

# Monitoring Goals, Actions, and Resources for the 2024-25 Local Control and Accountability Plan (LCAP)

Please note: This template is intended for internal monitoring purposes only. The 2024-25 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year’s local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year’s local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
The Heights Charter	Diana Whyte, Director	<a href="mailto:dwhyte@heightscharter.com">dwhyte@heightscharter.com</a> , (619)792-9000

## Goals and Actions

### Goal 1

Goal Description
<b>All Teachers will have the appropriate credential to teach core subjects in an independent study program and be appropriately assigned. A Director with at least 10 years of experience in education will oversee the teaching staff and provide support as necessary.</b>

### Expected Annual Measurable Objectives

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
Teacher credentials	During 2023/24, 100% of Teachers had the proper credential and were appropriately assigned	As of 1/31/2025 100% of Teachers had the proper credential and were appropriately assigned	100% of Teachers will have the proper credential and be appropriately assigned
Director Experience	The Director had over 10 years of experience in education in the 2023/24 school year	The Director has over 20 years of experience in education	Director will have over 10 years of experience in education

# Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing? (Yes/No)	Implementation Level (Not Started, In Progress, Completed)	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-year Expenditures
1.1	<p>Teaching Staff</p> <p>The Heights will employ a teaching staff that is properly credentialed and assigned for the classes being taught, per Ed Code.</p>	Yes	Completed	All teachers employed as of 1/31/2025 have the proper credential for the classes being taught, per Ed Code.	Personnel Records, Copies of teaching certificates	\$1,557,862	\$831,678
1.2	<p>Teacher Credentialing/ Assignment</p> <p>Upon hiring and annually thereafter office staff will verify the status of all teachers' credentials through the Commission on Teacher Credentialing state website. Credentials will be compared with current teaching assignments to ensure compliance.</p>	Yes	Completed	Credentials have been checked and two of our teaching staff had to obtain EL Waivers. One teacher is working on her CTE which imbeds the EL requirements. The second teacher, who moved here from out-of-state, has passed her first EL exam and is scheduled to take the remaining two tests by the end of the school year.	Teaching credentials, Assignment Roster	\$9,029	\$9,609
1.3	<p>Qualified Director</p> <p>Director salaries in the community will be monitored annually to ensure the school is offering a competitive salary that will allow it to retain/attract an experienced, competent Director</p>	Yes	Completed	The Director is currently receiving the same salary as the past few years.	Personnel Records	\$152,188	\$67,137

# Goal 2

## Goal Description

A resource center will be available to all students that desire on site learning experiences, wish to utilize tutoring services, and desire to participate in social-skill building extracurricular activities. All students set their own schedules regarding frequency of attending the resource center. The Heights will assure adequate space is available to accommodate all students that wish to utilize the resource center. All necessary supplies required in the learning process, both in core classes and extra-curricular activities, will be made available. The resource center will have a multipurpose room to accommodate additional activities offered, such as physical education and drama, as well as to hold parent group meetings. The facility will promote a climate in which students feel comfortable, respected, and safe. The facility will be kept clean and will be well maintained.

## Expected Annual Measurable Objectives

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
Student Participation in On-Site Activities as evidences by daily safety roster.	At least 50% of the students participated in an on-site activity Monday through Friday during 2023/24	As of 1/31/2025 50% of the students are participating in an on-site activity Monday through Friday	At least 50% of students will participate in an on-site activity Monday through Friday.
School Climate Survey	In the Spring of 2024 a school climate survey was sent to educational partners to identify areas needing improvement. Results were over 95% positive or neutral on all but one question, with the neutral responses coming from home schooled families. The one item parents expressed concern over was cyber-bullying.	The school climate survey will be done in the Spring of 2025	In the Spring a school climate survey will be sent to all parents and students. 95% of all responses will be positive.
Maintain Facilities in Good Repair per Site Inspection Report	Director or designated staff performed a weekly walkthrough of the facilities and recorded any maintenance or safety issues. Identified issues were addressed within 10 working days during 2023/24.	The Director or designated staff perform a weekly walkthrough of the facilities and record all maintenance and safety issues. Identified issues are address within 10 working days.	Director or designated staff will do a weekly walkthrough of the facilities and record any maintenance or safety issues. Identified issues will be remedied within 10 working days, with the exception of replacing the rubber mat in the school playground. The Heights is in the process of getting bids to find the best value for the school.

## Actions & Measuring and Reporting Results

Goal #	Action Title and Description	Contributing?	Implementation Level (Not Started, In	Mid-year Outcome Data	Other Data/Evidence (qualitative,	Total Funds	Mid-year
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Action #		(Yes/No)	Progress, Completed)		quantitative, artifacts)	Budgeted	Expenditures
2.1	<p>Adequate Facilities</p> <p>The Heights Charter will lease facilities adequate to accommodate all activities offered. An analysis of activities offered and estimated number of students attending these activities will be performed at the end of each school year to determine the space requirements for the next school year.</p>	Yes	Completed	Thus far in the 2024/25 school year The Heights has leased facilities adequate to accommodate all activities offered.	Lease Agreement, On Site Learning Rosters.	\$396,168	\$232,636
2.2	<p>Facility Maintenance</p> <p>Facilities will be maintained in a manner that offers a safe and comfortable learning environment. Air conditioning, heating, and lighting will be maintained at a level that provides students with comfortable surroundings. A security system and Insurance will be maintained for the protection of the students. Facilities will be kept clean and in good repair. An on-call handyman will be kept on payroll to perform maintenance as needed.</p>	Yes	In Progress	Facilities are maintained in a manner that offers a safe and comfortable learning environment. Air conditioning, heating, and lighting are maintained at a level that provides students with comfortable surroundings. A security system and Insurance are maintained for the protection of the students. Facilities are kept clean and in good repair. An on-call handyman is kept on payroll to perform maintenance as needed.	Invoices and agreements for utilites and security services. Site inspection logs and maintenance records	\$138,807	\$118,508
2.3	<p>Adequate Inventory</p> <p>An adequate inventory of computers, furniture, learning supplies and cleaning supplies will be maintained at all times. Computers will be sufficient for students to take MAP and state tests and to access on line learning platforms. Computers</p>	Yes	In Progress	An adequate inventory of computers, furniture, learning supplies and cleaning supplies have been maintained at all times. Computers are sufficient for students to take MAP and state tests and to access on line learning platforms. Computers and furniture are examined on a regular basis and equipment which is broken or	Periodic physical inventories of computers, furniture, learning supplies and cleaning supplies.	\$1,000	\$1,000

and furniture will be examined on a regular basis and equipment which is broken or damaged will be replaced. Learning and cleaning supplies will be inventoried weekly and replenished as necessary.			damaged has been replaced. Learning and cleaning supplies are inventoried weekly and replenished as necessary.			
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### Goal 3

#### Goal Description

**Students in all categories will increase their proficiency in English language arts and mathematics by at least one grade level each year. All students will be enrolled in social studies and science. All students will be enrolled in at least one non-core extracurricular activity to promote social skills.**

### Expected Annual Measurable Objectives

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
CAASP test	CAASP tests were administered in the Spring of 2024. 62.81% of the students met or exceeded state standards in English language arts, and 47.56% of the students met or exceeded state standards in Math.	Students that were identified as not meeting state standards on the CAASP test administered in Spring 2024 have been receiving targeted tutoring. New CAASP data reflecting the progress made during the 2024-25 school year will not be available until Spring 2025.	65% of students will meet or exceed state standards in English language arts and 45% of students will meet or exceed state standards in mathematics.
Dashboard	No students were suspended during 2023/24,	As of 1/31/2025 no students have been suspended in the 2024/25 school year.	The suspension rate will be zero
Student Lesson Plans	All students were enrolled in the required core classes during 2023/24	All students are enrolled in the required core classes.	All students will be enrolled in the required core classes.
P2 ADA	The P1 ADA for 2023/24 was 98.6%	The P1 ADA for 2024/25 was 98.3%	ADA will be at least 95%

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
ELPAC Tests	There were 3 EL students enrolled at the end of 2023/24. They have all been enrolled for less than 3 years.	Three EL students began the 2024-25 school year at The Heights Charter. Over Winter break, two more students, who recently moved to the United States, were enrolled. They were each given the initial ELPAC assessment and were entered into the system as EL students. We are providing extra tutoring and support for all five EL students as well as one RFEP student who is being monitored since his reclassification.	English learners will be phased out within 3 years of enrollment

**Actions & Measuring and Reporting Results**

Goal # Action #	Action Title and Description	Contributing? (Yes/No)	Implementation Level (Not Started, In Progress, Completed)	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-year Expenditures
3.1	Individual Tutoring Provide individual tutoring to students that are struggling academically	Yes	In Progress	Individual tutoring is made available to students that are struggling.	Payroll records reflecting employment of tutors, logs reflecting students attending tutoring sessions.	\$418,584	\$195,139
3.2	Special Education Students Employ an educational specialist, psychologist, and special education aides. Contract with outside vendors to provide special services as indicated on student IEPs. Remain a member of EI Dorado SELPA to obtain support for the special education program.	Yes	In Progress	The Heights Charter employs an educational specialist, a psychologist and special education aides. In addition we contract with outside vendors to provide special services as indicated on student IEPs. We are part of the EI Dorado SELPA which provides support for the special education program.	Payroll records reflecting employment of special ed staff. Contracts and invoices for vendors providing special services. Student IEPs. Contract with EI Dorado SELPA	\$340,071	\$188,091
3.3	Extracurricular Activities Employ staff to provide extracurricular activities such as art, gardening, drama, and	Yes	In Progress	The Heights Charter currently offers Choir to the students to promote teamwork and develop social skills. Instrumental Music classes are also offered to grades 6 through 8.	Payroll records, student logs	\$70,504	\$72,087

	yearbook production to promote teamwork and the development of social skills.						
3.4	<p>Individualized Learning Plan</p> <p>All students will be assessed and interviewed. An individual learning plan will be developed for each student to best optimize their learning experience.</p>	Yes	Completed	All students were assessed and interviewed prior to the start of the 2024/25 school year. An individual learning plan was developed for each student to best optimize their learning experience.	Copies of individual learning plans for all students.	\$30,843	\$32,963
3.5	<p>NWEA MAP Growth Testing Software</p> <p>Renew the software license for NWEA MAP Growth testing software to monitor the academic progress of students throughout the year.</p>	Yes	Completed	The NWEA MAP Growth testing software license was renewed. It is being used on a bi-annual basis to monitor the academic progress of students in grades K - 8.	NWEA MAP growth testing software license. Results of tests.	\$3,060	\$3,060
3.6	<p>Student Rosters</p> <p>Employ an administrative assistant whose duties will include maintaining a daily list of students attending learning labs.</p>	Yes	In Progress	The Heights Charter employs an administrative assistant whose duties include maintaining a daily list of students attending the learning labs.	Payroll records. Daily log of students.	\$2,844	\$1,448
3.7	<p>Positive Behavioral Interventions and Support</p> <p>Use PBIS to encourage student engagement in learning activities and appropriate social behavior while at the learning center.</p>	Yes	In Progress	PBIS is used to encourage student engagement in learning activities and appropriate social behavior while at the learning center.	Purchase of supplies to execute PBIS. Student Records	\$9,000	\$4,500
3.8	<p>At Risk Youth</p> <p>Low income students, students in foster care, and students experiencing homelessness will be supported by providing scholarships for field trips, a healthy meal each day, healthy snacks as needed, and supplies to complete school work at</p>	Yes	In Progress	Scholarships are provided for all field trips, 6 <sup>th</sup> grade camps, and 8th grade camps as needed. Additionally, school supplies are made available for students to complete work at home.	Copies of requests for scholarships, Invoices for field trips, invoices for supplies	\$1,500	\$1500

home.

## Goal 4

### Goal Description

All students will have access to rigorous, well rounded, independent study friendly, standards-aligned curricula. Online learning resources will be offered to give students the option of learning at home or at the resource center. Teachers will be trained in the teaching of this curricula in an independent study environment. Classroom materials required to provide a complete learning experience will be available at the resource center. Students will be given the opportunity to participate in extracurricular activities and field trips designed to enhance both learning and the building of social skills.

### Expected Annual Measurable Objectives

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
Textbook inventory	During 2023/24 All students had access to standards aligned textbooks in all core classes.	Inventory of books reflect all students had access to standards aligned textbooks to date for the 2024/25 school year.	All students will have access to standards aligned textbooks in all core classes
Online learning program licenses purchased	In 2023/24, The Heights purchased 19 licenses for the following online learning software: Get More Math, Word Voyage, Lexia, RAZ Kids A-Z, Science A-Z, Writing A-Z, Vocabulary A-Z, SplashLearn, XtraMath, PebbleGo, ReadWorks, Generation Genius, Mystery Science, Quizlet, Learning Ally, and Literably, Mystery Science, Google Classroom, Times Tables	In 2024/25, The Heights purchased 19 licenses for the following online learning software: Get More Math, Word Voyage, Lexia, RAZ Kids A-Z, Science A-Z, Writing A-Z, Vocabulary A-Z, SplashLearn, XtraMath, PebbleGo, ReadWorks, Generation Genius, Mystery Science, Quizlet, Literably, Mystery Science, Google Classroom, Amazon Audible, and Times Tales. We are currently piloting Mystery Writing, which is free of charge this year, as well.	At least 8 online learning programs will be made available to students for use in the learning center and at home
Field Trip logs	During 2023/24 7 Field Trips were offered as well as 6 <sup>th</sup> and 8 <sup>th</sup> Grade camp.	As of 2/28/2025 The Heights has offered field trips to the San Diego Air and Space Museum, Legoland, and Biz Town. A trip to the CYT performance of Frozen, Jr is scheduled for March 2025.	At least 5 field trips will be offered
Extracurricular Club logs	During 2023/24 Choir and Drama were offered	During 2024/25 Choir was offered to all students and Musical Instruments to grades 6 through 8.	At least 3 extracurricular clubs will be offered



Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
Sign in logs for professional development	Teachers were offered monthly professional development activities specializing in addressing the social and emotional needs of students including problem resolution as outlined in Love & Logic and anti-bullying.	Teachers were offered monthly professional development activities specializing in addressing the social and emotional needs of students including problem/resolution as outlined in Love & Logic and anti-bullying.	Monthly professional development sessions will be given. Content will reflect needs identified through annual School Climate Survey as well as student test scores.

## Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing? (Yes/No)	Implementation Level (Not Started, In Progress, Completed)	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-year Expenditures
4.1	Access to Textbooks Purchase standards aligned textbooks as necessary based on annual inventory	Yes	Completed	Consumable math workbooks were purchased for grades K-4th grades. We also purchased and used Number World to supplement our students who need academic intervention.	Invoices, Inventories, Needs Assessment	\$1,000	\$1,000
4.2	Online Learning Software Based on teacher and student reviews, renew licenses for effective online learning software and replace non-effective software.	Yes	Completed	Based on input from teachers and students, The Heights purchased licenses for the following online learning software: Get More Math, Word Voyage, Lexia, RAZ Kids A-Z, Science A-Z, Writing A-Z, Vocabulary A-Z, SplashLearn, XtraMath, PebbleGo, ReadWorks, Generation Genius, Mystery Science, Quizlet, Literably, Mystery Science, Google Classroom, Amazon Audible, and Times Tales	Software Licenses	\$17,650	\$23,006
4.3	Field Trips & Clubs Offer a well-rounded mix of extra-curricular activities and field trips to enhance the learning experience and build social skills. Annually review offerings based on teacher, parent, and student review and revise as indicated.	Yes	In Progress	As of 2/28/2025 The Heights has offered field trips to the San Diego Air and Space Museum, Legoland, and Biz Town. A trip to the CYT performance of Frozen, Jr is scheduled for March 2025. 6th & 8th Grade camps are scheduled as well. Extracurricular activities include Choir and Instrumental Music.	Invoices and student logs for field trips and extracurricular activities	\$22,250	\$16,898
4.4	Professional Development Offer teachers monthly professional development specializing in addressing the	Yes	In Progress	Teachers were offered monthly professional development activities specializing in addressing the social and emotional needs of students including problem/resolution as	Teacher logs showing attendance	\$55,857	\$14,441

	social and emotional needs of students. This is designed to address student and parent input regarding interaction with adults at the school.			outlined in Love & Logic and anti-bullying.			
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## Goal 5

### Goal Description

**Involve parents in the education of their children through the use of weekly newsletters, Parent meetings, sending out annual needs-assessment surveys, and encouraging parents to both serve on the board and attend board meetings. Parents will also be encouraged to volunteer at the school and on field trips.**

### Expected Annual Measurable Objectives

Metric	Baseline	Mid-Year Outcome Data	Desired Outcome for 2026-27
Monthly Activity/Event Calendars and Facebook Notices & Reminders as Needed	Monthly event/activity calendars were sent to parents during 2023/24. Teachers sent emails to each family on a monthly basis.	Monthly event/activity calendars are sent to parents. Teachers sent emails to each family on a monthly basis.	At least 8 monthly activity/event calendars will be sent home electronically. Facebook reminders will be posted as needed.
Parent Meeting logs	In 2023/24 4 parent meetings were held	As of 01/31/2025, 3 parent meetings have been held. There is one more scheduled parent meeting before the end of this school year.	At least 4 parent meetings will be held annually at varying times during the day to accommodate working families.
Board member roster	During 2023/24 there were 4 parents on the board.	As of 1/31/2025 there are 4 parents on the board.	At least 2 parents will be on the board
Tabulation of Survey Results	The school climate survey was sent to all educational partners in the Spring of 2024. Results were analyzed for areas needing improvement.	The school climate survey will be sent to all educational partners in the Spring of 2025.	An annual survey will be provided to the parents to obtain their feedback regarding the strengths and weaknesses of the school.

## Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing? (Yes/No)	Implementation Level (Not Started, In Progress, Completed)	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-year Expenditures
5.1	<p>Monthly Newsletter</p> <p>Parents will be kept informed on school activities and events through the publication of a monthly newsletter which is distributed through email and which will list volunteer opportunities.</p>	Yes	In Progress	Event calendars were sent to parents via email monthly informing them of school activities and events, as well as volunteer opportunities. These calendars are also posted on our Facebook page	Copies of monthly calendars, email archives, Facebook	\$1,500	\$1,125
5.2	<p>School Climate Survey</p> <p>Parents, along with Teachers and Students, will be asked to complete a school climate survey annually. These surveys will be reviewed to see if there are areas that need adjustments</p>	Yes	Not Started, Surveys will be sent in the Spring	The school climate survey will be sent out in the Spring of 2025.	Copies of school climate surveys received from educational partners in the spring	\$400	\$0
5.3	<p>Parent Meetings</p> <p>Parent meetings will be held at least 4 times a year. They will be held during the day and in the evening to accommodate the various schedules of the families. Parents will be given a summary of what is going on at the school and will be given an opportunity to ask questions and give input.</p>	Yes	In Progress	Parent meetings will be held at least 4 times a year. They will be held during the day and in the evening to accommodate the various schedules of the families. Parents will be given a summary of what is going on at the school and will be given an opportunity to ask questions and give input.	Agendas, Sign in sheets	\$400	\$200
5.4	<p>Report Cards</p> <p>Report cards and test results will be mailed to parents/guardians to keep parents informed of their student's academic progress.</p>	Yes	In Progress	Report cards for the 1st semester were mailed to all parents/guardians to inform them of their student's progress. Progress reports were also sent home mid-semester for 5th through 8th graders.	Copies of report cards and progress reports	\$1,077	\$566

