

Jefferson Borough

P.O. Box 87
Jefferson, PA 15344

Meeting Minutes

March 4, 2025

CALL TO ORDER: At 4:45 PM, President Jeff Coneybeer called the meeting of the Jefferson Borough Council to order at 168 Washington Street, Jefferson, Greene County, Pennsylvania. The meeting opened with the Pledge of Allegiance.

ROLL CALL: President Jeff Coneybeer and Mayor Dale Harshman were present. Vice-President Pam Phillips was absent. Council members Lance Sahady, Jeffrey Coneybeer, Jr. and Joshua Forman were also present. Also attending the meeting was Heath Muscavich, Steve Dulik, Tax Collector Signa Coneybeer, Code Enforcement Officer Mark Gordon; Solicitor Dennis Makel and Secretary-Treasurer Relda Litten.

APPROVAL OF MINUTES: A motion was made by Mr. Sahady and seconded by Mr. Coneybeer, Jr. to approve the minutes of the February 4, 2025 meeting and the motion carried with all in favor.

PUBLIC COMMENT: Ms. Coneybeer informed council that the RV camper on the Policz property has been removed and that the resident of 154B Washington Street has moved as well.

BILLS AND PAYROLL: A motion to approve all salaries and bills for the month of March was made by Mr. Forman and seconded by Mr. Coneybeer, Jr. and the motion carried with all in favor.

REPORTS: President: None

Mayor:

Legal:

Code Enforcement Officer: Mr. Gordon gave his report for the month. He updated council on the Nicole Baker case (she was fined \$200.) A motion was made by Mr. Coneybeer, seconded by Mr. Forman to have Mr. Makel send a letter to the businesses that pay the Amusement Tax informing them that the Code Officer will be doing an inspection to see how many devices they actually have and the motion carried with all in favor.

SPECIAL EVENTS: Ms. Coneybeer talked about different events going on. March 22, 2025 there is a JM Bunny Hop at the high school; April 12, 2025 is the Autism Walk, which costs \$25 to rent a space to sell nachos; Memorial Day Parade May 26, 2025; and Community Day on August 3, 2025.

COG: The COG had their organizational meeting this morning and bids for stone and oil will be going out on March 25, 2025

SPWA Rep: None

LTMJSA: None

ORDINANCES, RESOLUTIONS AND LOT SPLITS: The Solar/Pet Crematory Ordinance will be adopted after a public hearing at the Jefferson Volunteer Fire Company on March 25, 2025 at 6:30. A quorum needs to attend.

UNFINISHED BUSINESS: A motion was made by Mr. Coneybeer, seconded by Mr. Forman to contact Producers Supply to purchase more post and street signs and the motion carried with all in favor.

Still waiting on Howard to get back to council regarding the heating/cooling system.

Quotes will be obtained for material and concrete to install a Pavilion on the borough lot.

Four locking filing cabinets have been purchased to store the Secretary and Code Enforcement's records.

The borough received a quote from William Schamp to replace the two doors on the meeting room, with more quotes to come in.

NEW BUSINESS: A motion was made by Mr. Coneybeer, seconded by Mr. Forman to raise the cost of the Veteran's Banners \$50 to have Fast Signs install them and the motion carried with all in favor.

A motion was made by Mr. Coneybeer, Jr., seconded by Mr. Forman to approve the Autism Walk, JM Bunny Hop, Memorial Day Parade and Community Day and it was decided to purchase a lock box at the borough building for residents to pay their borough taxes and to purchase new flag holders, too, and the motion carried with all in favor.

Mr. Dulik presented a Marine flag to council that he has been holding from Mr. DeWeese.

EXECUTIVE SESSION: A motion was made by Mr. Coneybeer, Jr., seconded by Mr. Forman to go into Executive Session to discuss Personnel and Litigation and the motion carried with all in favor.

A motion was made by Mr. Coneybeer, Jr., seconded by Mr. Forman to continue the meeting the and motion carried with all in favor.

A motion was made by Mr. Forman, seconded by Mr. Coneybeer, Jr., to have the Secretary get a borough credit card and the motion carried with all in favor.

ADJOURNMENT: With nothing further to discuss, the meeting continued at the call of the chair at 6:20 p.m. with a motion by Mr. Coneybeer and a second from Mr. Sahady and the motion carried with all in favor.

By: Relda K. Litten, Sec/Treas