

**THE HEIGHTS CHARTER**  
(A California Non-Profit Public Benefit Corporation)

**MINUTES OF SEPTEMBER 22, 2020**  
**REGULAR BOARD MEETING**

**CALL TO ORDER**

Kristi Scherbaum called the regular meeting of the governing board to order at 3:49 pm. **This Board Meeting was held using the guidelines in Governor Newsom's Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.**

**DIRECTORS PRESENT**

The following members were present at the meeting: In person: Diana Whyte, Debra Cramsie. Virtual attendance: Kristi Scherbaum, Kellie Peel, Monica White, Summer Herrin, Michelle Lenore.

**FLAG SALUTE**

**PRESENTATIONS** – There were no presentations this month.

**COMMUNICATIONS** (non-agenda items)

**Oral Communications** – There were no oral communications this month.

**Director's Report** –

- Enrollment Update: To date, three students have moved out of the area and one new student will begin on 9/28/20 which will make our enrollment count 281.
- Digital Learning: Overall digital learning is going well. There are occasional glitches that are overcome with troubleshooting.
- Major Use Permit Update: The major use permit will be on the agenda at the County of San Diego Board of Supervisors meeting on November 13, 2020. If it is approved, the permit process will be finished. This has been ongoing since April 2019. We encourage families to show up for support. As the meeting draws closer, more information will be available.
- Oversight Committee Update: The Heights Charter is finishing up the remaining items to complete the Corrective Action List for 2019-2020. An October 1st meeting with Dehesa's superintendent and attorney is scheduled to discuss the remaining items that need to be completed.
- Personnel Update: No report at this time.

**CONSENT ITEMS**

1. Approval of Minutes: The minutes from the August 31, 2020 regular board meeting and the minutes from the September 9, 2020 special board meeting were approved with changing the word 'opening' to 'reopening' in both sets of minutes. The minutes were corrected immediately after today's meeting and placed in the Board Minutes binder and will be posted on the school website.

**DISCUSSION AND/OR ACTION ITEMS:**

1. Reviewed/Approved: 2020-21 The Heights Charter Plan for Reopening School. The plan was reviewed and discussed with the Board at length. Some suggestions were made which will be incorporated in a revision of the reopening plan before it is posted on the school website. Monica White made a motion to approve The Heights Charter Plan for Reopening School with the revisions discussed. Michelle Lenore seconded the motion. Motion carried 6-0. Ayes: Lenore, Scherbaum, White, Herrin, Whyte, Cramsie. Noes: Peel. Absent: 0.
2. Reviewed/Approved: Literably Inc. Contract. Kellie Peel made a motion to approve the one year contract for Expert Medical. Michelle Lenore seconded the motion. Motion carried 7-0. Ayes: Lenore, Scherbaum, White, Herrin, Peel, Whyte, Cramsie. Noes: 0. Absent: 0.

**CLOSED SESSION:** Called to order at 5:00 pm.

Personnel Item: A confidential personnel issue was discussed with the Board.

Board Resignation: Per the new Education Code Section 47604.1 and at our legal counsel's recommendation, Diana Whyte resigned from the school board to prevent any potential future issues about conflict of interest. The Board vacancy will be filled before the end of December 2020.

**ADJOURNMENT**

The board meeting was adjourned at 5:27 pm.

The next board meeting will be held at 3:45 pm on Monday, October 19, 2020.

**CERTIFICATE OF SECRETARY**

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Board of Directors on September 22, 2020.

*Debra Cramsie*

Secretary