

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF SEPTEMBER 28, 2020
SPECIAL BOARD MEETING

CALL TO ORDER

Kristi Scherbaum called the special meeting of the governing board to order at 3:52 pm. **This Board Meeting will be held using the guidelines in Governor Newsom's Executive Orders N25-20 and N29-20 at 2710 Alpine Blvd, Suite E, in Alpine.**

DIRECTORS PRESENT

The following members were present at the meeting: In person: Kristi Scherbaum, Kellie Peel, Summer Herrin, Michelle Lenore, Monica White, Debra Cramsie.

FLAG SALUTE

PRESENTATIONS – Mr. G. Wayne Oetken presented the County of San Diego's Planning & Development Services Department Application Amendment form to the Board. Mr. Oetken explained the background of the major use permit process with assistance from Mr. Jeff Smeyser, AICP Project Manager, Project Planning Division, County of San Diego. All the required paperwork and documentation has been submitted. The major use permit is on the consent agenda for approval on the November 13, 2020 public hearing. He explained that there is a possibility a tenant improvement permit may be needed but there is a waiver form which can be completed. This is the only potential item that could delay the approval. We are hopeful everything will proceed smoothly so the major use permit can be finalized.

COMMUNICATIONS (non-agenda items)

Oral Communications – None presented.

Director's Report – There was no Director's Report at this meeting.

CONSENT ITEMS

1. Approval of Minutes: There were no minutes to approve this month.

DISCUSSION AND/OR ACTION ITEMS:

1. Reviewed/Approved: Application Amendment Form from the County of San Diego's Planning & Development Services Department. After listening to Mr. G. Wayne Oetken's presentation, a motion to approve the Application Amendment Form as is, but with the potential amendment of page 3, item 6 reflecting alternate language regarding waiver of tenant improvement permit, was made by Michelle Lenore. It was seconded by Monica White. Motion carried 6-0. Ayes: Herrin, Peel, Scherbaum, White, Lenore, Cramsie. Noes: 0. Absent: 0.
2. Reviewed/Discussed: Per the Board's request, this special Board meeting was scheduled to continue the discussion of The Heights Reopening Plan, which was approved September 22, 2020. This was not an action item, so no approval was required.

Kim Koenig was on hand to address questions from the Board. She conducted a walk-through of several classrooms so the Board could see the precautionary measures taken for school staff and students. Several key points were reviewed, including the cleaning/disinfecting schedule chart, upper grades mask usage and break times, attending a weekly teleconference on COVID-19 status in the county, staff and student daily temperature checks, and a discussion about positive COVID test results and what steps to take, number of days to quarantine, etc.

The following items were asked about the possibility of adding to the safety measures: the purchase of HEPA filter units for each classroom, the purchase of electrostatic fine spraying units which sanitize surfaces and which will speed up the time spent in daily cleaning.

ADJOURNMENT

The board meeting was adjourned at 6:36 pm.

The next meeting will be held on Monday, October 19, 2020 at 3:45 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of two (2) pages, are the minutes of the meeting of the Board of Directors on September 28, 2020.

Debra Cramsie

Secretary