THE HEIGHTS CHARTER
2710 Alpine Blvd. Suite E, Alpine CA 91901

REGULAR BOARD MEETING
AGENDA

September 14, 2026

4:15 pm

REASONABLE ACCOMMODATION
In compliance with the American with Disabilities Act 1990, if you need special assistance to participate in this meeting, please contact the office of the Director at 619-792-9000 by noon on the Friday before the scheduled meeting. Such notification shall provide charter school personnel time to make reasonable arrangements to assure accessibility to the meeting.

OPENING PROCEDURES

- **CALL TO ORDER**

- **ROLL CALL**

	Present	Absent		Present	Absent
Kellie Peel					
Kristi Scherbaum			Jenna Andrus		
Casey Larsen			Debra Cramsie		
Angie Sandkuhl					

- **FLAG SALUTE**

Oral Communications/Public Comment (Non-agenda items*): According to public meeting laws, individuals may present public comment for up to three (3) minutes per agenda item and six (6) minutes if the speaker is using a translator. A reasonable time will be given for public comment, typically this is 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

- **Director's Report** –
  - Enrollment Update
  - Personnel Update
  - Upcoming Events
  - Other

REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS – No presentations this month.

CONSENT ITEMS
All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

1. Approval of Minutes. It is recommended that the Board approve the minutes from the August 17, 2026 Regular Board Meeting.

DISCUSSION AND/OR ACTION ITEMS

1. For Information Only: Budget vs Actuals as of 8/31/26
   Public Comments

2. For Information Only: Annual Food Health Inspection Report
   Public Comments

3. Review/Approve: Health Insurance Increase. After a review of the current budget, it was determined that this increase per month per employee is sustainable for The Heights for the foreseeable future. It is recommended that the Board approve this health insurance increase.
   Public Comments

4. Review/Approve: Sergeant Laboratories Inc. Invoice for Aristotle K12 Licensing for 2026-2027. AristotleK12 is an all-in-one solution to ensure student safety and data privacy with no additional fees for updates to the system. This is the annual renewal invoice. It is recommended that the Board approve continuing the service this company provides.
   Public Comments

5. Review/Approve: Amira Learning Quote for Amira Student Assessment Licenses for K-2 and 3-8. The quote is for 12 months of service. This assessment tool will replace the Literably product that was used previously to assess primary students' reading levels.
   Public Comments

6. Review/Approve: Pine Valley Bible Conference Association Guest Organization Agreement. This is the Pine Valley Camp contract for 6th Grade Camp which is scheduled for 3/1/2027 to 3/4/2027.
   Public Comments

7. Review/Approve: BorderLAN Security Quote for Sophos: This quote is for a 3 year subscription for cyber security protection for The Heights Charter.
   Public Comments

8. Review/Approve: 2026-2027 Employee Handbook. Some new updates have been added after the school's legal team reviewed it.
   Public Comments

9. Review/Approve: 2026-2027 Parent Student Handbook. Per oversight direction, three more updates have been added. Please see the new information marked in red. It is recommended that the Board approve the latest updates.
   Public Comments

10. Nominate/Elect: Election of Officers. Nominations from the floor are to be made for each of the Board office positions. Current officers are: Chairman, Incumbent Kellie Peel; Vice-Chairman, Incumbent Casey Larsen; Secretary, Incumbent Debra Cramsie; Treasurer, Incumbent Jenna Andrus.
    Public Comments

11. Review: Director's Goals. Annual review of the Director's goals.
    Public Comments

ADJOURNMENT
The meeting was adjourned at ____________________.

Next meeting October 19, 2026 at 4:15 pm.