

**THE HEIGHTS CHARTER**  
(A California Non-Profit Public Benefit Corporation)

**MINUTES OF SEPTEMBER 7, 2021**  
**SPECIAL BOARD MEETING**

**CALL TO ORDER**

Kristi Scherbaum called the special board meeting of the governing board to order at 3:51 pm. **This Board Meeting was held using the guidelines in Governor Newsom’s Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.**

**DIRECTORS PRESENT**

The following members were present at the meeting: Online: Monica White, Kellie Peel, Michelle Lenore, Summer Herrin, Kristi Scherbaum; in person: Debra Cramsie. Absent: 0.

**FLAG SALUTE**

**COMMUNICATIONS** (non-agenda items)

**Oral Communications/Public Comment** – There were no oral communications at this meeting.

**CONSENT ITEMS**

1. Approval of Minutes: The minutes from the August 23, 2021 regular board meeting and the August 30, 2021 special board meeting were approved as presented.

**DISCUSSION AND/OR ACTION ITEMS:**

1. Review/Approve: 2021-2022 Contracts for 6<sup>th</sup>-7<sup>th</sup>-8<sup>th</sup> Grade Camp. During summer 2021, Keith McKenzie and Nicky Jones visited the Pine Valley Bible Camp. The facility has been recently revamped and has new leadership, new staff, and has implemented all COVID-19 safety protocols. It was decided to add 7<sup>th</sup> grade this year since they missed out on attending 6<sup>th</sup> grade camp last year due to shutdowns. The cost is \$290/student. Dates are: 6<sup>th</sup> grade Jan 31-Feb 4, 2022; 7<sup>th</sup> grade Oct 4-8, 2021; 8<sup>th</sup> grade Apr 4-8, 2022. More details will be provided at the September board meeting. After the review and discussion of the camp information, Summer Herrin made a motion to approve the 2021-22 contracts for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade camp at the Pine Valley Bible Camp. Kellie Peel seconded the motion. Motion carried 6-0. Ayes: White, Peel, Lenore, Herrin, Scherbaum, Cramsie. Noes: 0. Absent: 0.
2. Discussion of Recommendations by the Nominations Committee and Vote for Board Members for Terms Beginning in 2021. Once again, the candidate list was reviewed with the board along with the nomination committee criteria, and the mission statement of the school. The board votes were cast and the outcome is listed in the table below:

Board	Candidates				
	Michelle Ditomaso	Casey Larsen	Michelle Lenore (Incumbent)	Kellie Peel (Incumbent)	Kristi Scherbaum (Incumbent)
Summer Herrin	No	Yes	Yes	Yes	Yes
Michelle Lenore	No	Yes	Yes	Yes	Yes
Kellie Peel	No	Yes	Yes	Yes	Yes
Kristi Scherbaum	No	Yes	Yes	Yes	Yes
Monica White	Yes	No	Yes	Yes	Yes
Debra Cramsie	No	Yes	Yes	Yes	Yes
Tally of Yes Votes	1	5	6	6	6

As a result of tallying the votes, the three incumbents, Michelle Lenore, Kellie Peel, and Kristi Scherbaum, will return for two year terms. The new board member, Casey Larsen, was determined to fill the board vacancy and will begin her two year term. Summer Herrin made a motion to approve the board vote results as presented. Monica White seconded the motion. Motion carried 6-0. Ayes: White, Peel, Lenore, Herrin, Scherbaum, Cramsie. Noes: 0. Absent: 0.

**ADJOURNMENT**

The board meeting was adjourned at 4:39 pm.

The next board meeting will be held at 3:45 pm on Monday, September 20, 2021.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Nominations Committee on September 7, 2021.

*Debra Cramsie*

Secretary