

**THE HEIGHTS CHARTER**  
**2710 Alpine Blvd. Suite E, Alpine CA 91901**

**REGULAR BOARD MEETING**  
**AGENDA**

**October 20, 2025**

**4:15 pm**

**REASONABLE ACCOMMODATION**

*In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.*

**OPENING PROCEDURES**

- **CALL TO ORDER**

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
• <b>ROLL CALL</b>					
Kellie Peel			Cassie Andrews		
Kristi Scherbaum			Jenna Andrus		
Casey Larsen			Debra Cramsie		
Angie Sandkuhl					

- **FLAG SALUTE**

**Oral Communications/Public Comment** (Non-agenda items): *According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director's Report –**
  - Enrollment Update
  - Personnel Update
  - Upcoming Events
  - Other

**REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS** – No presentations this month.

**CONSENT ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.*

1. Approval of Minutes. It is recommended that the Board approve the minutes from the September 15, 2025 Regular Board Meeting.

**DISCUSSION AND/OR ACTION ITEMS**

1. For Information Only: Budget vs Actuals as of 9/30/2025  
Public Comments
2. Review/Approve: 2025-2026 SDCOE Science Outreach Program Field Trip Agreement  
Public Comments
3. Review/Approve: Fiscal Control Policies and Procedures Update  
Public Comments

4. Review/Adopt: Annual Review of Board Policy 5030 Student Wellness. This policy needs to be reviewed annually to meet oversight requirements. The key wording is in italics under **Advertising and Promotion**:

"The Governing Board establishes this policy to ensure effective and consistent standards for advertisements and promotions by non-school groups in school-sponsored publications, on district and school web sites and social media, and on school facilities and grounds. The director or designee shall not accept for distribution, or allow on school property, any materials or advertisements that:

*Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49431, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards. (Education Code 49431.9, per AB 841) (cf. 3550 – Food Service/Child Nutrition Program; cf. 5030 – Student Wellness)"*

Public Comments

## **CLOSED SESSION**

**PERSONNEL MATTERS:** The Governing Board will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(b)(1):

1. Appointment, Employment, Evaluation of Performance, Discipline of a Public Employee, Public Employee Dismissal/Release.
  - A. Evaluation of Executive Director

## **ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

Next meeting November 17, 2025 at 4:15 pm.