

THE HEIGHTS CHARTER
(A California Non-Profit Public Benefit Corporation)

MINUTES OF JANUARY 27, 2025
REGULAR BOARD MEETING

CLOSED SESSION: 4:15 – 4:30 pm

OPEN SESSION BEGINS AT 4:30 pm

CALL TO ORDER

Kellie Peel called the regular meeting of the governing board to order at 4:15 pm. This Board Meeting was held at 2710 Alpine Blvd, Suite E, in Alpine.

DIRECTORS PRESENT

The following members were present at the meeting: Kellie Peel, Casey Larsen, Angie Sandkuhl, Cassie Andrews, Jenna Andrus, Debra Cramsie. Absent: Kristi Scherbaum.

FLAG SALUTE

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to 54956.9(b): (1 case)

RECONVENE TO OPEN SESSION at 4:35 pm

PRESENTATIONS – No presentations this month.

COMMUNICATIONS (non-agenda items)

Director's Report –

- Enrollment Update: There are currently 288 students enrolled. We will have a new student enroll in February which will bring enrollment to 289. The Heights is full and has no room for any more students.
- Personnel. Rachael Dalton, Instructional Aide, resigned effective January 6, 2025. A temporary instructional aide has been hired to fill in for the rest of this school year. In addition, Rita Malloian has been hired as a roving substitute for the rest of this school year.
- Upcoming Events: 1) The field trip to LegoLand is scheduled for Friday, January 31, 2025, with many families signed up to attend. 2) There will be a field trip scheduled to go see Frozen in March. 3) Sara Norval has scheduled dates for student performances. The dates are: TK February 13, K February 20, 1st March 3, 2nd March 13, 3rd March 17, 4th April 9, 5th March 27, 6th April 24, 7-8th May 14.
- Other: 1) An oversight representative will attend our February 24, 2025 board meeting via Zoom. We will have Dominick Avera help us set this up.

CONSENT ITEMS:

1. Approval of Minutes: The minutes from the December 9, 2024 Regular Board Meeting were approved as presented.

DISCUSSION AND/OR ACTION ITEMS:

1. For Information Only: 2024-25 Budget vs Actuals as of 12/31/24. Diana Whyte reviewed the Budget vs Actuals with the Board. She referred to some notes on the report and gave short explanations on the

stipends and software licensing increases. Stephanie Whitehouse will attend the February 2025 Board meeting. No action required on this item.

Public Comments. There were no public comments made on this item.

2. Reviewed/Approved: Wilkinson Hadley King & Co LLP 2023-2024 Audit Report. Diana Whyte gave an overview of the audit report and mentioned that The Heights Charter had zero findings. Casey Larsen made a motion to approve the 2023-2024 Audit Report as presented. Angie Sandkuhl seconded the motion. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments. There were no public comments made on this item.

3. Reviewed/Approved: 2023-2024 School Accountability Report Card (SARC). After reviewing the highlights of the report, Cassie Andrews made a motion to approve the 2023-2024 SARC, as presented. Casey Larsen seconded the motion. Motion carried 6-0. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments. There were no public comments made on this item.

4. Reviewed/Approved: Pine Valley Camp Contract for 6th Grade Camp. The camp dates are March 31-April 3, 2025. Some of the fun activities include archery and ziplining. Students are able to bunk with Heights friends rather than with students from other schools. Heights Charter staff stay with the students for the entire time. Casey Larsen made a motion to approve the Pine Valley Camp Contract for 6th Grade Camp, as presented. Angie Sandkuhl seconded the motion. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments. There were no public comments made on this item.

5. Reviewed/Approved: Amend Contract with Whitehouse CPAs Inc. The contract amendment added the services required to create the financial detail needed for the charter renewal. After review, Casey Larsen made a motion to approve the amendment to the Contract with Whitehouse CPAs Inc, as presented. Cassie Andrews seconded the motion. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments. There were no public comments made on this item.

6. Reviewed/Adopted: Reinstate Previous Title IX Policy. The newest Title IX Policy was vacated by the Court. It was approved by the Board on 10/24/2024. We now need to revert back to the previously approved Title IX Policy that was effective 11/13/2019. Both versions were submitted to the Board for review and comparison. After review, Casey Larsen made a motion to revert back to the Title IX Policy from 11/13/2019. Angie Sandkuhl seconded the motion. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments: There were no public comments made on this item.

7. Reviewed/Approved: Replace the Reinstated Title IX Policy within the current 2024-25 Parent/Student Handbook with the policy effective 11/13/2019. Casey Larsen made a motion to replace the reinstated Title IX Policy from 11/13/2019 into the 2024-25 Parent/Student Handbook. Cassie Andrews seconded the motion. Motion carried: 6-0. Ayes: Peel, Larsen, Sandkuhl, Andrews, Andrus, Cramsie. Noes: 0. Absent: Scherbaum.

Public Comments: There were no public comments made on this item.

8. Review/Approve: TABLED. Proposed Agreement for Continued Operation of The Heights Charter Within Alpine Union School District Boundaries. We did not receive the information for this item in time for any

Board review and action. This item was tabled and will be added to the February 24, 2025 Board Meeting Agenda.

Public Comments: There were no public comments made on this item.

ADJOURNMENT

The Board meeting was adjourned at 4:58 pm.

The next board meeting will be held at 4:15 pm on Monday, February 24, 2025.

I certify that I am the duly elected Secretary of The Heights Charter and that these minutes, consisting of three (3) pages, are the minutes of the meeting of the Board of Directors on January 27, 2025.

Debra Cramsie
Secretary