alpine Blvd. Suite E, Alpine CA 91901.

DIRECTORS PRESENT

The following members were present at the meeting: Kellie Peel, Summer Herrin, Kristi Scherbaum, Diana Whyte, Michelle Lenore, Debra Cramsie. Absent: Monica White.

FLAG SALUTE

PRESENTATIONS – There were no presentations this month.

COMMUNICATIONS (non-agenda items)

Oral Communications – There were no oral communications this month.

Director's Report – No Director's report this month.

CONSENT ITEMS

1. Approval of Minutes: There were no minutes to approve this month.

DISCUSSION AND/OR ACTION ITEMS:

1. Reviewed/Approved: Contract for G. Wayne Oetken Consulting Services. Mr. Oetken has many connections and an excellent reputation. He will be hired to prepare the major use permit application. After reviewing the permit situation, Kellie Peel made a motion to approve the contract as presented. Michelle Lenore seconded the motion. Motion carried 6-0. Ayes: Scherbaum, Peel, Whyte, Herrin, Lenore, Cramsie. Noes: 0. Absent: White.
2. Reviewed/Approved: Contract for to be determined Architectural Engineering Services. Sprotte & Watson Architectural Planning is recommended for their participation in the major use permit process. Kellie Peel made a motion to approve the contract for Sprotte & Watson Architectural Planning. Summer Herrin seconded the motion. Motion carried 6-0. Ayes: Scherbaum, Peel, Whyte, Herrin, Lenore, Cramsie. Noes: 0. Absent: White.

ADJOURNMENT

The special board meeting was adjourned at 12:35 pm.

The next meeting will be held on Monday, August 26, 2019 at 1:00 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of one (1) pages, are the minutes of the meeting of the Board of Directors on July 5, 2019.

Debra Cramsie

Secretary